



REQUEST FOR QUOTES [RFQ 02/2024-25 DATED 01/10/2024]

For

“Disposal of Old/Unusable/Obsolete Computer Hardware, Peripherals etc., lying at Branches/Offices under Canara Bank Circle Office Chandigarh

[This RFQ is limited to Vendors Empanelled by Canara Bank for Disposal of E-Waste].

Issued By:

Canara Bank,
Technology Management Section
Circle office Chandigarh
Plot No: 1, Sec-34 A Chandigarh
Phone No: 0172-2621746
Email: tmscochd@Canarabank.com

RFQ 002/2024-25

तकनीकी प्रबंधन अनुभाग
अंचल कार्यालय
चंडीगढ़

Date: 01/10/2024

Technology Management Section
Circle Office
Chandigarh

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www.canarabank.com
tmscochd@canarabank.com
0172-2621746



Details in Brief

Sl. No.	Description	Details
1.	RFQ No. and Date	RFQ 002/2024-25 Dated 01/10/2024
2.	Location Address for submission of Bid/s [Address for Communication]	The Manager Canara Bank, Technology Management Section, Circle Office Chandigarh, Plot Ni : 1, Sec 34 A Chandigarh-160022 Phone No : 0172-2621746, 8727900476 Email: tmscochd@canarabank.com
3.	Date of Issue	Date: 01/10/2024
4.	Last Date of Submission of Bids	10/10/2024 at 5:00PM
5.	Date and Time of Opening of Technical Bid	11/10/2024 12:30 PM
6.	Date and Time opening of Commercial Bid.	11/10/2024 12:30 PM
7.	Earnest Money Deposit (Refundable)	Rs.10,000/- (Rupees Ten Thousand Only)
8.	This document can be downloaded from Bank's website https://www.canarabank.com/tenders.aspx	



A. Instructions to Bidders (ISB)

Disposal of Old/Unusable/Obsolete Computer Hardware, Peripherals etc., lying at Branches/Offices under Canara Bank Circle Office Chandigarh.

1. Introduction:

Canara Bank, Technology Management Section, Circle Office Chandigarh intends to dispose old Computer Hardware items/Peripherals like CPU, Monitor, Printer, Scanners etc (identified by Bank), lying at different branches/Administrative units coming under Canara Bank Circle Office Chandigarh. For this, sealed price quotations are invited from the Empanelled vendors for participation in the Limited Tender process.

2. Scope of Work:

2.1. Scope of work includes collecting & purchasing various Hardware items (*identified by the Bank for disposal*) from our branch/office premises on "as is where is basis" for disposal/recycling/reusing in line with Central/State Government guidelines.

3. Eligibility Criteria:

3.1. This RFQ is limited to the following Empanelled vendors for disposal of E-Waste with Canara Bank.

- 3.1.1. M/s AIMS Technologies Pvt. Ltd.
- 3.1.2. M/s Aqsa Stamping
- 3.1.3. M/s ARIHANT E Recycling Pvt. Ltd.
- 3.1.4. M/s Bin Bay Recycling Pvt Ltd
- 3.1.5. M/s Dubey Brothers E-Waste Management
- 3.1.6. M/s E-Clean E-Green Recycling
- 3.1.7. M/s Environmental Experts
- 3.1.8. M/s E-scrappy Recyclers
- 3.1.9. M/s E-waste Recyclers India
- 3.1.10. M/s Exigo Recycling Pvt Ltd
- 3.1.11. M/s Green India Recyclers
- 3.1.12. M/s HAQ processing Pvt Ltd
- 3.1.13. M/s Hindustan Recycling
- 3.1.14. M/s Krishna Metal Refinery
- 3.1.15. M/s Lilashana Sales
- 3.1.16. M/s Maharashtra Enterprises
- 3.1.17. M/s Mangalam ECS Environment Pvt. Ltd.
- 3.1.18. M/s Ortech India Corporation
- 3.1.19. M/s Reboot Resources Pvt Ltd



- 3.1.20. M/s Re-Claim Enviro Pvt Ltd
- 3.1.21. M/s Recycle Mitra Eco Care LLP
- 3.1.22. M/s Regreen Recycling Pvt. Ltd.
- 3.1.23. M/s Resource E-waste Solution Pvt. Ltd.
- 3.1.24. M/s Sahara Enterprises
- 3.1.25. M/s Shabbir Traders
- 3.1.26. M/s Shivalik Solid Waste Management Ltd
- 3.1.27. M/s Star Recycling
- 3.1.28. M/s TRITECH Systems.
- 3.1.29. M/s US E-Waste Recycling
- 3.1.30. M/s Z enviro Industries Pvt. Ltd.

