

OFFER DOCUMENT FOR EMPANELMENT OF CONTRACTORS (INTERIOR, ELECTRICAL, CIVIL), ELECTRICAL AUDITORS, ARCHITECTS AT CANARA BANK CIRCLE OFFICE DELHI

REF: P&E/ON-1067/2024 Dated 10.12.2024

This document can be downloaded from Bank's website [www.canarabank.com](http://www.canarabank.com) under "Tenders" and enclosed along with Technical bid of this offer document.

ISSUED BY

General Administration Section,  
Canara Bank Circle Office

7<sup>th</sup> Floor , 38 Ansal Tower Nehru Place Delhi

TELE-: 011-69033444

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**NOTICE INVITING APPLICATIONS FOR EMPANELMENT OF ARCHITECTS & CONTRACTORS**

Applications are invited in the prescribed format for empanelment of Contractors for executing the works of the Bank's branches/offices coming under the jurisdiction of Circle Office, DELHI as mentioned below.

SL NO	Regional Office
1	NEW DELHI
2	CENTRAL DELHI
3	SOUTH DELHI
4	NORTH DELHI
5	WEST DELHI
6	HALDWANI (UTTRAKAHND)
7	DEHRADUN (UTTRAKAHND)
8	HARIDWAR (UTTRAKAHND)
9	NOIDA (U.P)
10	GHAZIABAD (U.P)

DELHI CIRCLE COMPRISES OF TEN REGIONS (NEW DELHI, CENTRAL DELHI, SOUTH DELHI, NORTH DELHI, WEST DELHI, HALDWANI, DEHRADUN, HARIDWAR, NOIDA, GHAZIABAD ) WITH OFFICES, BRANCHES, EXTENSION COUNTERS AND ATMS.

(Applicants having their office in DELHI, UP (NOIDA & GHAZIABAD), UTTRAKHAND (Preferably in the above 10 regions) will only be considered for empanelment)

For details logon to Bank Website <https://www.canarabank.com/tenders> or contact at the above office.

1	INTERIOR FURNISHING
2	ELECTRICAL WORKS
3	CIVIL WORKS
4	ARCHITECTS
5	Electrical Audit ( <b>BEE License for doing electrical audit is compulsory</b> )

It is also proposed to further classify the above categories by fixing the financial limits. The eligibility criteria and other requirements for each of the above categories are detailed under “**Scope, cost-wise sub-classification and Eligibility criteria**”.

The eligible and interested contractors may DOWNLOAD the document from the website of the Bank namely [www.canarabank.com](http://www.canarabank.com)-Tenderlink <https://www.canarabank.com/tenders> with the document fee of Rs.1180.00(Rupees One Thousand one Hundred and eighty Only)inclusive of 18% GST as detailed above (in the form of DD) in favour of CANARABANK ,payable at DELHI maybe submitted along with the duly filled in document. The **document submitted without the prescribed fee will be summarily rejected.**

**MSE's (Micro and Small enterprise) NSIC/KVI etc. are exempted from paying the processing fees of Rs 1180/- for which the concerned enterprise needs to provide necessary valid certificates/ documentary evidence of the said work. For MSE's Govt. of India provision shall be considered while evaluating the offer (Complete details attached in Annexure III)**

The duly completed document in the prescribed format with all supporting documents shall be sealed in a cover and super scribed as ‘**Application for EMPANELMENT of (Category name)**’and shall be submitted to the above mentioned office of CANARABANK on or **before 14.01.2025** up to 3.00PM. **Email ID to be clearly mentioned with contact details for further follow up and correspondence with contractor.**

The Bank reserves the right to accept or reject any or all the applications without assigning any reasons thereof.

Date: 11.12.2024

Sd/-  
 ASSISTANT GENERAL MANAGER  
 DELHI CIRCLE



GENERAL RULES AND INSTRUCTIONS TO THE INTENDING APPLICANTS:

1. Generally, the routine works of the Bank are awarded/procurements are made on calling competitive tenders/quotations from the empanelled contractors/suppliers and in case of emergent works/works of small magnitude, the Bank may opt to award the work/procure supply from any of the empanelled agencies, depending on the exigencies of the work on nomination basis and also has the right for open tendering process for any particular work, depending on the nature & magnitude of the work.
2. The details of the applicants and their experience shall be furnished in the prescribed “**Application Format**” only. Wherever required and if the space provided is not sufficient, particulars can be furnished in Annexures but such details shall be clearly mentioned in the respective columns of the Application Format. Applicant shall enclose latest copies of brochures and technical documentation giving additional information about the applicant. Each page of the document shall be duly signed by the Applicant or their authorized representative.
3. The Contractors, who intend to apply for more than one category, have to apply for each category using separate application forms along with separate Demand-Draft and submit in independent covers super-scribing in the envelope the category of work applied for. Multiple application in single cover is summarily rejected.
4. No costs incurred by the applicant in applying, in providing necessary clarifications or attending discussions, conferences or site visits will be reimbursed by the Bank.
5. Documentary proof for the work-orders and completion certificates and or such other documents shall be submitted along with the application. Incomplete applications or applications without proper proof for establishing their credentials will be liable for rejection and no correspondence will be entertained in this regard.
6. The authorized person of the firm/company shall sign in all the pages of the application with seal of the company/firm.
7. The empanelment will be made for a specific category depending on the credentials submitted. However, the applicant empanelled in higher category shall be eligible for works in the lower category.
8. The evaluation will be based on the experience, reputation, empanelment with other Banks, PSUs, Govt institutions, manpower & logistical support of the applicant, their financial capabilities, quality consciousness, etc and if found necessary may also include inspecting the works undertaken by them for which, necessary co-ordination shall be made by them. Based on the details furnished and inspection of works, eligibility criteria, the applicants will be empanelled. Decision of the Bank regarding election/ rejection for empanelment will be final and binding and no further correspondence will be entertained. The empanelled contractors will only be informed by post/email.
9. If, information and details furnished by applicants are found to be false at any time in future or any information withheld, which comes to the notice of the Bank at a later date, the empanelment of such applicant will be cancelled immediately.
10. Applications received after the due date and time is liable for rejection.
11. The Applicants having their office/Sales & Services centre in the geographical jurisdiction of DELHI Circle (As Mentioned Above) will only be considered for empanelment. The empanelment shall be valid for a period of three years from the date of intimation letter to the shortlisted contractors.

12. The present empanelment is mainly for works for value up to the limits mentioned in respective categories. In case of any high value works, Bank may undertake the works by project specific pre- qualification exercise.
13. The applicant should be a profit making firm for the last 3 years as on 31.03.2024.
14. Canara Bank reserves its right to reject any /or all the applications without assigning any reasons whatsoever.
15. Firms should **submit an undertaking (On their Letter Head)** that they have not been “Blacklisted” by any of the Govt Authority/PSUs/PSBs duly signed by authorized signatory with company seal.
16. Empanelment provides an opportunity to firms to participate in the tender process invited from time to time for various routine works. Empanelment does not provide a guarantee for getting any work assigned. The Applicant should be in touch with the GA section after the empanelment process.

**I) SCOPE, COSTWISE SUB-CLASSIFICATION AND ELIGIBILITY CRITERIA FOR- CONTRACTORS,SUPPLIERS**

Empanelment of Contractors/suppliers is sought for the following categories of works under various cost limits. The contractors/suppliers empanelled under lower cost limit will not be eligible to quote for the works costing more than the limit.

However, the contractors/suppliers empanelled under higher class can participate even for works/supply in lower cost limits.

The various Categories & Cost limits are furnished below:-

SL.No	Category	Value of the works up to which the consultant can Participate (Amount in Lacs)			
		Class A	Class B	Class C	Class D
1	Interior Furnishing	50	30	15	1
2	Electrical Works	50	30	15	1
3	Civil Works	50	30	15	1
4	Architect	50	30	15	1

**Eligibility:**

The applicant should have the following minimum eligibility criteria:

i. The applicant should have undertaken works in Government Departments/Public Sector Undertaking/ Central Autonomous Bodies/State Autonomous Bodies/Financial Institutions during last 3 years prior to 31.03.2024:

- One work/project costing 80% of the class limit or
- Two works/projects costing 50% of the class limit or
- Three works/projects costing 40% of the class limit

**Applicant shall submit work completion certificate for the specified works as mentioned above duly signed by the authorized signatory of the organization where specified works had been done and then applicant will only be considered. Mere submission of work order will not be accepted.**

ii. The applicant should be an assessee of Income Tax and must possess GST Registration. Kindly submit copy of the income tax PAN, **GST certificate with valid registration** number.

iii. The applicant shall have the average **annual financial turnover of at least 30% the value of the class limit** in the respective category during last 3 years ending with 31.03.2024.

iv. Submit **Solvency Certificate from Nationalized/scheduled banks** issued within one year for an amount equal to cost limit in the respective field (only for Class A, B & C). It must be addressed to our Bank.

v. The **Applicants must submit address proof (Rent agreement copy /Ownership proof) in order** to establish local office jurisdiction under DELHI CO as mentioned above..

