

CANARA BANK

INVITATION TO TENDER

ONLY FOR EMPANELLED CONTRACTORS

OF

CIRCLE OFFICE KOLKATA

TENDER FROM ANY OTHER CONTRACTOR WILL BE SUMMARILY REJECTED

INSTRUCTION TO BIDERS

AND

GENERAL CONDITIONS OF CONTRACT

FOR

FURNISHING WORKS

AT

CANARA BANK - COOCH BEHAR BRANCH

TENDER NO.: 40/24-25/AS

NAME OF THE CONTRACTOR:

.....

ADDRESS:

.....

SEAL & SIGNATURE OF TENDERER

NOTICE INVITING THE TENDER

To,

M/s

Sealed tenders on item rate basis are invited from panel Contractors for **Interior furnishing Works at premises of COOCH BEHAR Branch.**

Tender Documents may be obtained at free of cost from the Premises & Estate Section, Circle Office Canara Bank, Kolkata during working hours from **04.09.2024** till **11.09.2024**.

Earnest Money Deposit : NIL

Period of completion : 20 days

**Last date, time and place for Submission of tender : On or before 3:00 pm, 11.09.2024 to
The Assistant General Manager,
General Administration Section
Canara Bank, Circle Office
Kolkata**

Time and date of opening of tender : 3.30 pm on 11.09.2024

The Bank will not be bound to accept the lowest tender and reserves the right to accept or reject any or all the tenders without assigning any reason whatsoever.

**Assistant General Manager
Premises & Estate Section
Canara Bank, Circle Office
Kolkata**

.....

Date: 04.09.2024

SEAL & SIGNATURE OF TENDERER

GENERAL RULES & INSTRUCTIONS TO TENDERERS

Name of the work: Furnishing Works to be carried out at premises of COOCH BEHAR Branch

The rates quoted shall also be inclusive of materials, labour charges, work contract tax, surcharge and all the taxes except GST.

GST WILL BE PAID EXTRA.

The rates quoted by the tenderer shall hold good till the completion of the work from the date of issue of the "WORK ORDER" and no enhancement in the rates are allowed during the period of execution of the work under any circumstances. The rates quoted shall also cover for the work to be executed before and after office hours and also on holidays.

The time stipulated for the completion of the work is 20 days from the date of issue of the WORK ORDER and the work is to be carried out as per the convenience of occupants without disturbing other occupants of the building.

TENDERS:

The entire set of tender paper issued to the tenderer should be submitted fully priced and also signed on the last page together with initials on every page. Initials / signatures will indicate the acceptance of tender papers by the tenderers.

The schedule of quantities shall be filled in as follows:

- The "rate" column to be legibly filled in ink in both English figures and words.
- 'Amount' column to be filled in for each item and the amount for each sub-head as detailed in the "schedule of quantities".
- All corrections to be initialed.
- The "Rate" column for all the items shall be filled up.
- The "Amount" column for the items for which the quantities are not mentioned shall not be filled up.
- In case of any errors / omissions in the quoted rates, the rates mentioned in the tender in words shall be taken as correct rates.

No modifications, over-writings or corrections can be made in the tender papers by the tenderer, but may at his option offer his comment or modifications in a separate sheet of paper attached to the original tender papers.

The Bank reserves the right to reject the lowest or any tender or all of the tenders for each section or to split up and distribute any item of work to any specialist firm or firms, without assigning any reason.

The tenderers should note that tender is strictly on the item rate basis and their attention is drawn to the fact that the rates for each and every item should be correct, workable and self-supporting. If called upon by the bank, detailed analysis of any or all the rates shall be submitted. The architects/bank shall not be bound to accept the contractor's analysis.

The Quantity mentioned in the BOQ is approximate measurements. The works will be paid for as "measured work" on the basis of actual work done and not as "lump sum" contract.

All the items of work described in the schedule of quantities are to be deemed and paid as complete works in all respects and details including preparatory and finishing works involved, directly, related to and reasonably detectable from the drawings, specifications and schedule of quantities and no further extra charges will be allowed in this connection. In the case of lump-sum charges in the tender in respect of an item of works, the payment of such items of work will be made for the actual work done on the basis of lump-sum charges as assessed to be payable by the architects/bank.

SEAL & SIGNATURE OF TENDERER

The bank has power to add or delete any work or described in specifications or included in schedule of quantities and intimates the same in writing but no addition, omissions or variation shall be made by the contractor without authorization from the bank. No variation shall vitiate the contract. The bank reserves the right to delete any of the items in the tender without assigning any reasons whatsoever.

The tenderer shall note that his tender shall remain open for consideration for a period of 90 days from the date of opening of tender.

AGREEMENT

The successful contractor is required to sign agreement as may be drawn up to suit the local conditions and shall pay for all the stamps and legal expenses incidental thereto. The original will be kept with the Bank and duplicate with contractor.

