

केनरा बैंक  Canara Bank

REQUEST FOR PROPOSAL [RFP] FOR

“Disposal of old/obsolete Computer IT hardware , which are completed 5 years and non-working lying at various Branches/Offices under Canara Bank Circle Office, Hyderabad”.

[This RFP is limited to Vendors Empaneled by Canara Bank for Disposal of E-Waste].

Issued By:

Canara Bank
T M Section
Hyderabad C.O.

Address :

Canara Bank
T M Section(EDP)
Circle Office
MCH No. 10-3-163 & 10-3-163/A
Plot No. 85, Sy. No. 628, Beside Rail Nilayam
SECUNDERABAD - 500026
GSTIN No.36AAACC6106G3Z0

Phone No: 040-27725271/73
Email : tmscohyd@canarabank.com



Details in brief

Sl. No	Description	Details
1.	RFP No. and Date	RFP 02/2024-25 dt: 19/12/2024
2.	Location Address for submission of Bid/s [Address for Communication]	Canara Bank T M Section(EDP) Circle Office MCH No. 10-3-163 & 10-3-163/A Plot No. 85, Sy. No. 628, Beside Rail Nilayam SECUNDERABAD - 500026 Tel - 040-27725271/73 Email: tmscohyd@canarabank.com
3.	Date of Issue	Date: 19/12/2024
4.	Last Date of Submission of Queries for Pre Bid Meeting	The Pre Bid Queries on the RFP may be sent through email <u>or</u> in writing at the address specified above, on or before 26/12/2024@ 04.00 PM.
5.	Date of Pre Bid Meeting	27/12/2024@ 10.00 AM
6.	Last Date of Submission of Bids	27/12/2024@ 3.00 PM
7.	Date and Time of Opening Bid	27/12/2024@ 4.00 PM
8.	Date and Time opening of Commercial Bid.	27/12/2024@ 4.00 PM
9.	Cost of Application Money	Nil
10.	Earnest Money Deposit(Refundable)	Rs. 50,000 /- (including GST)
This document can be downloaded from Bank's website http://canarabank.com/english/announcements/tenders		



A. Instructions to Bidders (ISB)

Disposal of Old/Unusable/Obsolete Computer Hardware, Peripherals, ATMs/BNAs, etc lying at various Branches / Offices as per Annexure

1. Introduction:

Canara Bank, Hyderabad Circle, intends to dispose old/unusable/obsolete Computer Hardware, Peripherals, etc. (identified by Bank), lying at various Branches/Offices in Hyderabad Circle. For this, sealed price quotations are invited from the Empanelled vendors for participation in the Tender process.

2. Scope of Work:

2.1. Scope includes collecting & purchasing various Hardware items (*identified by the Bank for disposal*) from our branch premises on “as is where is basis” for disposal/recycling/reusing in line with Central/State Government guidelines.

3. Eligibility Criteria:

- 3.1. This RFP is limited to the Empanelled vendors for disposal of E-Waste with Canara Bank.
- 3.2. The Empanelled vendors should hold valid Certificate from State Pollution Control Board/Govt Authorities for undertaking E-Waste Disposal as on the date of RFP. The copy of the certificate should be submitted along with the bid.
- 3.3. The Empanelled vendors need to submit an undertaking that all the e-waste items, *as proposed by Canara Bank for disposal* will be disposed off as per e-waste disposal guidelines of State / Central government authorities.

4. Terms & Conditions:

- 4.1. The bid is non-transferable.
- 4.2. Incomplete and unsigned price quotations are liable to be rejected.
- 4.3. EMD amount to be submitted along with the bid. Non submission of the EMD along with bid will not be evaluated and application money remitted will be forfeited.
- 4.4. **Price Schedule (Commercial Offer)** is attached with this Tender notice as **Annexure-I**.
- 4.5. The empaneled vendors may inspect the items on **27/12/2024**, 11:00 AM and satisfy themselves about the items for which they are bidding for. The Locations details where the E-Waste can be inspected are as per **Annexure-III**. Items are to be taken from the various branch/office premises and locations as referred in **Annexure-III** by the successful Vendor.