### **Requirements of Architect:**

The proprietor should have a graduate/post graduate degree in architecture. Registered with the council of Architecture/Members of the Indian Institute of Architecture and should have experience in planning, designing and supervising Civil Engineering, Interior Architecture and should have experience in planning, designing and supervising civil engineering, Interior works for the banks, Financial Institution and for software companies.

Based on the assessment of details furnished like works undertaken, technical & financial capabilities, selection will be made. From such panel, competitive offers/tenders will be called for specific works.

1. **INTERIOR FURNISHING WORKS:** The scope of work of Contractors for Interior works mainly original works, alterations and renovations involving erection of partitions work both wood & aluminum, counters, paneling, false ceiling, cavity flooring, storage units, furniture and fabricated workstations and other allied works for furnishing of our Bank Branches.

The Class A, B, C contractors shall have full-fledged workshop for preparing the furnishing/furniture items.

2. **ELECTRICAL CONTRACTORS:** The scope of work for Electrical Contractors is to undertake HT as well as LT works, panel board for LT applications, will be mainly used for internal and external electrification, associated cabling, copper plate earthing, wiring for air conditioners, UPS, liasoning with State Electricity Boards or their allied bodies for obtention of additional power, breakdown repair, interior wiring for computerized office environment and other allied works.

The electrical works also involves domestic electrical works attending to LT-side, State-Electricity Boards or their allied bodies in case of meter burn outs etc. attending to repairs of electrical appliances like fans, geysers, pumps & motors, switch boards, rewiring and cabling works. Exposure to repairs of other appliances like fridge, mixies, washing machines etc will be added advantage.

Electrical contractors shall have necessary permits/license from Electrical Inspectorate and familiar with rules & regulations of the electricity board.

3. **ELECTRICAL AUDIT WORKS:** The scope of work for electrical auditors is to undertake electrical audit of branches. The auditor should have BEE certificate from authorized signatory of electrical board.
4. **Civil Engineering works** : The broad scope of work of Civil Contractors is to undertake new constructions, redevelopment of existing properties, periodical repairs & renovations, painting, plumbing & sanitary, demolition works, structural steel fabrication, wood work (doors and windows only) waterproofing works of terrace, lift well, toilets etc. and other allied works for residences and offices of the Bank .
5. **Architect Works:** The broad scope of Architect involves preparation of layouts for branches/offices. Supervision of Strong Room Construction and submitting certificate. Conducting visits while ongoing of works for ensuring quality and final certificate for verification of quantities and recommending for releasing to contractors.

If other things being Equal, the professionally qualified contractors and the contractors who have undertaken the works for Govt organizations will be preferred.

All class of contractors must be Income Tax Assesseees. The contractors, otherwise eligible but not Income tax assesses, will not be considered for empanelment.

All contractors should have registered for GST. If otherwise eligible but not registered for GST will not be considered for empanelment.

Annexure-I  
APPLICATION FORMAT

The Consultants/Contractors/Suppliers, who intend to apply for more than one category, have to apply for each category using separate application forms along with separate Demand Draft and submit in independent covers super scribing in the envelope the category of work applied for.

**APPLICATION FOR EMPANELMENT OF CONSULTANTS /CONTRACTORS SUPPLIERS**

**(TICK WHICH – EVER IS APPLICABLE )**

APPLIEDFOR:

CONTRACTORS	
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S.No	Category	Class			
		Class A	Class B	Class C	Class D
	CONTRACTORS				
1	INTERIOR/FURNISHINGWORK				
2	ELECTRICALWORKS				
3	ARCHITECT				
4	CIVIL WORKS				