EARNEST MONEY AND SECURITY DEPOSIT:

There is NO Earnest Money Required to deposit/ submit along with the bids. Retention Money shall be deducted from the final bill at 5% of the gross value of bill. The Retention amount will be refunded to the contractor 15 days after the end of defects liability period provided he has satisfactorily carried out all the work and attended to the entire defect in accordance with the condition of the contract. No interest is allowed on Retention Money.

A part of the Security Deposit if and as decided by the constituent bank can also be furnished in the form of a Bank Guarantee on the bank other than that of the constituent bank.

CONTRACTOR TO PROVIDE EVERYTHING NECESSARY:

The contractor shall provide everything necessary for the proper execution of the work according to the intent and meaning of the drawings, schedule of the quantities and specifications taken together weather the same may or may not be particularly shown or described therein provided that the same can reasonably be inferred there from and if the contractor finds any discrepancies therein he shall immediately and in writing, refer the same to the Architects/Bank whose decision shall be final and binding.

The rates quoted against individual items will be inclusive of everything necessary to complete the said items of works within the contemplation of the contract, and beyond the unit price. No extra payments will be allowed for incidental or contingent labour and/or materials inclusive of all taxes and duties whatsoever except for specific items, if any, stipulated in tender documents

The contractor shall supply, fix and maintain at his own cost, for the execution of any work, all tools, tackles, machineries and equipments and all necessary scaffolding, staging and lighting by night as well as by day required not only for proper execution and protection of the said work.

The contractor shall take down and remove any or all such scaffoldings as occasion shall be required or when ordered to do so, and shall fully reinstate and make good all matters and things disturbed during the execution of work to the satisfaction of architect/bank.

The contractor shall all times give access to workers employed by the bank or any men employed at site and to provide such parties with proper sufficient and if required, special scaffolding and ladder and provide them lighting as may be required to enable such workmen to inspect the work, lay or fix pipes, Civil & furnishing wiring, special fittings etc. The quoted rates of tenderers shall accordingly include all these above-mentioned contingent works.

LIQUIDATED DAMAGES:

Should the work be not completed to the satisfaction of bank within the stipulated period, the contractor shall be bound pay the bank a sum calculated as given below by way of Liquidated Damages after the expiry of completion date

.1.00% of the estimated amount shown in the tender per week subject to a ceiling of 10% of the accepted contract sum.

SEAL & SIGNATURE OF TENDERER

TIME PERIOD FOR COMPLETION: 20 days from the date of award of work.

FINAL PAYMENTS

The final bill shall be accompanied by a certificate of completion from the Occupant/Bank Officials. Payments of the final bill shall be made after deduction of retention money as specified in clause 9 of these conditions which sums shall be refunded after the completion of the defects liability period after receiving the banks certificate that the contractor has rectified all defects to the satisfaction of the banks. The acceptance of payments of the final bill by the contractor would indicate that he would have no further claims in respect of the work executed.

ESCALATION:

The rates quoted shall be firm throughout the tenure of the contract [including extension of time, if any granted] and will not be subject to any fluctuation due to increase in cost of materials, labour, sales tax, octroi etc, unless specifically provided in these documents.

CONTRACTORS EMPLOYEES:

The contractor shall employ technically qualify and competent supervisors for the work who shall be available [by turn] throughout the working hours to receive and comply with the instructions of the bank officials. The contractor shall engage at least one experienced engineer, as site in-charge for the execution of the work the contractor shall employ in connection with the work persons having appropriate skill or ability to perform their job efficiently. The contractor shall employ local labours on the work as far as possible. No laborers below age of 16 and who is not an Indian national shall be employed on the work. Any laborers supplied by the contractor to be engaged on the work on day-work basis either wholly or partly under the direct order or control of bank or its representative shall be deemed to a person employed by the contractor.

The contractor shall comply with provision of all labour legislation including the requirements of

- a. Payments of minimum wages act
- b. Employers liabilities
- c. Workmen's compensation act
- d. Contract labour (regulation and abolition) act, 1970 and central rules 1971
- e. Apprentices act 1961
- f. Any other act or enactment relating thereto and rules framed there under from time to time

The contractor shall keep the bank saved harmless and indemnified against claims if any of the workmen and all costs and expenses as may be incurred by the bank in connection with any claim that may be made by any workmen.

The contractor shall comply at his own cost with the order of requirement of any health officer of state or any local authority or of the bank regarding the maintenance of proper environmental sanitary condition of the area.

The contractor shall arrange to provide first aid treatment to the laborers engaged on the works. He shall within 24 hrs of occurrence of any accident at or about the site or in connection with execution of work, report such accidents to the bank and also the competent authority where such report is required by law.

The contractor shall obtain all Risk Insurance Policy at their cost within 7 days of commencement of work, for the laborers/workmen working at the site including the work till the work is completed. The policy shall be in the joint name of the Bank and contractor and Bank's name shall appear First.