3.2. The Empaneled vendors should hold valid Certificate from State Pollution Control Board/Govt. Authorities for undertaking E-Waste Disposal as on the date of RFQ. **The copy of the certificate should be submitted along with the bid.**

3.3. The Empanelled vendors quoting for this RFQ should agree to the condition to "remove the storage media viz., Harddisk, Tapes, DATs, etc. and the same has to be degaussed in front of the Concerned Bank officials before lifting the E-Waste from the identified locations of the Bank".

3.4. The Empanelled vendors need to submit an undertaking that all the e-waste items, *as proposed by Canara Bank for disposal* will be disposed off as per e-waste disposal guidelines of State / Central government authorities.

4. Terms & Conditions:

- 4.1. The bid is non-transferable.
- 4.2. Incomplete and unsigned price quotations are liable to be rejected.
- 4.3. EMD amount to be submitted along with the bid. Non submission of the EMD along with bid will not be evaluated further and those bids will be treated as cancelled.
- 4.4. **Price Schedule (Commercial Offer)** is attached with this Tender notice as FORM -A.
- 4.5. The E-Waste identified for disposal is present at our Office at:

Sl. No.	Details of Canara Bank Branch/Office where the E-Waste is to be lifted.	Contact Person Details
1	As per FORM-B	Mr. Barjinder Deep Singh Mob: 7087401129 Mr. Abhinav Jha Mob: 7004012236 Mail: tmscochd@canarabank.com

4.6. The empanelled vendors may visit the above offices on or before 7/10/2024, 05:00 PM and

satisfy themselves about the items for which they are bidding.

- 4.7. The Successful Bidder has to lift the E-Waste identified for disposal from the branch/office premises locations as per FORM B only.
- 4.8. The empanelled vendors shall bear all the costs associated with the preparation and submission of its bid, and Canara Bank in no case will be responsible or liable for these costs, regardless of conduct or outcome of bidding process.
- 4.9. All expenses pertaining to collecting, transporting for disposal (**as per govt. guidelines**), is to be borne by the successful bidder.
- 4.10. Item shall be sold to the bidder with highest bid price.
- 4.11. The successful bidder has to remit the total amount quoted in the bid by way of Demand Draft favoring Canara Bank and send it to our Office within 7 Working days of intimation of being H1 Bidder.
- 4.12. **The Successful bidder has to lift all the items from disposal sites within 2 weeks, after issuance of Work Order. On failure to do so, Canara Bank, Technology Management Section, Circle Office Chandigarh shall have the right to forfeit the entire Bid Amount remitted and Bank may dispose the items through H2/H3 Bidders on matching the H1 (Highest) prices.**
- 4.13. The **Successful bidder to comply and ensure with the Tender Clause on** degaussing of data as referred in Clause (3.3) above.
- 4.14. The Bank reserves the right to accept or reject any price quotation or cancel the disposal process and reject all quotations at any time, without thereby incurring any liability to the affected empanelled bidder or bidders or any obligation to inform the affected empanelled bidder or bidders of the ground for the Bank's action. The empanelled vendors may on their own interest contact the Bank on the status of the tender after opening of the bids.
- 4.15. Once the Hardware items are handed over to the successful bidder, the same shall not be taken back by the Bank.
- 4.16. All the required documents to transport the E-Waste from Banks various locations to bidder's location (complying with the Govt. Guidelines), will be arranged from the bidder's side. Bank will only give the required declaration.
- 4.17. Any bid received by the Bank after the last date for submission of bid prescribed by the bank will be rejected and/or returned unopened to the Empanelled bidder, which the bidder has to collect from the Bank.
- 4.18. If the successful bidder refuses to honor the RFQ terms & conditions or serious discrepancies found on the part of the Bidder, said bidder will be barred from participation in future bids/RFQ and will be liable for blacklist.