S.No	Details
1	Name of Applicant
2	Address(Registered Office)
3	Address (All Local Address in DELHI /NOIDA/GHAZIABAD/UTTRAKHAND) Address Proof to be submitted
4	Contact Details Mobile No./Telephone/Email/Fax <b>Email Id - ( )</b>
5	a)Status of the Firm (Whether company/Partnership/ proprietary)

	b) Name of the Proprietor/ Partners/Directors (with professional Qualifications):	
	c)Year of Establishment	
3	Whether registered with Registrar of Companies/firm. If so, No. & Date	
4	Registration with Tax Authorities	
	a.Income- taxNo. PAN/GIR NO	
	b. GST No. (furnish copies of PAN, registration certificate)	
	c.Reg No. in case of Electrical Contractor.	
5	Turnover of the Company/firm(Please attach copy of audited balance sheet and Profit and loss account for three years).	
	Year	Turn Over
	2021-2022	
	2022-2023	
	2023-2024	
	Average:	

6. Registration with Government/Public Sector/Banks

Name of Organization	Nature of works	Value of Works	Date of Registration

8. What are your fields of core competence? Mention the fields on preference Basis:

1)

2)

3)

9. Name of the Bankers with address:

i.

ii.

10. Details of solvency certificate enclosed:

11. Details of the qualifying works executed (**please mention only such works which qualifies for the category/class for which you have applied**)

S.No	Name of Work	Work Executed for organization with address, concerned office & telephone no.	Nature of work in brief	Location Of the work	Actual Value of the works	Stipulated Completion	Actual Completion	If work left incomplete (furnish reason)

Note: Copies of satisfactory completion certificate obtained from the clients should be enclosed.



11. Details of Present works under execution (enclose copies of work orders issued by clients)

- i.
- ii.
- iii.

12. Whether **empanelled with** : \_\_\_\_\_

**CANARA Bank** in any other Circle  
 (If yes, then furnish details of the Works executed along with Orders copies & Letter of Empanelment)

13. Key personnel permanently employed in your organization:

SL .No	Name	Qualifications	Experience	Particulars of work done	Employed in your firm since	Any Other Remarks

14. In Case of Electrical contractor, copy of valid license issued by the Electrical Inspectorate to be enclosed.

Whether Enclosed : Yes/No

15. Furnish the names of three responsible clients/persons to whom the major works carried out by the applicant in past 3 years with address and telephone number who will be in a position to certify about the quality as well as past performance of your organization.

Name of Officials	Organization and its Address	Contact Numbers

DE CLARATION

1. All the information furnished by me/us here above is correct to the best of my knowledge and belief.
2. I/we have no objection if enquiries are made about the work listed by me/us in the accompanying sheets /annexures.
3. I/We agree that the decision of CANARA BANK in selection of contractors will be final and binding to me/us.
4. I/We have read the instructions appended to the Performa and I/we understand that if any false information is detected at a later date the empanelment shall be cancelled at the discretion of the bank.

Place:

SIGNATURE OF THE APPLICANT

Date:

NAME & DESIGNATION  
SEAL OF ORGANISATION

**Checklist of Documents to be submitted by Applicants (To be filled by Applicants)**

S.No	Particulars	Yes/No	Page No.
1	Have you mentioned the category for which you Have applied in the application form?		
2	Have you signed on all the sheets?		
3	Whether copy of PAN/GST tax Registration copy is enclosed?		
4	Income tax returns for last 3 financial years & PAN Card		
5	Whether requisite application fee by DD is paid? If Yes, DD No. Date		
6	Whether enclosed copy of valid Electrical License in case of electrical contractor?		
7	Whether enclosed proof for year of establishment?		
8	Whether proof for annual financial turnover Enclosed for last 3 years?		
9	Whether documentary proof of all the works Mentioned for deciding the eligibility criteria for having undertaken the works is enclosed? ( <b>Work completion Certificate</b> )		
10	Whether solvency certificate enclosed by contractors If yes, No. of certificates enclosed ( )		
11	Whether address proof or Office/Service Centre in DELHI, GHAZIABAD, NOIDA, UTTARAKHAND is enclosed		
12	Whether certificate of registration of company/ Partnership Deed /Letter of Proprietorship enclosed?		
13	Whether incorporation certificate enclosed?(if applicable)		
14	Whether MSE/NSI/KIV certificates and documents enclosed?		
15	Whether undertaking for not being "Black Listed" enclosed?		
16	Audited balance sheet for last 3 financial years. If applicable		
17	Details of litigation/Arbitration cases resulting from The contracts executed in the last 7 years or currently under execution		
18	Copy of lease agreement / ownership proof of local address for establishing jurisdiction		

Annexure-II

Declaration regarding Banning/Blacklisting  
**(DECLARATION TO BE SUBMITTED ON LETTER HEAD OF THE  
BIDDER)**

To,  
The Assistant General Manager,  
GA Section,  
Circle Office, Canara Bank,  
DELHI CO

Subject: Empanelment of Contractors at Canara Bank Circle Office: DELHI

. Ref: \_\_\_\_\_

I/We here by declare that I/We have not been banned or blacklisted or debarred by any Government , Quasi Government Agencies, Public Sector Undertakings or Private Companies anywhere, anytime.

