

REQUEST FOR PROPOSAL [RFP]
FOR

“Disposal of Old/Unusable/Obsolete Computer Hardware, Peripherals etc. lying at Branches/Admin Offices under Canara Bank Circle Office Ahmedabad.

[This RFP is limited to Vendors Empaneled by Canara Bank for Disposal of E-Waste as per Annexure-I].

Issued By:
Canara Bank T M
Section
Circle Office
Ahmedabad

7th Floor, GIFT ONE Tower,
GIFT City, Gandhinagar-382355
079-69027757, 9099909335 / 9904155797
tmscoahd@canarabank.com



Internal



A. Instructions to Bidders (ISB)

Disposal of Old/Unusable/Obsolete Computer Hardware, Peripherals, lying at Various Branches as per Annexure.

1. Introduction:

Canara Bank, Ahmedabad Circle, intends to dispose old/unusable/obsolete Computer Hardware, Peripherals, etc. (Identified by Bank), lying at different branches in Circle. For this, sealed price quotations are invited from the Empanelled vendors for participation in the Tender process.

2. Scope of Work:

2.1. Scope includes collecting & purchasing various Hardware items (*identified by the Bank for disposal*) from our branch premises on “as is where is basis” for disposal/recycling/reusing in line with Central/State Government guidelines.

3. Eligibility Criteria:

3.1. This RFP is limited to the Empanelled vendors for disposal of E-Waste with Canara Bank.

3.2. The Empanelled vendors should hold valid Certificate from State Pollution Control Board/Govt Authorities for undertaking E-Waste Disposal as on the date of RFP. The copy of the certificate should be submitted along with the bid.

3.3. The Empanelled vendors quoting for this RFP should agree to the condition to “remove the storage media viz., Hard disk, Tapes, DATs, etc. and the same has to be degaussed in front of the Concerned Bank officials before lifting the E-Waste from the Various locations of the Bank”.

3.4. The Empanelled vendors need to submit an undertaking that all the e-waste items, *as proposed by Canara Bank for disposal* will be disposed off as per e-waste disposal guidelines of State / Central government authorities.

4. Terms & Conditions:

4.1. The bid is non-transferable.

4.2. Incomplete and unsigned price quotations are liable to be rejected.

4.3. EMD amount to be submitted along with the bid. Valid MSME Certificate Holding vendor will be exempt for EMD.

4.4. Price Schedule (Commercial Offer) is attached with this Tender notice as Annexure-I.

4.5. The empaneled vendors may inspect the items on or before **01.10.2024 @ 3.00 PM** and satisfy themselves about the items for which they are bidding for. The Locations details where the E-Waste can be inspected are as per **Annexure-II**. Items are to be taken from the various branch/office premises and locations as referred in **Annexure-II** by the successful Vendor.

4.6. The empaneled vendors shall bear all the costs associated with the

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- 6.1. The response to the RFP will be submitted by way of two stage bidding process comprising of Technical & Commercial Bid as detailed below:
- 6.1.1. **Technical Criteria:** Indicating their compliance to Technical Compliance and submission of valid Central / State Govt Pollution Control Board certificate along with the EMD by way of DD.
- 6.1.2. **Commercial Bid:** furnishing all relevant information as required as per Bill of Material as per **Annexure-I**.
- 6.1.3. Both the sealed and covered Bids should be put in a closed envelope and should be superscribed as “**Offer to Disposal of Old/Unusable/Obsolete Computer Hardware, Peripherals etc. lying at Branches/Offices under Canara Bank, CO Ahmedabad dated 25.09.2024**” on the top of the envelope.
- 6.1.4. The envelope shall bear the RFP No., RFP Details, name & complete postal address of the bidder and authority to whom the Bid is submitted.
- 6.1.5. The envelope/s should be properly sealed and submitted.
- 6.1.6. All documents must be duly signed by the authorized signatory of the bidder. No overwriting, erasures are permitted.

