

Annexure-2
Authorization Letter Format

(To be presented by the authorized person at the time of Opening of Part A-Technical Proposal / Part B-Commercial Bid on the letter head of Bidder and should be signed by an Authorized Signatory with Name and Seal of the Company)

Ref No:

Date:

The Divisional Manager,
Canara Bank,
Centralised Procurement and Vendor Management Vertical
Information and Technology Wing,
Naveen Complex, 14 M G Road,
Bengaluru - 560 001 Karnataka

Dear Sir,

SUB: Selection of Cash Pickup Vendor for providing Cash Collection Facility to Corporate Client M/s Ashok Filling Station Ltd. from its Single Office for a period of three years with annual review.

Ref: Your RFQ 058/2024-25 dated 14/11/2024.

This has reference to your above RFQ.

Mr./Miss/Mrs. _____ is hereby authorized to attend the bid opening of the above RFQ on _____ on behalf of our organization.

The specimen signature is attested below:

Specimen Signature of Representative

Signature of Authorizing Authority

Name & Designation of Authorizing Authority

NOTE: This Authorization letter is to be carried in person and shall not be placed inside any of the bid covers.