Should it be observed any time during currency of the empanelment selection process or during period Of empanelment of the work that I/We have been banned, blacklisted order barred by any of the above Agencies, then I/We agree for forfeiture of our Empanelment by Canara Bank, without any recourse.

Dated:

Name & Signature of the Applicant

ANNEXURE III  
PURCHASE PREFERENCE

Purchase Preference to Micro and Small Enterprises (MSEs) and Start ups and Purchase Preference linked with Local Content (PP-LC) shall be applicable subject to full compliance of other terms and conditions of the RFP and Contract. Following are the conditions applicable as per the Government of India Guidelines on Purchase Preference.

1. Micro&SmallEnterprises[MSEs]:

Procurement through MSEs(Micro& Small Enterprises) will be done as per the Policy guidelines issued by the Ministry of Micro, Small &Medium Enterprises vide Gazette notification no. D.L.- 33004/99 dated 23.03.2012 and as amended from time to time.

Following are the conditions applicable as per the Government of India Guidelines

1.1. MSEs should provide proof of their being registered as MSE (indicating the Terminal Validity Date of their Registration) for the item under Tender/RFP along with their offer, with any agency mentioned in the Notification, including:

1.1.1. District Industries Centres or

1.1.2. Khadi Village Industries Commissioner or

1.1.3. Khadi & Village Industries Board or

1.1.4. Coir Board or National Small Industries Corporation or

1.1.5. Directorate of Handicrafts & Handloom or

1.1.6. Any other body specified by the Ministry of Micro, Small & Medium Enterprises.

1.1.7. For ease of registration of Micro and Small Enterprises (MSMEs), Ministry of MSE has started Udyog Aadhaar Memorandum which is an online registration system (free of cost) w.e.f. 18th September, 2015 and all Micro & Small Enterprises (MSEs) who are having Udyog Aadhaar Memorandum should also be provided all the benefits available for MSEs under the Public Procurement Policy for Micro and Small Enterprises (MSEs), Order 2012.

1.2. MSEs participating in tenders, quoting price within price band of L1+15% shall also be allowed to supply a portion of requirement by bringing down their price to L1 in a situation where L1 price is from someone other than MSE & such MSE shall be allowed to supply at least 20% of total tendered value. In case there are more than one MSEs within such price band and agree to bring down their price to L1, the 20% quantity is to be distributed proportionately among these Bidders.

1.3. MSEs are exempted from paying Application fee/cost & EMD, subject to furnishing of Valid certificate for claiming Exemption.

1.4. The Eligible MSEs who intend to match the L1 Price (ultimately decided by the Bank) shall indicate the willingness to match the L1 Price within 6 working days from the date of communication from the Bank to avail the purchase preference.

1.5. Bidder has to submit a self-declaration accepting that if they are awarded the contract and they fail to sign the contract, or to submit a performance security before the deadline defined in the RFP, they will be suspended for the period of three years from being eligible to submit Bids for contracts with Canara Bank as per Form PP-B.

1.6. The aforesaid Policy is meant for procurement of only goods produced and Services rendered by MSEs and not for any trading activities by them. An MSE unit will not get any Purchase Preference over any other MSE Unit.

1.7. The details are available on web site [dcmsme.gov.in](http://dcmsme.gov.in). Interested vendors are requested to go through the same for details.

2. Startup:

2.1. Applicable for Indian Bidders only as defined in gazette notification no. D.L-33004/99 dated 11.04.2018 of Ministry of Commerce and Industry and as amended from time to time.

2.2.As mentioned in Section-II of O.M. No.F.20/2/2014-PPD(Pt.) dated 20.09.2016 of ProcurementPolicyDivision,DepartmentofExpenditure,MinistryofFinance onPrior turnover and prior experience,relaxationsmay be applicablefor all Startups[whetherMicro&Small Enterprises(MSEs)orotherwise]subjecttomeetingofthequalityand technicalspecifications specifiedintenderdocument.

