

केनरा बैंक  Canara Bank

REQUEST FOR PROPOSAL [RFP] FOR

“Disposal of Old/Unusable/Obsolete Computer Hardware, Peripherals, ATMs/BNAs etc. lying at various Branches/Offices under Canara Bank Circle Office, Vijayawada”.

[This RFP is limited to Vendors Empaneled by Canara Bank for Disposal of E-Waste].

Issued By:

Canara Bank
T M Section
Vijayawada C.O.

Address :

Canara Bank
T M Section
Circle office, 54-15-4b, Lakshmi avenue,
2nd floor, Srinivasa Nagar Bank colony,
Vijayawada- 520 008
GSTIN No.37AAACC6106G2ZZ

Phone No: 0866-2428860/66 , 8333813811
Email : tmscovij@canarabank.com



Details in brief

Sl. No.	Description	Details
1.	RFP No. and Date	RFP VIJ/01/2024-25 dated 01.10.2024
2.	Location Address for submission of Bid/s [Address for Communication]	Canara Bank T M Section Circle office, 54-15-4b, Lakshmi avenue, 2nd floor, Srinivasa Nagar Bank colony, Vijayawada- 520 008 Phone No: 0866-2428860/66 Email : tmscovij@canarabank.com
3.	Date of Issue	Date: 01.10.2024
4.	Last Date of Submission of Queries for Pre Bid Meeting	The Pre Bid Queries on the RFP may be sent through email <u>or</u> in writing at the address specified above, on or before 08/10/2024 @ 03.00 PM.
5.	Date of Pre Bid Meeting	08/10/2024 @ 04.00 PM
6.	Last Date of Submission of Bids	10/10/2024 @ 3.00 PM
7.	Date and Time of Opening Bid	10/10/2024 @ 4.00 PM
8.	Date and Time opening of Commercial Bid.	10/10/2024 @ 4.30 PM
9.	Cost of Application Money	Nil
10.	Earnest Money Deposit(Refundable)	Rs. 10,000 /- (including GST)
This document can be downloaded from Bank's website https://canarabank.com/tenders		



A. Instructions to Bidders (ISB)

Disposal of Old/Unusable/Obsolete Computer Hardware, Peripherals, ATMs/BNAs, etc lying at various Branches / Offices as per Annexure

1. Introduction:

Canara Bank, Vijayawada Circle, intends to dispose old/unusable/obsolete Computer Hardware, Peripherals, etc. (identified by Bank), lying at various Branches/Offices in Vijayawada Circle. For this, sealed price quotations are invited from the Empanelled vendors for participation in the Tender process.

2. Scope of Work:

2.1. Scope includes collecting & purchasing various Hardware items (*identified by the Bank for disposal*) from our branch premises on “as is where is basis” for disposal/recycling/reusing in line with Central/State Government guidelines.

3. Eligibility Criteria:

- 3.1. This RFP is limited to the Empanelled vendors for disposal of E-Waste with Canara Bank.
- 3.2. The Empanelled vendors should hold valid Certificate from State Pollution Control Board/Govt Authorities for undertaking E-Waste Disposal as on the date of RFQ. The copy of the certificate should be submitted along with the bid.
- 3.3. The Empanelled vendors quoting for this RFQ should agree to the condition to “remove the storage media viz., HardDisk, Tapes, DATs, etc. and the same has to be degaussed in front of the Concerned Bank officials before lifting the E-Waste from the Various locations of the Bank”.
- 3.4. The Empanelled vendors need to submit an undertaking that all the e-waste items, as *proposed by Canara Bank for disposal* will be disposed off as per e-waste disposal guidelines of State / Central government authorities.

4. Terms & Conditions:

- 4.1. The bid is non-transferable.
- 4.2. Incomplete and unsigned price quotations are liable to be rejected.
- 4.3. EMD amount to be submitted along with the bid. Non submission of the EMD along with bid will not be evaluated and application money remitted will be forfeited.
- 4.4. **Price Schedule (Commercial Offer)** is attached with this Tender notice as **Annexure-I**.
- 4.5. The empaneled vendors may inspect the items on or before 08.10.2024, 03:00 PM and