PAYMENTS:

The contractor, in the form prescribed by the bank shall prepare all the bills and submit the same to Bank with measurement of work. Normally one interim bill shall be prepared each

SEAL & SIGNATURE OF TENDERER

month. Bank may release payment within 15 days of receipt of bills/after check measurement, after deduction of retention money, Income Tax etc. The contractor shall have a competent engineer at site for the supervision of the work.

The contractor shall have to make his own arrangements for watch and ward of the work/building, till the work is handed over to the bank.

The decision of the bank will be final and binding with regard to the quality of work is concerned.

The contractor is responsible for procuring the required materials for the work and stores the same at site at his cost and risk.

The amount stated in the interim certificate shall be the 75% of total value of the work executed up to date of the bill, less the amount to be retained by the bank as retention money. If the bank has supplied any materials or goods to the contractors, the cost of such materials will be progressively deducted from the amount due to the contractor on accordance with the quantities consumed in the work. All the interim payments shall be regarded as payments by way of advance against the final payment only and not as payments for works actually done and completed and shall not preclude the requiring of bad, unsound or imperfect or unskilled work to be removed and taken away and reconstructed or re-erected or be considered as an admission of the due performance of the contract or any part there of if any respect or accruing of any claim nor shall it conclude, determine of effect in any way the power if the bank under conditions or any of them add to the final settlement and adjustment of the accounts or otherwise or in any other way or affect the contract.

The contractor shall submit the final bill within one month from the date of completion of the work. A certificate of completion from the bank shall accompany the final bill. The payment of the final bill shall be made after deduction of retention money as specified elsewhere in these documents.

ARBITRATION:

All disputes or differences of any kind whatsoever which shall at any time arise between the parties here to touching or concerning the works or the execution or maintenance thereof of this contract or the rights touching or concerning the works or the execution of maintenance thereof of this contractor or the construction remaining operation or effect thereof or to the rights or liabilities of the parties are arising out of or in relation thereto whether during or after determination foreclosure or branch of the contract [other than those in respect of which the decision of any person is by the contract expressed to be final and binding] shall after written notice by either party to the contract to the other of them and to the employer hereinafter mention to deal referred for adjudication to a sour arbitrator to be appointed as hereinafter provided.

For the purpose of appointing the sole arbitrator referred to above, the employer will send within 30 days of receipt of the notice, to the contractor a panel of 3 names of persons who shall be presently unconnected with the organization for which the work is executed.

The contractor shall on receipt of the names as aforesaid, select, anyone of the person's name to be appointed as a sole arbitrator and communicate his name to the employer within 30 days of the receipt of the names. The employer shall thereupon without any delay appoint the person as the sole arbitrator. If the contractor fails to communicate such selection as provided above within the period specified, the competent authority shall make the selection and appoint the selected person as the sole arbitrator.

If the employer fails to send to the contractor the panel of 3 names as a foresaid within the period specified, the contractor shall send to the employer a panel of 3 names of persons who shall be unconnected with either party. The employer shall on receipt of the name as a foresaid select anyone of the person's names and appoint him sole arbitrator. If the employer fails to select the person and appoint him as a sole arbitrator within 30 days of the receipt of the panel and inform the contractor accordingly, the contractor shall be entitled to appoint

SEAL & SIGNATURE OF TENDERER

one of the persons from the panel as the sole arbitrator and communicate his name to the employer.

If the arbitrator as appointed is unable or unwilling to act or resigns his appointment or vacates his office due to any reason whatsoever another sole arbitrator shall be appointed as aforesaid.

The work under contract shall, however, continue during arbitration proceedings and payment due or payable to the contractor shall be withheld on account of such proceedings.

The arbitrator shall be deemed to have entered on the reference the date he issued notice to both the parties fixing the date of the first hearing.

The arbitrator may from time to time, with the consent of parties, enlarge the time or making and publishing the award.

The arbitrator shall give a separate award of each disputes or difference referred to him. The arbitrator shall decide each dispute in accordance with the terms of the contract and give a reasonable award. The venue of arbitration shall be such place as may be fixed by the arbitrator in his sole discretion.

The fee, if any, of the arbitrator shall, if required to be paid before the award is made and published, be half and half by each of the parties. The cost of the reference and of the award including the fees, if any, of the arbitrator who may direct to and by whom and in what manner, such costs or any part thereof shall be paid and may fix or settle the amount of costs to be so paid.

The award of the arbitrator shall be final and binding on both the parties.

Subject to aforesaid the provision of the arbitration act 1940 or any statutory modification or re- enactment thereof and the rules made there under, and for the time being in force, shall apply to the arbitration proceeding under this clause.

The employer and the contractor hereby also agree that arbitration under the clause shall be a condition precedent to action under the contract with regard to the matters hereby expressly agreed to be so referred to arbitration.