2.3.Further,theStartupsare alsoexemptedfromsubmission ofTender FeeandEMDs.

2.4.For availing therelaxations, bidder is requiredto submit requisite certificatetowards Startup enterprise registration issued by Department of Industrial Policy and Promotion, MinistryofCommerceand thecertificate should becertifiedbytheCharteredAccountant(not being an employeeorADirectorornothaving anyinterestinthebidder"scompany/firm)and notarypublic withlegible stamp.

2.5.Bidderhastosubmitasself-declarationacceptingthatiftheyare awardedthecontractand theyfailtosignthecontract,ortosubmitaperformancesecuritybeforethedeadlinedefined intheRFP,theywillbe suspendedfor theperiod ofthreeyears from being eligible tosubmit BidsforcontractswithCanaraBankasperFormPP-B.

## 2. ProcurementthroughLocalSuppliers(MakeinIndia):

Departmentof IndustrialPolicy and Promotionunder Ministryof Commerceand Industryvide letterno. P-45021/2/2017-PP (BE-II) dated28.05.2018 has notified revised guidelinestobe followed topromotemanufacturingand productionofgoodsand servicesinIndiaunder "Make inIndia"initiative.

3.1."LocalSupplier" means asupplierorservice providerwhose productorservice offeredfor procurementmeetsthemimum local contentas prescribedunder theaforesaidorder orby thecompetentMinistries/Departmentsinpursuanceoftheaforesaidorder.

3.2.Themimum local contentshall be 50%in general(unless otherwiseprescribedby the NodalMinistry)andthe margin ofpurchasepreferenceshallbe20%.

3.3.For award of contract,the following clauses shall be applicable in addition to other provisions inthebidding documentinthisregard:

3.3.1Inprocurementof goods,servicesor works in respectof which theNodal Ministryhas communicated thatthereis sufficient local capacity and local competition, and where the estimatedvalue ofprocurementisRs.50lakhs oronlylocal suppliersshall be eligible.Ifthe estimatedvalue of procurementof goods or servicesor works ismore thanRs.50lakhs,the provisions ofsub-paragraph3.3.2or3.3.3,asthecase maybe,shallapply;

3.3.2.Intheprocurementsof goods or works which are notcoveredby paragraph3.3.1and whichare divisible innature,thefollowingprocedureshallbefollowed:

3.3.2.1.Amongall qualifiedbids,thelowestbid will be termedas L1.If L1isfrom a local supplier,thecontractforfullquantitywillbeawardedtoL1.

3.3.2.2.IfL1bidisnotfromalocal supplier,50%oftheorder quantityshallbeawardedtoL1. Thereafter,thelowestbidderamong thelocal suppliers,willbe invitedtomatchtheL1price for theremaining50%quantitysubjecttothelocal supplier"squotedprice falling withinthe margin ofpurchasepreference,and contractfor thatquantityshall be awardedtosuch local suppliersubjecttomatchingtheL1 price.Incase such lowesteligible local supplierfails to matchtheL1 price or acceptsless thantheofferedquantity,thenexthigher local supplier withinthemargin ofpurchasepreferenceshall be invitedtomatchtheL1price for remaining quantityand soon,and contractshall be awardedaccordingly.Incase,some quantityisstill leftuncoveredon local suppliers,thensuch balancequantitymay also be orderedon theL1 bidder.

3.3.3. In procurement of goods or works not covered by sub-paragraph 3.3.1 and which are not divisible, and in procurement of services where the bid is evaluated on price alone, the following procedure shall be followed:

3.3.3.1. Among all qualified bids, the lowest bid will be termed as L1. If L1 is from a local supplier, the contract will be awarded to L1.

3.3.3.2. If L1 bid is not from a local supplier, the lowest bidder among the local suppliers, will be invited to match L1 price subject to local supplier's quoted price falling within the margin of purchase preference, and the contract shall be awarded to such local suppliers subject to matching L1 price.

3.3.3.3. In case such lowest eligible local supplier fails to match the L1 price, the local supplier with the next higher bid within the margin of purchase preference shall be invited to match the L1 price and so on and contract shall be awarded accordingly. In case none of the local suppliers within the margin of purchase preference matches the L1 price, then the contract may be awarded to the L1 bidder.