7. Amendment to Bidding Document:

- 7.1. At any time prior to deadline for submission of Bids, the Bank, for any reason, whether, at its own initiative or in response to a clarification requested by prospective empaneled bidder, may modify the bidding document, by amendment.
- 7.2. Notification of amendments will be made available on the Bank’s website (i.e. <http://www.canarabank.com/tenders.aspx>) and will be binding on all bidders and no separate communication will be issued in this regard.
- 7.3. In order to allow reasonable time to prospective bidders to take the amendment into account in preparing their bids, the Bank, at its discretion, may extend the due date for submission of bid for a reasonable period as decided by the Bank for the submission of Bids.

8. Earnest Money Deposit (EMD):

8.1. The bidder shall furnish Earnest Money Deposit (EMD) of Rs. 10,000/- (Rupees Ten Thousand only) by way of Demand Draft drawn on any scheduled bank in favour of Canara Bank, payable at Ahmedabad and should be kept along with the Bid. The Demand Draft of EMD of the un-successful Bidders will be returned upon the H1 Bidder accepting the order. EMD is exempted for Bidders having MSME Registration Certificate. **Valid MSME Certificate Holding vendor will be exempt for submission of EMD**

8.2. The EMD may be forfeited:

8.2.1. If the bidder withdraws or amends the bid during the period of bid validity specified in this document.

8.2.2. If the selected bidder fails to accept the order/ remit the Bid amount.

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Annexure-I
Bill of Material
Price Schedule for Hardware items to be disposed.

To,
The Manager
Canara Bank
T M Section
Circle Office Ahmedabad

We declare we have inspected the hardware items and are interested to purchase the same on "As is where is Basis". Our offer for the items is as below:

S No.	Hardware Type	Quantity	Unit Price	Total Cost	Applicable GST	Total Cost with GST
1	Computers-AIO	100				
2	Desktop PCs	82				
3	Printers	40				
4	Passbook Printers	50				
5	Modems	50				
6	Network Routers	7				
7	Network Switches	10				
8	Passbook Update Machines	7				
9	Biometric Fingerprint Device	70				
10	Flat Bad Scanners	20				
	TOTAL	436				

Note:

1. The item price is inclusive of all misc. charges like transportation, labour, all taxes or any other expenses. We have gone through all the terms and conditions in the tender document and agree with the same. We understand that in event of non-compliance of the terms and conditions of the tender, our tender can be cancelled at any time of the tender process.
2. We undertake that we have checked the available material & specified quantity as mentioned above at respective locations with respect to availability of CPU's, Cabinets, Motherboards, Processors, Hard disks, Cables etc. and have quoted accordingly.
3. The bidder must quote for each line item.
4. The Unit Cost should be given in full INR (i.e., without decimal places). In case of discrepancy between unit price and Total price, the unit price shall prevail.
5. We understand that the Bank is not bound to accept the tender either in part or in full and that the Bank has right to reject the offer in full or in part without assigning any reasons whatsoever.

Place:
Date:



Seal & Signature of Authorized signatory of the Bidder

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8	173	AHMEDABAD NARODA	REGIONAL OFFICE AHMEDABAD	Canara Bank AHMEDABAD NARODA (173), P B No.17,395-396, Saijpur Bogha, Naroda Road, Ahmedabad, Pincode :382345	8238091913	8511191181
9	3217	AHMEDABAD GHODASAR	REGIONAL OFFICE AHMEDABAD	Canara Bank AHMEDABAD GHODASAR (3217), GROUND FLOOR, TAGORE AVENUE, NEXT TOAVKAR HALL OPP.GHODASAR GARDEN, GHODASAR, Ahmedabad, Pincode :380050	8238091932	8511191181
10	6956	Gandhinagar RO	REGIONAL OFFICE GANDHINAGAR	PLOT NO.322-325, SAMRUDHHI, SECTOR-16, GH-4 - 382016	7295961700	7295961700
11	3810	UNJHA	REGIONAL OFFICE GANDHINAGAR	Canara Bank UNJHA (3810), Ground Floor, Saralisa Complex, Station Road, Unjha, Pincode :384170	8238070376	7295961700
12	3424	DEHGAM	REGIONAL OFFICE GANDHINAGAR	Canara Bank DEHGAM (3424), #6,7,8,9, VANDE MATRAM COMPLEX, DEHGAM AHMEDABAD ROAD, NEHRU CHOKADI, Dehgam, Pincode :382305	8238091966	7295961700
13	4526	DHANSURA	REGIONAL OFFICE GANDHINAGAR	Canara Bank DHANSURA (4526), Dhansura Chowk, Bayad Road, Dhansura, Pincode :383310	8238011406	7295961700
14	3802	PATAN	REGIONAL OFFICE GANDHINAGAR	Canara Bank PATAN (3802), Show Room No.2, Chinmay Corporate House, Patan- Deesa Road, Patan, Pincode :384265	8238086197	7295961700
15	4544	MODASA	REGIONAL OFFICE GANDHINAGAR	Canara Bank MODASA (4544), 5, Ganesh Society, Malpur Road, Modasa, Pincode :383315	8511246350	7295961700
16	4532	PRANTIJ	REGIONAL OFFICE GANDHINAGAR	Canara Bank PRANTIJ (4532), Neri LIC Office, Opp.Hero Show Room, Approach Road, Prantij, Pincode :383205	8238022907	7295961700
17	17030	PALANPUR	REGIONAL OFFICE GANDHINAGAR	Canara Bank PALANPUR (17030), 1,2,3, H.K.TOWERS,	9408704895	

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26	6135	RAJKOT MAVDI CHOWK	REGIONAL OFFICE RAJKOT	Canara Bank RAJKOT MAVDI CHOWK (6135), Times Square, 150 Ft Ring Road, Balaji Hall Chowk, Mavdi, Rajkot, Pincode :360004	8511157283	8218176617
27	6345	KHAMBHALIA	REGIONAL OFFICE RAJKOT	Canara Bank KHAMBHALIA (6345), #1, Vishwakarma Nagar, Jodhpur Gate, Khambhalia, Pincode :361305	7490027544	8218176617
28	6761	HALVAD	REGIONAL OFFICE RAJKOT	Canara Bank HALVAD (6761), New Building Area, Near Kismat Bakery, Halvad, Pincode :363330	7211101559	8218176617
29	17090	JAMNAGAR KV ROAD	REGIONAL OFFICE RAJKOT	Canara Bank JAMNAGAR KV ROAD (17090), ANJARA CHAMBERS, I FLOOR, K.V. ROAD, JAMNAGAR, Pincode :361001	9427314796	8218176617
30	17121	BHUJ	REGIONAL OFFICE RAJKOT	Canara Bank BHUJ (17121), PATEL BLDG, STATION ROAD, POST BOX NO.24, BHUJ, Pincode :370001	9427314788	8218176617
31	17150	RAJKOT JUBILEE CIRCLE	REGIONAL OFFICE RAJKOT	Canara Bank RAJKOT JUBILEE CIRCLE (17150), MODI BUILDING, 3, DHARMENDRA ROAD, RAJKOT, Pincode :360001	9427314807	8218176617
32	17151	SPECIALISED SME BRANCH, MORVI	REGIONAL OFFICE RAJKOT	Canara Bank SPECIALISED SME BRANCH, MORVI (17151), DOSHI TOWERS, 1ST FLOOR, SARDAR ROAD, OPP. OLD BUS STAND, Morvi, Pincode :363641	9427314802	8218176617
33	17156	RAJKOT NANA MAWA ROAD	REGIONAL OFFICE RAJKOT	Canara Bank RAJKOT NANA MAWA ROAD (17156), GOLDEN VIEW, 1 ST FLOOR, ARJUN PARK SOCIETY, NANA MAWA ROAD (OFF 150 FT RING ROAD), Rajkot, Pincode :360005	9409305928	8218176617
34	17162	KALIPAT	REGIONAL OFFICE RAJKOT	Canara Bank KALIPAT (17162), 8-G, GARAIYA HOMEOPATHY MEDICAL COLLEGE, NEAR TRAMBA (KASTURBA DHAM), BHAVNAGAR HIGHWAY	9426307616	8218176617