Date:

**Signature of the Contractor
With seal and address**

SEAL & SIGNATURE OF TENDERER

NO.	DESCRIPTION	QTY.	UNIT	RATE	AMOUNT
1	DISMANTLING 6" THK. BRICK WALL				
	Dismantling 6" thk, brick wall carefully by using chisel to cut & making good wall edges with 1:4 cement plaster including removal of debris from site.	0.00	Sq.Ft.	0.00	0.00
2	DISMANTLING OF EXISTING FLOORING				
	Dismantling existing flooring including skirting and excavation up to 6" in plinth wherever required, etc. In a manner which facilitates laying of new flooring without undue extra expense. The rate shall include removal of debris from site.	0.00	Sq.Ft.	0.00	0.00
3	REMOVING PAINT				
	Removal of existing paint from the plastered surfaces with coir brush,sand paper etc. and preparing the surfaces by rendering the same with cement sand mortar to receive plaster of paris punning, complete as directed.	2758.00	Sq.Ft.		
4	5" THK BRICK WALL WITH PLASTER				
	Constructing 5" thk. Brick wall in 1:6 cement mortar. Brick used shall be of best quality kiln burnt, having sharp edges & giving clear ringing sound when struck against each other. The rate shall be inclusive of plastering the walls with ¾" thk. 1:4 cement plaster on both sides. A 4 ½" R.C.C. Patti Beam shall run horizontally @ 3'-0" c/c. The rate shall be inclusive of any scaffolding required, curing etc, complete.	0.00	Sq.Ft.	0.00	0.00
5	ROLLING SHUTTER				
	Providing & fixing M. S. Rolling shutters (18/22 gauge sheets) for the facade openings (middle 1/3rd grill). Rate shall include all necessary locking arrangements. 2 coats of anti rust paint to be provided for the shutters. USING 18 GAUGE SHEETS.	0.00	Sq.Ft.	0.00	
6	CEMENT BASED WHITE PUTTY				
	Providing & laying 1.5 mm thk. Cement based White putty (make : J.K or birla) punning on the walls as per manufacturer's specification (on wall upto 6" high above false ceiling in false ceiling area & Putty to be applied on full ht. walls and ceilings of the area where false ceiling is not to be done)	2758.00	Sq.Ft.		
7	PLASTIC EMULSION PAINT WORK				

SEAL & SIGNATURE OF TENDERER

	Providing and applying two coats of Plastic Emulsion paint of approved make & Colour over a coat of primer of approved brand including the surface smoothening by sand-papering to the walls & ceilings of whole premises except ceiling area.	2758.00	Sq.Ft.		
8	SYNTHETIC ENAMEL PAINT ON WALLS/STEELWINDOWS /WOODWORK				
	Painting all the windows, grill, collapsible gate & existing doors with two coats of Synthetic Enamel Paint over a coat of primer of approved shade, make & color at all heights & levels complete as directed as per manufacturer's specifications. (Before execution take necessary permission from the Architect/Bank)	205.00	Sq.Ft.		
9	PLUMBING & SANITARY FITTINGS				
a	EWC - (S or P Trap according to site condition) - Cascade C0216 / C0217, Cistern Shell - C0711, Cistern Lid Dual Flush - C2054, Ultra Solid Seat Cover - C8140, Dual Flush fittings - C8099 (White) Including all accessories, fitting & fixing soile pipe all complete. (All type pipe work & fitting fixing included)	0.00	No	0.00	0.00
b	Wash basin vitreous china of approved make (without fittings) supplied,fitted and fixed in position on 75mm X 75 mm X 75 mm wood blocks and C.I. brackets including two coats of painting of C.I. brackets. 550 mm X 400 mm size. Including all accessories, fitting & fixing waste pipe, bibcock, angular stop cock etc. all complete. (All type pipe work & fitting fixing included)	0.00	No	0.00	0.00
10	MAIN ENTRANCE FULLY GLAZED PARTITION				
	Providing and fixing frameless fully glazed 12mm thk toughened float glass partition fixed with necessary patch fittings(Dorma make) including cutting, making holes, cutouts in the glass of required shape and size to accommodate fittings and fixing the fittings in floors, soffits, jams including necessary fixtures, screws, sealent wherever required and SS cover over patch fittings. Rate shall include necessary decarative film / LOGO.	0.00	Sq.Ft.	0.00	0.00
11	MAIN ENTRANCE DOOR				