5. **Submission of Bids:**

5.1. The bid should be submitted in sealed cover addressed to the Bank at the following address within the date and time specified in the (Bid details in Brief) above.

The Manager
Canara Bank
Technology Management Section,
Circle Office Chandigarh,
Plot no 1, Sec 34 A
Chandigarh -160022

Contact Person/s: Mr. Barjinder Deep Singh Mob: 8727900476
Mr. Abhinav Jha Mob: 7004012236

Email: tmscochd@canarabank.com

6. **Bid System Offer:**

6.1. The response to the RFQ will be submitted by way of two stage bidding process comprising of Technical & Commercial Bid as detailed below:

6.1.1. **Technical Criteria:** Indicating their compliance to Technical Compliance by submitting the following documents.

- 1) Valid Central / State Govt. Pollution Control Board certificate.
- 2) EMD by way of DD favoring Canara Bank, payable at Chandigarh.
- 3) PAN Copy of the Company.
- 4) GST particulars of the Company.

6.1.2. **Commercial Bid:** furnishing all relevant information as required as per Bill of Material as per **FORM A**

6.1.3. Both the sealed and covered Bids should be put in a closed envelope and should be super scribed as "**Disposal of Old/Unusable/Obsolete Computer Hardware, Peripherals etc.,lying at Branches/Offices under Canara Bank Circle Office Chandigarh**" on the top of the envelope.

6.1.4. The envelope shall bear the RFQ No., RFQ Details, name & complete postal address of the bidder and the authority to whom the Bid is submitted.

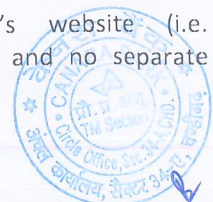
6.1.5. The envelope/s should be properly sealed and submitted.

6.1.6. All documents must be duly signed by the authorized signatory of the bidder. No overwriting, erasers are permitted.

7. **Amendment to Bidding Document:**

7.1. At any time prior to deadline for submission of Bids, the Bank, for any reason, whether, at its own initiative, may modify the bidding document, by amendment.

7.2. Notification of amendments will be made available on the Bank's website (i.e. <https://www.canarabank.com/tenders.aspx>) and will be binding on all bidders and no separate communication will be issued in this regard.



7.3. In order to allow reasonable time to prospective bidders to take the amendment into account in preparing their bids, the Bank, at its discretion, may extend the due date for submission of bid for a reasonable period as decided by the Bank for the submission of Bids.

8. Earnest Money Deposit (EMD):

8.1. The bidder shall furnish Earnest Money Deposit (EMD) of **Rs. 10,000/- (Rupees Ten Thousand Only)** by way of Demand Draft drawn on any scheduled bank in favor of Canara Bank, payable at Chandigarh and should be kept along with the Bid. The EMD of the un-successful Bidders will be returned upon the H1 Bidder accepting the order.

8.2. The EMD may be forfeited:

8.2.1. If the bidder withdraws or amends the bid during the period of bid validity specified in this document.

8.2.2. If the selected bidder fails to accept the order within 7 days in accordance with the terms of the RFQ.

9. Bid Validity Period:

The Offer submitted and the prices quoted therein shall be valid for 60 days from the date of opening of Commercial Bid. Bid valid for any shorter period shall be rejected by the Bank.

10. Price Composition:

10.1. The price quoted should be only in Indian Rupees.

10.2. The bidder has to give price of all the items separately, as mentioned in Bill of material as per FORM A

10.3. The bidders should alone bear the expenses like transportation, loading/unloading charges etc.

10.4. The bidder has to quote applicable GST as mentioned in the Bill of Material.

11. Opening of Bids:

11.1. Techno-Commercial offer will be opened in our office as per date/time mentioned in the Bid details in Brief.

11.2. The representative of the bidder can be present for the opening of the Bid. No separate intimation will be given in this regard to the bidders for deputing their representative. The bid will be opened in the presence of Bidder's representative and Bank Officials.

11.3. Non-attendance at the bid opening will not be a cause for disqualification of a bidder.

12. Evaluation Criteria:



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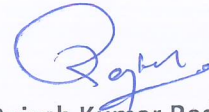
Technology Management Section
Circle Office
Chandigarh

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12.1. The Bids which are qualified in Eligibility/Technical Criteria would be considered for Commercial Evaluation.