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				Kamrej, Pincode :394185		
44	1751	SURAT RING ROAD	REGIONAL OFFICE SURAT	Canara Bank SURAT RING ROAD (1751), Thakurbhai Mithaiwala Market, Ring Road, Surat, Pincode :395003	8238092015	8238008298
45	4543	VAPI DAMAN ROAD	REGIONAL OFFICE SURAT	Canara Bank VAPI DAMAN ROAD (4543), Shop No.12 to 14, Fortune Square-II, S.No.110/A/2, Chalanera Primary School, Vapi, Pincode :396191	8238076973	8238008298
46	17191	VALSAD	REGIONAL OFFICE SURAT	Canara Bank VALSAD (17191), RAMKRUPA M.G.ROAD, VALSAD, Pincode :396001	9427314812	8238008298
47	3890	SPECIALISED SME BRANCH, VAPI	REGIONAL OFFICE SURAT	Canara Bank SPECIALISED SME BRANCH, VAPI (3890), Shop No.1,2 & 12-A, Breeze View Complex, Plot No.395, Koprli Road, GIDC, Vapi, Pincode :396195	8238092030	8238008298
48	3887	SPECIALISED SME BRANCH, SURAT	REGIONAL OFFICE SURAT	Canara Bank SPECIALISED SME BRANCH, SURAT (3887), I Floor, Trade House, Opp.SBI, Athugar Street, Nanpura, Surat, Pincode :395001	8238092046	8238008298
49	6467	SURAT PAL ADAJAN	REGIONAL OFFICE SURAT	Canara Bank SURAT PAL ADAJAN (6467), #G7-G11, Vatika Valley, Green City Road, Near Galaxy Circle, Pal, Adajan, Surat, Pincode :395009	7490027644	8238008298
50	17172	KADODARA	REGIONAL OFFICE SURAT	Canara Bank KADODARA (17172), 1 ST FLOOR,THAKORJI COMPLEX, PALSANA TALUK KADODARA, Pincode :394327	9427314798	8238008298
51	3892	MSME SULABH SURAT	REGIONAL OFFICE SURAT	Canara Bank MSME SULABH SURAT (3892), I Floor, Trade House, Athugar Street, Nanpura, Surat, Pincode :395001	8511095952	8238008298