SEAL & SIGNATURE OF TENDERER

	Providing & fixing in position Twin stile door made of 12mm thk. Toughen glass with necessary hardware fixtures of approved make & design, viz. patch fittings, on which the shutters are pivoted at the top & bottom, approved decorative tubular handles on both the faces, (Dorset or Godrej equivalent approx. 300mm long) complete as per direction. Rate should include etching of the Bank's logo & emblem on the Glass in the size & design as approved by the architect .(FOR BRANCH MAIN ENTRY)	22.00	Sq.ft.		
12	DOOR FRAME				
	Wood work in door with Siliguri Sal wood frame fitted and fixed in position complete including a protective coat of painting at the contact surface of the frame including cost of concrete, Iron Butt Hinges and M.S clamps as required at site. (FOR BM CABIN, STORE, UPS)	2.00	Cu.ft		
13	WALL/ COLUMN PANELLING				
	Providing & fixing in position wall / column panelling consisting of 6.0 mm thk. marine grade ply IS:710 with aluminium hat furring channel 22-25 @ 500 mm. both direction. The face of the cladding is to be laminated with 1.0 mm. thk. laminate of approved shade & groove design. The ply surface of the groove is to be melamine polish finished of approved colour. The item is to be completed in all respects as per design & approval of the architect. (FOR CASH FRONT, O2 FRONT, O4 FRONT & BM BACK COLUMN)	162.00	Sqft		
14	LOW HEIGHT PARTLY GLAZED PARTITIONS				

SEAL & SIGNATURE OF TENDERER

	<p>Providing & Fixing double skin low ht. partition (1200 mm. high) with electrical wire management system, 900 mm. solid, then 300 mm. partly glazed (as per drawing), made out of aluminium hollow sections of 50mm x 50mm size 1.5mm thick of JINDAL / INDAL make as internal framed structure spaced not more than 600 mm. c/c bothways, double skin partition fixed to aluminium frame made of 6 mm. thk. approved marine grade ply (IS:710), finished both side with approved laminate with 1.5 mm. groove design, 4" high laminated skirting etc., the vertical support of 50 x 50 mm. frame to be extended upto 1200 mm., side & top faces to be covered with 65 x 15 mm. CP teak wood moulding bead (curved at top) with 6 mm. x 6 mm. polished groove. 300 mm. high x 10 mm. thk. glass to be fixed to partition with 30 x 12 mm. teak wooden bead with 6 mm. groove, all exposed teak wood surface to be completed with natural colour high polishing etc. all complete as per design, direction and approval of the Architect. (FOR SIDE OF O1, O2, O3, O4 & MAY I HELP U)</p>	<p>53.00</p>	<p>Sqft</p>		
<p>15</p>	<p>FULLY SOLID PARTITION</p>				
<p>a)</p>	<p>Providing and fixing in position full height solid partition 65 mm thk. as indicated in the drawing excluding the door made out of aluminium hollow sections of 50mm x 50mm size 1.5mm thick of JINDAL / INDAL make as internal framed structure placed horizontally & vertically in 550 mm x 550 mm / 600mm x 600 mm center to center or as directed by the Architect. The alternate corner vertical members of the partition shall be taken upto the ceiling level (payment shall be made for the partition measured below the false ceiling level) and the same shall be anchored to the ceiling securely with help of suitable cleats. Framework shall be fixed with 6 mm thick marine grade ply (IS - 710) of approved make on both sides finished as per following specifications. The Partition shall be finished with 1.0 mm thick laminate Sunmica make Frosty white G499 / 1499 of approved shade and make or equivalent on both the sides. Rate shall be inclusive of provision of pencil groove as directed by the Architect. The item does not include the doors.(FOR STORE & MAIN ENTRY)</p>	<p>383.00</p>	<p>Sqft</p>		

b)	<p>Providing and fixing in position Full height solid partition 65 mm thk. (same as above) but finished with one side 6 mm. ply & 1 mm. approved laminate & oter side with 6 mm. thk. Cement bonded particle board finished with necessary primer & distemper paint complete. (FOR UPS)</p>	45.00	Sqft		
16	<p>FULL HEIGHT PARTLY GLAZED PARTITION</p>				
	<p>Providing and fixing in position full height partly Glazed partition 65 mm thk. as indicated in the drawing excluding the door made out of aluminium hollow sections of 50mm x 50mm size 1.5mm thick of JINDAL / INDAL make as internal framed structure placed horizontally & vertically in 550 mm x 550 mm / 600mm x 600 mm center to center or as directed by the Architect. The alternate corner vertical members of the partition shall be taken upto the ceiling level (payment shall be made for the partition measured below the false ceiling level) and the same shall be anchored to the ceiling securely with help of suitable cleats. Framework shall be fixed with 6 mm thick marine grade ply (IS - 710) of approved make on both sides finished as per following specifications. The Partition shall be finished with 1.0 mm thick laminate Sunmica make Frosty white G499 / 1499 of approved shade and make or equivalent on both the sides. Rate shall be inclusive of provision of pencil groove as directed by the Architect. The item does not include the doors.above except for 10mm approved make clear float glass shall be provided above 2'-6" from ffl or as advised by architect with necessary steam beach moulding finished with melamine. (FOR MANAGER CABIN)</p>	159.00	Sqft		
17	<p>CASH COUNTERS & CABIN</p>				