12.2. For Commercial evaluation, Total Bid Price i.e. Total Cost of all the units will be the basis of comparison amongst the eligible bidders to rank them, in order to determine the Highest Evaluated Bid.

12.3. After completing the above process, the Bank will declare H1, H2, and H3.... Bidder in order to determine the Highest Evaluated Bid (H1) and will award the contract to the H1 Bidder. In case of failure or refusal to execute the order, Canara Bank, Technology Management Section, Circle Office Chandigarh shall have the right to dispose the items to H2/H3 bidder on matching the H1 (Highest) prices.



Rajesh Kumar Redhu
Technology Overseeing Executive



FORM –B

Details of the Bank Locations (Branches/Offices) from where the E-Waste is to be lifted by the successful vendor.

Sl. No.	Details of Branches/Office from where the E- Waste is to be lifted	Contact Person Details
1.	CANARA BANK REGIONAL OFFICE -SHIMLA Parvati Complex Opp.Tenzin Hospital panthaghati Shimla-171009	Mr. Bhupender Singh- 9816008766
2.	CANARA BANK REGIONAL OFFICE LUDHIANA Sco No- 17-18, Block-D, 2ND & 3RD Floor, Model Town Extension,Dugri Road Ludhiana-141002	Mr. Kunal Patwwa- 9039851033
3.	CANARA BANK REGIONAL OFFICE -JALANDHAR 362-363, Shakti Mall, Opp Gymkhana Club, Lajpat Nagar, Jalandhar - 144001	Mr. Rohan Kumar- 9780723230
4.	CANARA BANK REGIONAL OFFICE AMRITSAR Nagpal Towers 1, Sco – 128, Dist. Shopping Centre, Ranjit Avenue, Amritsar-143001	Mr. Sunil Kumar -9041118142
5.	CANARA BANK, REGIONAL OFFICE ,JAMMU Karan Bhavan, Shalimar Road Jammu-180001	Mr. Sheikh Aaqib Ahmed - 9419405354
6.	CANARA BANK REGIONAL OFFICE CHANDIGARH Plot No:1 , Second Floor , Sec -34 A Chandigarh	Mr. Ashish Walia- 8628883891
7.	CANARA BANK CIRCLE OFFICE CHANDIGARH Plot No:1 , Second Floor , Sec -34 A Chandigarh	Mr. Barjinder Deep Singh - 8727900476
8.	CANARA BANK RUPNAGAR -I #3139, College Road,Rupnagar-140001	Mr. Hari Om - 8872072473
9.	CANARA BANK MANIMAJRA Sco 904, Ground Floor, Housing Board Chowk, Nac Manimajra-160101	Mr. Prahlad Aggarwal - 8872022406
10.	CANARA BANK -17 C -II CHANDIGARH S.C.No.109-110, Sector 17-B, Bank Square,Chandigarh -160101	Mr. Kundan Kumar Nahak- 9417097607
11.	CANARA BANK GURDASPUR Ward No.6, Main G.T. Road, Grain Mandi, Gurdaspur -143521	Mr. Manoj Kumar Mishra- 8727031402
12.	CANARA BANK PHAGWARA –II Sco 25-26, Guru Hargobind Nagar, Phagwara, -144401	Mr. Mandeep Singh - 9041118140
13.	CANARA BANK JAINTIPUR Bal Market, Adda Jaintipur, Majitha Block, -143502	Mr. Asheesh Kumar - 9041118112
14.	CANARA BANK BUNDALA V.P.O – Bundala -143413	Mr. Charanjit Ram – 8437242091
15.	CANARA BANK SALANA Salana Vill. & P.O. Salana -147301	Mr. Ashish Singh – 876802128
16.	CANARA BANK SBS NAGAR LUDHIANA 714-F, Shaheed Bhagat Singh Nagar, Main Pakhowal Road, Po : Pakhowal Road, Ludhiana-141002	Mr. Sanjeev Kumar – 8264018157
17.	CANARA BANK VIRK Vpo:Virk, Patti:Bhodiapyr-144632	Mr. Partap Kuamr Sahu – 9855592133
18.	CANARA BANK HAMIRPUR Main Road, Ward No.6, New Road, New Bus Stand – Hamirpur - 177001	Mr. Manoj Kumar – 8091503238
19.	CANARA BANK BHUNTAR Near New Bridge Manikaran Manali Road Distt Kullu Bhuntar - 175125	Mr. Harish Chand- 8091505072