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61	17137	VEJALPORE	REGIONAL OFFICE SURAT	Canara Bank VEJALPORE (17137), NO.1664, WARD NO.1,BLOCK NO.204, SHREEJI NAGAR,KHERGAM ROAD,NEAR PARVATI MOTORS, DHAMDACHI FATAK, Vejalpore, Pincode :396030	9427314757	8238008298
62	3891	MOTA RANDHA	REGIONAL OFFICE SURAT	Canara Bank MOTA RANDHA (3891), CHOKI PADA NEAR GRAM PANCHAYAT OFFICE Mota Randha, Pincode :396230	9023714558	8238008298
63	17179	JOLVA	REGIONAL OFFICE SURAT	Canara Bank JOLVA (17179), POST JOLVA, PALSANA TQ, Jolva, Pincode :394305	9429893329	8238008298
64	17171	BAGUMARA	REGIONAL OFFICE SURAT	Canara Bank BAGUMARA (17171), BAGUMARA,TEHSIL- PALSANA Bagumara, Pincode :394305	9427314780	8238008298
65	336	SURAT MAIN KOTSAFIL ROAD	REGIONAL OFFICE SURAT	Canara Bank SURAT MAIN KOTSAFIL ROAD (336),P B No.216, 'Annapurna', Kotsafil Road, Surat, Pincode :395003	8238092010	8238008298
66	6344	KARWAD DAMAN GANGA INDUSSTRIAL PARK	REGIONAL OFFICE SURAT	Canara Bank KARWAD DAMAN GANGA INDUSSTRIAL PARK (6344), #14-17, Building-A, Natraj Industrial Estate, Daman Ganga Industrial Park, Dehgam Road, Vapi I.E. Post, Karwad, Pincode :396193	8511292208	8238008298
67	6634	AHWA MAIN	REGIONAL OFFICE SURAT	Canara Bank AHWA MAIN (6634), Keshavakamal Complex, Main Road, Ahwa, Pincode :394710	8511194980	8238008298
68	6957	Vadodara RO	REGIONAL OFFICE VADODARA	Address 1 : Syndicate Bank Bldg. Opp. Express Hotel, R C Dutt Road, Alkapuri -390007	9425427260	9425427260
69	3425	RAJPIPLA	REGIONAL OFFICE VADODARA	Canara Bank RAJPIPLA (3425), SHIV SHAKTI BUILDING, MAHAVIDYALAYA ROAD, SANTOSH CHAR RASTA, Rajipla, Pincode :393145	8238092001	9425427260



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79	7086	MSME SULABH VADODARA	REGIONAL OFFICE VADODARA	Canara Bank MSME SULABH VADODARA (7086), R R AUTO INDUSTRIES, GROUND FLOOR, NO.21 9 PLOT NO.37 2, GIDC MAKARPURA, Vadodara, Pincode :390010	8511763295	9425427260
80	163	ANAND	REGIONAL OFFICE VADODARA	Canara Bank ANAND (163), Near Old Power House, Station Road, P B No.59, Anand, Pincode :388001	8238091946	9425427260
81	3573	VADODARA AJWA ROAD	REGIONAL OFFICE VADODARA	Canara Bank VADODARA AJWA ROAD (3573), Shop No.1-4, Shagun Complex, Near Dabhoi Dashalad Bhavan, Ajwa- Waghodia Ring Road, Ajwa Road, Vadodara, Pincode :390019	8238092026	9425427260
82	4824	GODHRA	REGIONAL OFFICE VADODARA	Canara Bank GODHRA (4824), Ground Floor, LIC Road, Godhra, Pincode :389001	8238070598	9425427260
83	3296	KALOL (PANCHMAHALS DIST)	REGIONAL OFFICE VADODARA	Canara Bank KALOL (PANCHMAHALS DIST) (3296), OPP.TEJAL WEIGH BRIDGE, DEROL STATION ROAD, MAIN ROAD TOUCH, Kalol, Pincode :389330	8238091985	9425427260
84	3574	VADODARA SAMA ROAD	REGIONAL OFFICE VADODARA	Canara Bank VADODARA SAMA ROAD (3574), #1, Cactus Park Society, Near Abhilasha Char Rasta, Sama Road, Chhani Road Post, Vadodara, Pincode :390024	8238092025	9425427260
85	17049	UMRAYA	REGIONAL OFFICE VADODARA	Canara Bank UMRAYA (17049), GROUND FLOOR, NEAR CHOWKRI, PADRA TALUK, Umraya, Pincode :391440	9428213917	9425427260
86	4542	PETLAD	REGIONAL OFFICE VADODARA	Canara Bank PETLAD (4542), Hastasharan Complex, Station Road, Petlad, Pincode :388450	8238013683	9425427260
87	4535	VALLABH VIDYANAGAR	REGIONAL OFFICE VADODARA	Canara Bank VALLABH VIDYANAGAR (4535), Shilip, Near Bhaikaka Statue, Below Hotel Sanvaria Residence, Vallabhpur, Pincode :390019	8238011205	9425427260