	<p>Supplying, fitting and fixing of Cash Counter Cabin (1500/1350 mm. x 2100 mm. x 2100 mm. high) with 65 mm. thk double skin laminated glazed partion at 2 sides & back, with 6 mm BWP ply (IS : 710), 1mm thk laminate of approved make & shade & 6 mm. thk. glass including 1 no. door frame & 35 mm. thk. flush shutter at back partition of each counter. At front, the total ht. will be 2100 mm., upto 750 mm. with working counter, above this 300 mm. high box and rest with 12 mm thk glass with necessary slit & hole for operation. Locking system of the door would be a Godrej Mortice lock fixed at 900 mm. level. Counter to be completed with drawer unit of 3 drawers, metal keyboard tray, foot rest, mobile cpu trolley etc. as per architects instruction. Rates to be quoted for each counter as per architectural drawing.</p>	1.00	Unit		
18	PARTLY GLAZED FLUSH DOOR				
	<p>Supplying & fixing in position 37 mm. thk solid core hot pressed phenol formaldehyde bonded partly glazed flush door shutter of approved make finished upto 900 mm with 1.0 mm thick laminate sheet of approved quality on both sides of the door shutter.The upper portion of the shutter is to be provided with 10 mm thick glass fixed with rubber wood glazing beads of approved design, complete as per drawing.Rate to include cost of hardware fittings e.g. handle locks, aldrip handles,door closer & night latch all of approved make as by the Architect.The exposed timber surfaces are to be polished in approved colour and finishing the same with N.C. lacquer in mat satin finish.(Including Glass Etching) (FOR MANAGER CABIN)</p>	22.00	Sqft		
19	SOLID CORE FLUSH DOOR				
	<p>Providing and fixing Solid Core Flush Door Shutter (IS - 2202) of 35 mm thk. finished both side with 1 mm thk. approved colour laminate (IS : 2046) with 1.5 mm. groove design to be fixed to existing Wooden frame. The rate shall be inclusive of fitting and fixing of hinges, 1 no. Godrej make door closer, 1 no. CP finsh door stopper, screws, 1 no. Godrej cylindrical lock, tower bolt of approved make. All edges of the door to be covered with necessary lipping with polish finish. The work should be completed as per specification, design and approval of Architect. vision panel of 6 mm. glass (FOR UPS, TWO TOILETS & STORE)</p>	92.00	Sqft		
20	WRITING LEDGE				

SEAL & SIGNATURE OF TENDERER

	Providing & fixing writing ledge 900 mm. long x 300 mm. wide x 150 mm. deep, as per design made out of 19mm BWP block board with necessary groove patterns 1.0mm laminate. A divider made of 19mm block board to be provided. White beach / white cedar lipping with natural polish to be used in all exposed areas, inside of writing ledge to be enamel painted. Top of ledge will be of 12 mm. thk. float glass. The work to be completed as per design and approval of the architect.	1.00	unit		
21	FREE STANDING TABLE				
	Providing & erecting in position free standing table made of 19 mm. thk. BWP grade block board for sides, top & panel, finished with 1 mm. thk. laminate of approved shade & make in outer faces. Inside of the table to be finished with synthetic enamel paint / polish as per matching tone. Drawer cum cabinet unit of approx. overall size of 400 x 600 x 725 mm. (h) of 19 mm. thk. block board. The drawer unit shall comprise of 1 tea tray, 1 drawer, 1 cabinet with inner faces polished with approved shade with telescopic drawer slides. the drawer unit shall be finished with 1 mm. laminate including cabinet shutter. The quoted price should include cost of teak wood moulding to edges, wood lipping, multipurpose locks of Godrej make & other necessary hardware accessories including SS handles, pvc wire manager, metal keyboard tray, mobile CPU trolley, foot rest etc. of approved quality. All the ply edges should be lipped & finished with prescribed shade of polish. The rate also include the cost of hardwares like hinges, tower bolts, handles, magnets, wire manager etc.				
a)	size : 5' X 2'3" X 2'6" including 10 mm. thk. Clear Float Glass at Top (FOR MANAGER)	1.00	No.		
b)	size : 4' X 2' X 2'6" (FOR MAY I HELP U, O1, O4)	3.00	No.		
c)	size : 3'6" X 2' X 2'6" (FOR O2, O3)	2.00	No.		
22	SIDE CABINET				
	Providing and erecting Side cabinet unit is of size 900 mm length, 450 mm deep & 750 mm high consisting of a 375 mm length of a side unit 3 sets of drawer i) top row of 100mm high drawers ii) 150 mm high drawer at middle & iii) 350 mm high drawer at bottom and 525 mm length cabinets with openable shutters, all finished in 1mm thk. Laminate. (FOR MANAGER)	3.00	R.Ft.		
23	STORAGE UNIT				