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20.	CANARA BANK PALAMPUR Near Bus Stand, Verma Complex Palampur -176061	Mr. Varun Rana – 9882833030
21.	CANARA BANK SUNDERNAGAR –II ,Near Hppwd Rest House –Sundernagar-175018	Ms. Naina Devi – 8091518934
22.	CANARA BANK MANALI Himalyan Shopping Arcade, Opp Nagar Parishad, The Mall Manali - 175103	Mr. Sherub Giacho – 9882523451
23.	CANARA BANK GAGAL Dharamsala Road, Distt Kangra , Gagal-176213	Mr. Vivek Thakur- 8091505071
24.	CANARA BANK BHAWARNA Tehsil Palampur Distt Kangra, Bhawarna -176083	Mr. Pankaj Sandhu – 8091502061
25.	CANARA BANK DHARAMSHALA Kotwali Bazar, Dharamshala – 176215	Mr. Avinash Chandel – 9882812062
26.	CANARA BANK SHIMLA MAIN Kashmiri Mohalla, Middle Bazar Shimla -171009	Mr. Bhagwan Dass- 8091501964
27.	CANARA BANK UNA Nangal Road , Una -174303	Mr. Manoj Kumar – 8091502066
28.	CANARA BANK MARANDA Vill. Maranda P.O. Palampur Maranda -176102	Mr. Shiv Kumar Singh - 8091502065



FORM-A**Bill of Material****Price Schedule for Hardware items to be disposed**

To,

The Manager
Canara Bank
Technology Management Section,
Circle Office Chandigarh,
Plot no :1, Sec-34 A
Chandigarh -160022

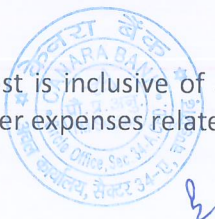
We declare that we have ascertained the details of the old computer hardware items identified by your Bank, and are interested to purchase the same on **"As is where Basis is"**. Our offer for the items is as below:

A) Item Details:

SR	ITEM DESCRIPTION	Qty.	Unit Price (Rs.)	Total Cost (Rs.)	Applicable GST (RS.)	Total Cost With GST (Rs.)
1.	CPU	14				
2.	TFT MONITOR	24				
3	KEYBOARD	135				
4.	LASERJET PRINTER	41				
5.	PASSBOOK PRINTER	60				
6.	DOT MATRIX	6				
7.	Bar Code PRINTER	0				
8	SCANNER	36				
9.	BIO Metric	75				
10.	ATM	12				
11.	PUM	12				
12.	CAM	0				
13.	LAPTOP	2				
14.	MODEMS(Non MLLN 64kbps/DSL modem)	68				
15.	ALL IN ONE (PCs)	93				
16.	ROUTER	18				
17.	Network Switch	12				
18.	CHQ CLG	1				
19.	Server	1				
20.	MOUSE	64				
21.	ATM Cassettes	6				
22.	Color Printer	2				
23.	Desktop PC	2				
Total Quantity of Items to be disposed		684		Total Bid Price (in Rs)		

Note:

- ✓ The total cost is inclusive of all miscellaneous charges like transportation, labour, all taxes and any other expenses related to lifting the e-waste from the identified location.



- ✓ We have gone through all the terms and conditions in the tender document and agree with the same. We understand that in event of non-compliance of the terms and conditions of the tender, our tender can be cancelled at any time of the tender process.
 - ✓ The bidder has to quote for each line item.
 - ✓
 - ✓ The Unit Cost should be given in full INR (i.e. without decimal places).
 - ✓ In case of discrepancy between unit price and Total price, the unit price shall prevail.
 - ✓ In case of wrong % of GST, the Total Bid Price will be considered for the purpose of arriving H1 and the vendor needs to provide the BOM accordingly.
 - ✓ We understand that the Bank is not bound to accept the tender either in part or in full and that the Bank has right to reject the offer in full or in part without assigning any reasons whatsoever.
-
- ✓ Our PAN No is _____
 - ✓ Our GST No is _____

Place:

Date: _____

Seal & Signature of Authorized signatory of the Bidder