

- The Applicant should open this PDF file in Adobe Reader Version 8.0 and above.
- Please specify N.A. / NIL / ---/ Not Applicable as required. Don't leave any field "Blank" in the Application.
- The filled Application should be Printed for submission to Premises Section, Pune Circle Office. Every page of this Printout should be signed along with seal by Authorised Person.
- The Application should also be submitted by sending the .xml copy to securitycopne@canarabank.com.
- Please contact Major Vishal on 7058674037 for any issue related to online submission.

APPLICATION FOR EMPANELMENT OF

Processing Fee Details: Demand Draft No.

Issuing Bank

1. Name of the Applicant

Address

Office Ph

Residence No.

Mobile No

Fax No

WhatsApp No

E-Mail ID

2. Status of the Firm

Company Partnership Proprietary

Year of establishment

Name of the Proprietor/ Partners/ Directors :
(with professional qualifications, if any)

1.

2.

3.

3. Mention Registration No with Registrar of Companies/ firm.

4. Registration with Tax Authorities

PAN No.

GST No

UDYAM Aadhaar No

Registration No. with Maha Fire Dept

5. Details of the Bankers:

Account No:

Name of Bank :

IFSC Code :

6. Turnover of the Company/firm

In Year - 2021-22:

In Year - 2022-23:

In Year - 2023-24:

7. Registration with Government / Public Sector / Banks

NAME OF THE ORGANISATION	NATURE OF WORKS	VALUE OF WORKS	DATE OF REGISTRATION
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

8. Mention your fields of Core Competence on preference Basis

1.

2.

3.

9. Furnish the names of three responsible clients/ persons who will be in a position to certify about the quality as well as past performance of your organization.

NAME OF THE OFFICIAL	ORGANISATION & ADDRESS	CONTACT NUMBERS
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>

10. Details of the works executed during the last 3 years

Name of Work	Work executed for	Nature of work	Work Location	Work Value	Stipulated time for completion	Actual time for completion	Reason, If work left incomplete

11. Key personnel permanently employed in your organization

Name	Qualifications	Experience	Particulars of work done	Employed in firm since	Mobile No / Contact No

घोषणा / DECLARATION

- मेरे/हमारे द्वारा ऊपर प्रस्तुत की गई सभी जानकारी मेरे ज्ञान और विश्वास के अनुसार सही है। / All the information furnished by me / us here above is correct to the best of my knowledge and belief.
- यदि मेरे / हमारे द्वारा संलग्न शीट / अनुबंध में सूचीबद्ध किए गए कार्यों के बारे में पूछताछ किया जाता है, तो मुझे/ हमें कोई आपत्ति नहीं है। / I / we have no objection if enquiries are made about the work listed by me / us in the accompanying sheets / annexures.
- मैं सहमत हूँ / हम सहमत हैं कि ठेकेदारों के चयन में केनरा बैंक का निर्णय अंतिम है और मेरे / हमारे लिए बाध्यकारी होगा। / We agree that the decision of CANARA BANK in selection of contractors will be final and binding to me / us.
- मैंने / हमने प्रपत्र के साथ संलग्न निर्देश को पढ़ लिया है और मैं समझता हूँ / हम समझते हैं कि यदि बाद की तिथि में किसी भी गलत जानकारी का पता चलता है, तो सूचीबद्धता बैंक के विवेक पर रद्द कर दिया जाएगा। / We have read the instructions appended to the proforma and I / we understand that if any false information is detected at a later date the empanelment shall be cancelled at the discretion of the bank.

Place

NAME

Date

DESIGNATION

CHECKLIST OF DOCUMENTS TO BE SUBMITTED

Please ensure that the self attested copies are attached in the same serial order.

- Certificate of Registration of Company / Partnership Deed etc
- Incorporation Certificate
- MSE / NSI / KIV certificates and documents
- Processing Fee of Rs 590/- (Rs 500+ Rs 90 as GST) in form of Demand Draft payable at Pune
- Address Proof for Offices in Maharashtra State including Vidarbha and Marathwada Region
- Shop & Establishment Certificate of Local Office
- Detailed list of Branch Office, Head Office etc with Contact Numbers and email id.
- Certificate of Registration with Income Tax Authorities
- Certificate of Registration with GST
- Certificate of Registration with ESIC
- Copies of Turnover Certificate, Tax returns, Assessment Orders, Audited Balance Sheet & P&L statement for 2021-22, 2022-23 and 2023-24
- Latest Certificate from EPF Organization under EPF & Misc. Provision Act-1952 (EPF Register of employees of last 12 months)
- Certificate from ESI corporation regarding Registration under Shops & Establishment Act
- Copies of Work Order with Contact Details
- Copy of valid Dealership Certificates
- Copy of Licence, Registration Certificate with Maharashtra State Fire Dept.
- Copy of Broachers and Handouts of Products
- Copy of Solvency Certificate from Bankers
- Certificate denying ownership by Bank Employee
- Undertaking for not being "Black Listed"
- Signed with seal on all the Tender documents
- Any other documents as specified in the application