SEAL & SIGNATURE OF TENDERER

	<p>Providing and fixing Storage Unit made out of 19 mm block board (IS : 1659) for top, sides & 6 mm. for back finished with 1.0mm laminate. The openable shutters to be made out of 19 mm block board finished outside with 1.0 mm laminate (IS : 2046). The cabinet will have shelves of clear ht. approx. 14". The shelves to be made of 19 mm. thk. block board. The necessary godrej multipurpose locks, 4" SS matt finished handles, hinges are to be provided. 4" laminated skirting to be provided. Inside of the unit to be synthetic enamel painted / polished in matching tone. All the exposed edges of the boards/ plywoods to be covered with white beach/ teak wooden lippings/ mouldings (6 x 20 mm.) duly natural polished all complete. The work to be completed as per approval and specification of the architect.</p>				
a)	Low Height Storage (upto wide 450 mm x750 mm. high) (FOR BACK SIDE MANAGER, O3 & O4)	47.00	Sq.ft		
b)	Full Height Storage (upto upto wide 450 mm x 2400 mm. high)	0.00	Sq.ft	0.00	0.00
24	FALSE CEILING WORK				
a)	<p>Providing & fixing suspended ceiling of 12.5 mm thk. plain Gypboard of approved size at a height of 8' 6".(J' from the floor, fixed on G.I. Section suspended from the main ceiling by means of G.I. hangers / M.S. rod hooks of adjustable J" bolts. The Gypboard is fixed to the Channels with dry wall screws & the exposed surface to be finished with Gypboard joint tape, jointing compound & 2 Coat of top coat gypsum primer as per manufacturer's specification including all fixtures& fittings complete, leaving cut holes for lighting fixtures & AC. Louvers. Cost includes finishing painting with white emulsion paint & putty. (Provision of Tray lighting should be provided as per site requirement) (FOR BANKING HALL)</p>	461.00	Sq.ft.		

SEAL & SIGNATURE OF TENDERER

b)	<p>Providing and erecting in position 14 mm thick Armstrong/Celotex mineral fiber board ceiling (as per detail drawing) of size 600 mm × 600 mm pre-painted fixed Main Runner of size 24 mm × 38 mm spaced at 1200 mm centre cross Tee of size 24 mm × 30 mm to be interlocked between Main Runner at 600 mm centre. Cross Tee of size 24 mm × 25mm for forming a module of 600 mm × 600 mm and wall Angle of size 22 mm × 22 mm all the MS frameworks are to be galvanized by Hot Dip system and one end is to be powder coated finish of approved shade. Rate to allow additional frame work for fixing any light fittings as well as AC grills. No deduction will be made for the area covered by AC grill as well as light fittings while taking measurement for Payment. Rate to allow cost of dismantling false ceiling including removal of debris outside the premises in conformity with Municipal Regulations. (FOR BANKING HALL)</p>	433.00	Sq.ft.		
25	NOTICE BOARD:				
	<p>Providing and fixing soft board/ notice board fabricated out of 12mm BWR ply covered with 12mm soft board padding and upholstery propylene fabric @80/ mtr. Edges of the soft board should have white beach/white cedar moulding with natural polished. NB : where pin up board is in a panelled area, the top of the pin up board should be flush with the panel, keeping the same level. The work should be completed as per design specification & approval of the architect.(Size 4'x3')</p>	12.00	Sqft		
26	ROLLING SHUTTER ENCASEMENT				
	<p>Providing & fixing rolling shutters encasement with 3mm thick (0.5mm + 2 mm + 0.5mm) ACP in approved colours all complete with approved aluminium sub structure, aluminium brackets, silicon sealants, gaskets, PVDF coating in approved colour etc. all complete including bird/ vermin proof closer at the bottom and flashing at top, complete as per instructions & drawings. (FOR MAIN ENTRY, SAFE & ATM)</p>	44.00	Sqft		
27	DROP/ SUGGESTION BOX				

