

**Subject : Issue of Tender –Furnishing Work OF ALTERNATE PREMISES AT OUR CHACHRARI BRANCH**

**NAME OF THE VENDOR :**

**NAME OF THE WORK :**

**Furnishing Work to be carried out at ALTERNATE PREMISES OF OUR CHACHRARI BRANCH**

**ADDRESS OF THE BRANCH & CONTACT PERSON & NUMBER**

01826-278142/ 8195092092

**PROJECT TO BE COMPLETED**

Within 15 days from the date of receipt of work Order or handover the site, whichever is later.

**LIQUIDATED DAMAGES FOR NON-COMPLETION OF WORK IN TIME:**

Rs 800 per day Subject to a max of 10% of the contract value.

Dear Sir,

We are issuing tender form for the Furnishing Work at our KALA SANGHIAN BRANCH as per address given above. You are requested to submit the same in closed envelope to us at the earliest on or before 19.07.2018 up to 02.00 PM.

Before submitting the tender, you are requested the read the instructions carefully as mentioned below:

1. Tenderers are advised to inspect and examine the site and its surrounding and satisfy themselves before submitting their tenders.
2. All the rates quoted by the contractor shall be for complete finished work including cost of all labour, materials, scaffolding, finished at site as required with tools, plants, lead, lifts, cartage etc. all work shall be executed as per specifications and instructions of Bank/Architect and shall include the supply and installation at site of all the equipment, ancillary materials as specified and all such items what so ever which may be required to fulfill the intent and purpose as laid down in the specifications.
3. All execution of works & materials should be as per tender specifications. **Materials for which specification is not given in tender in that case prior approval from the bank.**
4. **Vendors/ Sub contractors are strictly advised not to use sub standard materials. And if and sub standard material is used or found then a penalty of two times the difference in cost of standard material less sub standard material must be collected from the vendor/ sub contractor. i.e.; Penalty= 2x(Cost of Standard Material- Cost of Sub Standard Material) or bank have the right to hold the cost of that particular item and entire amount of the project will not be paid .**

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Premises & Estate Section  
Circle Office  
Plot No. – 1, Sec-34 'A'  
Chandigarh – 160022

परिसर एवं सम्पदा अनुभाग  
अंचल कार्यालय,  
प्लॉट सं. -1, सेक्टर 34-ए  
चंडीगढ़ – 160022



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website : www.canarabank.com



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5. It is the prime responsibility of the vendor/ sub contractor to deposit appropriate taxes to The Government. The bank will not be liable due to tax evasion by the vendor/ sub contractor in this regard. The vendors/ Sub contractors must quote their rate including all taxes and duties except service tax as mentioned in Clause-6.
6. Rates shall include taxes, duties etc. including VAT, Sales Tax, Octroi, Excise Duty or any other tax on material or on finished works like work's contract tax, turnover tax, income tax, etc, as applicable till completion of work in respect of this contract shall be payable by contractor and the Bank will not entertain any claim whatsoever in this respect, **GST/SERVICE TAX (GST/SERVICE TAX WILL BE PAID EXTRA)**. Income tax shall also be deducted as per statutory instructions, from all payments due to the contractor(s).
7. **No advance or running payment will be paid to Vendors/ Sub Contractors. Payment will be released after satisfactory completion of work and measurement.**
8. The bank does not bind itself to accept the lowest or any tender other than lowest or to give any reason for its decision for acceptance or rejection of tender.
9. The bank further reserves to itself the right of accepting the tender whole or in part and tenderers shall be bound to perform the same at their quoted rates. Also the quantities of items can be increased or decreased as per requirement of the Bank. However, no claim on this ground shall be entertained by the bank.
10. All corrections and over-writings shall have to be initialed by the tenderers. Efforts to be made to avoid overwriting.
11. Incomplete and conditional tenders shall be summarily rejected.
12. Contractor shall be responsible for all furnishing defects up to a period of twelve months from the date of payment of final bill.
13. Bank shall not be responsible for any loss or damage to the contractor due to any reason or due to any act of God during the course of furnishing work. Contractor shall be liable to make good all the damages, if any till the work is completed and handed over to the Bank Authorities.
14. Payment shall be released after verification of the bill by the Architect and final checking of the work done by the Premises Section. 10% of the final bill will be kept as Retention Money from the date of final payment of bill for 12 months.
15. The contractor must comply with the labour law & other applicable local by-laws.
16. While submitting the final bill vendor should submit some photographs of the furnishing works.
17. **The vendor must possess GST/Service Tax registration number at the time of tender submission. Tenders without GST/service tax registration number will be rejected.**

Yours faithfully,



**ASSISTANT GENERAL MANAGER**

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