3.4. Purchase preference for domestic manufacturer/local supplier, methodology of its implementation, value addition to be achieved by domestic manufacturers, self-certification, compliance, monitoring and other terms & conditions shall be as per the aforesaid Guidelines/Notifications. The Guidelines may be treated as an integral part of the tender documents.

3.5. The preference to, "Public Procurement (Preference to Make in India) Order 2017" shall be subject to meeting technical specifications and full compliance of other terms and conditions of the RFP and Contract.

3.6. The Bidder quoting value up to Rs. 10 Crores shall be required to provide self-certification (as per Form PP-C) along with the bid that the item offered meets the minimum local content in terms of para 9(a) of the Public Procurement (Preference to Make in India) Order 2017. Bidder shall also submit the list of items/service to be procured from Indian manufacturers/service providers. Bidder has to provide the value & percentage of the local content in price bids.

3.7. If Bidder is quoting more than Rs. 10 Crores in their Commercial Proposal, then Bidder has to submit a certificate (as per Form PP-D) from statutory auditor of the company (in case bidder is a company) or from a practicing Cost Accountant or practicing Chartered Accountant (in case bidder is not a company) along with his bid in terms of para 9(a) of the Public Procurement (Preference to Make in India) Order 2017. Bidder has to provide the value & percentage of the local content in price bids.

3.8. False declarations will be in breach of the Code of Integrity under Rule 175(1)(i)(h) of the General Financial Rules issued by the Ministry of Finance for which a bidder or its successors can be debarred for up to two years as per Rule (iii) of the General Financial Rules along with such other actions as may be permissible under law.

3.9. All the relevant documents/information regarding claim for preferential treatment under this policy must be submitted along with offer by the tenderers. Post-tender submission of these information/documents shall not be considered. Further firms seeking these considerations shall be completely responsible for the truthfulness and authenticity of their claim for these benefits.

3.10. Ministry of Electronics and Information Technology (MeitY):

In furtherance of the Public Procurement (Preference to Make in India) Order 2017 notified vide reference cited above, Ministry of Electronics and Information Technology, Government of India

has notified ten (10) electronic products vide reference F.No.33(1)/2017-IPHW dated 14.09.2017.

3.10.1. Domestic Manufacturers are required to indicate the domestic value addition/Local Content in terms of Bill of Material (BoM) for the quoted products, in terms of aforesaid guidelines, in their bid. Bidders, claiming to bid in the status of domestic manufacturer/local supplier on behalf of domestic manufacturer are also required to give an undertaking in the format as given in MeitY Form-1.

3.11. Department of Telecommunications (DoT): In furtherance of the Public Procurement (Preference to Make in India) Order 2017, Department of Telecommunications, Ministry of Communications, Government of India has notified Thirty-Six (36) Telecom Products, Services and Works vide reference No. 18-10/2017-IP dated 29.08.2018.

3.11.1. Domestic Manufacturers are required to indicate the domestic value addition/Local Content in terms of Bill of Material (BoM) for the quoted products, in terms of aforesaid guidelines, in their bid. Bidders, claiming to bid in the status of domestic manufacturer/local supplier on behalf of domestic manufacturer are also required to give an undertaking in the format as given in DoT Form-1.

3.12. Canara Bank shall also have the authority to audit as well as witness production processes to certify the achievement of the requisite local content and/or to obtain complete back up calculation.

4. In case a bidder is eligible to seek benefit under Purchase PP-LC policy as well as PPP for MSE 2012, then the bidder should categorically seek benefits against only one of the two policies i.e. either PP-LC and MSE policy in Form PP-A. The option once exercised cannot be modified subsequently.

5. Purchase preference benefits shall be extended to the bidder based on the declared option subject to the bidder meeting the requirements contained in that purchase preference policy.

6. In case a MSE bidder opts for purchase preference based on PP-LC, he shall not be entitled to claim purchase preference benefit available to MSE Bidders under PPP-2012. However, the exemptions from furnishing Bidding Document fee and Bid security/EMD shall continue to be available to MSE Bidders.

7. For price matching opportunities and distribution of quantities among bidders (bidder's option to avail any one out of two applicable purchase preference policies, i.e., PP-LC 2017 or PPP-2012 will be considered), the precedence shall be in the following order:

7.1 Public Procurement Policy for MSE 2012

7.2 Purchase Preference linked with Local Content (PP-LC).