SEAL & SIGNATURE OF TENDERER

	Providing and fixing Drop / Suggestion Box (400 x 600 x 150 mm.) made out of 19mm BWR Ply and finished with 1 mm. laminate and enamel painted insde. A 6" long slit is to be made in the front for inserting letters etc. The shutter with necessary locking arrangement & should have a glass panel at bottom. The work should be completed in all respects as per design specification & approval of the architect.	2.00	No.		
28	ADDITIONAL ITEMS				
a)	Providing & fixing synthetic door mats of approved shade from Birla 3M (6mm thk). The work to be completed as per approval of the Architect. (1.5 m. x 0.75 m.)	0.00	unit	0.00	0.00
b)	Providing and fixing vertical blinds of 100 mm wide (Mac/Annums) of approved shade and pattern having handail made of high strength alluminium alloyed wll thickness of 1.2 mm thk handrail to have 25mm decorative insert. Control unit shall be of derlin. The runners are also to be a derlin withantifixtion adhesive. Spacers should be made of stainless steel. Febric should be polyester viscoted/polyester yarn having protective coating with chemicals for stain resistance & soilrepalancy. The rate shall include necessary scoch gurd treatment on both sides. The overlaping should be uniform and adequate. Necessary operative arrangements frames to be provided. The work to be completed asper specification and approval of the Architect.	90.00	Sqft		
29	SWING/ WICKET DOOR				
	Supply fitting and fixing in position Swing Door 4' high with the following specifications: Vertical members - 2 numbers (50×50) mm size Horizontal Members 0-4 numbers (50x50) mm size Both sides of the frame work should be covered with 6 mm BWP grade ply with 1.00 mm laminate with locking arrangement, door stopper door closer etc. all the hardware fittings should be ISI mark etc. complete. (FOR SIDE OF O2)	10.00	Sqft		
30	RUNNING COUNTER FOR TIFFIN ROOM (1'-6" WIDE)				

SEAL & SIGNATURE OF TENDERER

	Providing and laying a Plain running counter. It shall consist of 3/4" thk. BWR Ply top as per design (double edge on the front and back with 1 1/2" thk half round moulding on the edges) supported on 3/4" thk. BWR Ply verticals at every 3' length. Suitable (as per Architects design) wooden moulding with mellamine shall be provided to the edge of the top. The top of the counter should be finished with 1.5mm Laminate and all other external surfaces to be finished in 1.0 mm. Thk. Laminate (suede finish)of approved make.	0.00	Rft	900.00	0.00
A	TOTAL EXCLUSIVE OF GST				
B	DISCOUNT IF ANY				
C	TOTAL AFTER DISCOUNT				
D	GST				
E	TOTAL INCLUSIVE OF GST				

SEAL & SIGNATURE OF TENDERER

APPROVED MAKES & MATERIAL

1	False Ceiling / Channels	India Gypsum / Armstrong / Saint Gobain
2	Wood Frame Work / Wood Section : All Wood, Must be well seasoned, free from knots, other defects decay and defects due to handling and Transportation. Wherever necessary, provide with anti - termite Treatment.	Malaysian Sal / Kapoor
3	Wood Skirting / Moulding / Lipping / Bidding	White Beach / White Ceader / CP Teak
4	Wood Preservative	STP Pentaphene Pale / Termiseal by PCI / Bison by British Paint
5	Fire Reterdant Paint	Industrial grads of Noble / Viper
6	BWP Ply (IS : 710)	Century (excl. Sainik) / Sylvan / Green (excl. Ecotec)
7	Flush Door / BWP Block board (IS : 1659)	Century (excl. Sainik) / Sylvan / Green (excl. Ecotec)
8	Laminate (1.0 mm thk.) (IS : 2046)	Green lam / Century mica / Sunmica
9	Door Closure (Heavy Duty)	Godrej / Archi / Sterling (DC 2000)
10	Floor Spring (Heavy Duty)	Godrej / Archi / Sterling (FS 3000)
11	Door Lock (Dead)	Godrej / Hafele /Hettich / Kich / Doorset / Yale
12	Door Handles	Godrej / Hafele /Hettich / Kich / Doorset
13	Drawer / Storage Handle	Godrej / Hafele /Hettich / Kich / Doorset
14	Drawer / Storage Lock (Multipurpose)	Hafele /Hettich /Doorset
15	Night latch	Godrej / 4C Acme
16	Screws	GKW / Nettle fold
17	Hinges	CIEF / Hettich
18	Sliding Telescopic Drawer Channel	Ebco / Earl Behari / Efficient Gadjets
19	Cable Organiser	Ebco / Innofitt Systems (CM 63.C)
20	Adhesive	Fevicol SH / Fevimate TL
21	Soft Board	Jolly Board
22	Vertical Blinds	Mac / Annums / Window Fashion
23	Glass	Modi / AIS / Saint Gobain
24	Paints (Synthetic Enamel / Acrylic Emulsion)	Asain Paints / Berger / ICI
25	PVC Flooring	Krishna Vinyl / Armstrong / Birla
26	Texture Paint	Spectrum
27	Glass	Modi / AIS / Saint Gobain
28	European WC / Washbasin	Hindware /Parryware
29	Sanitary Fittings	Jaquar / Kohler
30	G.I. Pipe	Tata (Medium)
31	Cement	Ultratech / Laferge / ACC
32	Footmat	Birla 3M / Approved Equivalent
33	Vitrified Tiles	Johnson / Kajaria
34	Ceramic Tiles	Johnson / Kajaria
35	All other items not covered above	As per sample approved by Employer/Consultant

SEAL & SIGNATURE OF TENDERER