

 <p>केनरा बैंक Canara Bank HUMAN RESOURCES WING INDUSTRIAL RELATIONS SECTION HEAD OFFICE : BENGALURU -560 002</p>	<p>CIRCULAR NO.: 719 / 2021 INDEX : STF - 61 DATE : 04. 11 .2021 A D W O</p>
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**SUB: IBA GROUP MEDICAL INSURANCE POLICY FOR RETIREES & SPOUSES OF THE
RETIREES FOR THE YEAR 2021-22 - EXTENSION FOR SUBMISSION OF OPTION**

Bank has issued HO Circular No. 668/2021 dated 08.10.2021, Circular No.674/2021 dated 11.10.2021 & Circular No. 676/2021 dated 12.10.2021 regarding the renewal of Retirees' IBA Group Medical Insurance Policy for the year 2021-22 as on 01.11.2021. The last date for submission of option was 26.10.2021.

As per request of IBA and member Banks/Retirees, M/s National Insurance Company Ltd., has extended window for left out retirees who could not join as on 01.11.2021. The left out retirees can join the scheme by submission of Option as per Annexure to the Circular with the following conditions:

1. For such eligible retirees/spouses of the deceased ex-employees/Compulsorily retired employees who are already covered under expiring Retirees Policy 2020-21, but could not join in the renewal policy on time for obvious reasons and for such eligible retirees/spouses of the deceased ex-employees/Compulsorily retired employees who are not covered under expiring Retirees Policy 2020-21, the Insurance Company is allowing them to use this window to enroll into the scheme and the policy will start running from 01.12.2021 to 31.10.2022. However any treatment/claim during the break period will be excluded from the cover.
2. The coverage for the members enrolling during the extension period will commence w.e.f. **01.12.2021 to 31.10.2022.**
3. Since it is an optional exercise which is offered to those left out retirees on the request from Banks and is only to facilitate them, there can be **No pro-rata reduction in premium** and premium payable is the full premium.
4. **The Retired employees who have opted for renewal as on 01.11.2021 but by oversight not opted for super top up, already renewed the policy without Super top up on 01.11.2021 can join the Super Top up Policy during the extended date.**
5. The eligible retirees are requested to submit their duly filled option as per Annexure to the HRM Sections of Circle Offices / HOSA Section, HR Wing of the Bank. The duly signed Annexure may also be forwarded through mail by scanning in PDF format to the email ids of respective HRM Sections of the Circles given in the overleaf.

6. The Last date for submission of option for the retirees is on **26.11.2021**. The package will be freezed by 5 P.M. on 26.11.2021 and no further extension of date will be permitted.
7. The accounts of eligible optees will be debited on 29.11.2021. All the optees shall maintain sufficient balance in the account as on 29.11.2021.
8. The respective HRM Sections shall accept the duly filled Annexure from the retirees and punch the details in the SAS package and such applications received from the retirees shall be punched invariably on or before 26.11.2021.
9. Circles shall ensure that all the option letters received from the retirees as per their options are punched on daily basis and ensure NIL complaints in the matter.
10. All other terms and conditions as enumerated in HO Circular No. 668/2021 dated 08.10.2021, Circular No.674/2021 dated 11.10.2021 & Circular No. 676/2021 dated 12.10.2021 shall remain unchanged.

SHANKAR S
CHIEF GENERAL MANAGER

TO: ALL BRANCHES/OFFICES OF THE BANK

E-mail Ids of the HRM Sections of the Circles

Name of the Circle	E Mail ID
Ahmedabad	hrmcoahd@canarabank.com
Agra	hrmcoagra@canarabank.com
Bangalore	blrhrm@canarabank.com
Bhopal	hrmcobpl@canarabank.com
Bhubaneshwar	hrmcobhu@canarabank.com
Chandigarh	hrmcochd@canarabank.com
Chennai	hrmcochn@canarabank.com
Delhi	hrmcodel@canarabank.com
Guwahati	hrmcoguw@canarabank.com
Hyderabad	hrmcohyd@canarabank.com
Hubballi	hrmcohub@canarabank.com
Jaipur	hrmcojpr@canarabank.com
Karnal	hrmcokar@canarabank.com
Kolkatta	hrmcokol@canarabank.com
Lucknow	hrmcoluck@canarabank.com
Madurai	hrmcomdu@canarabank.com
Mangalore	hrmcomlr@canarabank.com
Manipal	hrmcompl@canarabank.com
Mumbai	staffocomcity@canarabank.com
Patna	hrm copat@canarabank.com
Pune	hrm copne@canarabank.com
Ranchi	hrmranchico@canarabank.com
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