



Notice Inviting Tenders for Procurement of 28 nos. Safe Deposit Locker Set of 30 units

1. Date of Floating Tender – 20.02.2025
2. Last date to submit tender – 26.02.2025 04:00 PM
3. Date of opening of Technical Bid – 26.02.2025 06:00 PM
4. Date of opening of Financial Bid – Will be informed in due course
5. EMD Amount – Rs. 40,000/-

Issued By:

General Administration Section
Canara Bank Circle Office Ranchi
4th Floor, Kaushalya Chambers,
P P Compound, M G Road,
Ranchi – 834001

Internal

Internal

Seal & Signature
of the Applicant



Technical Bid

1. Name of the Firm
2. Type of Firm (Proprietor/ Partnership/ Company)
3. Year of Establishment (copy of the certificate by appropriate authority to be attached)
4. PAN No.
5. GST No.
6. Turnover of the firm for the last 3 financial years (copy of the audited Balance Sheet to be attached)

2021-2022

2022-2023

2023-2024

7. Details as per below format for supply of Safe Deposit Lockers during the last 3 years from 2021-2024

S.No.	Party to whom Safe Deposit Lockers supplied	No. of Units Supplied	Date of Supply

Other Techno – Commercial criteria to be fulfilled to qualify for opening of Financial Bid:

- 1) The firm should in the business of Supplying and Installing Safe Deposit Lockers for not less than 5 years.
- 2) The firm should have annual average turnover of not less than 250 Crores for the last 3 financial years.
- 3) The firm should have earlier supplied the Safe Deposit Lockers for Government bodies/Public Sector Banks.

Technical Parameters to be met by the participating firms:-

- 1) The material of Safe Deposit Locker Cabinets should be fabricated from plates of prime quality tested steel.
- 2) The door should be made of 10mm of solid steel plate.
- 3) The back, sides and top of Safe Deposit Locker Cabinets should be fabricated from 5mm thick steel plates, the shelves and partition are made of 2mm thick steel. The casing should be full welded without a single rivet.
- 4) Padlocking hasp should be fitted on all doors.
- 5) The steel used should be given anti-corrosion treatment.
- 6) The locker should comply with IS – 5244 certification.

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7) The Internal dimension of the locker should be as under:-

Internal Height – 125mm

Internal Width – 179mm

Internal Depth – 502mm

No. of Lockers in one unit - 30

8) The safe deposit locker should be supplied with embossing of DP Code of respective branch on each key of the locker units and embossing of locker no. on the locker units.

Internal

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Financial Bid

- A. We agree to provide and install Safe Deposit Locker of 30 units as per above specifications at Rs. _____/- per piece (Amount in words)
- B. Stand made of solid steel of height 2 ft which can withstand a load of at least 1000 KG to support Safe Deposit Lockers Rs. _____/- per piece (Amount in words)

Total Amount for one piece **A + B** Rs. _____/- per piece (Amount in Words)

Total amount for **28** nos. Safe Deposit Locker of 30 units + Stand = Rs. _____/- (Amount in words)

Terms and conditions

1. The firm should account the expenditure towards shifting Safe Deposit Locker to the respective sites within the amount quoted and nothing extra will be paid towards the shifting charges.
2. The firm will be held responsible for any damage to the premises while shifting the Safe Deposit Locker unless and otherwise conveyed to the Bank about the prospective damage after making the site survey.
3. The firm should arrange for site visit at their own cost before participating in the tender.
4. There is a provision to split the order among the L1, L2 and L3 firms in the ratio 50%, 30% and 20% at L1 rates as per discretion of Bank rounding to the nearest integer.
6. In case there is no provision to shift the Safe Deposit Locker inside the premises without making certain modifications, same shall be taken up with the Bank in advance.
7. In case it is found at a later stage during arbitrary testing that there is deviation in the specifications of the Safe Deposit Locker provided, then the firm will be de-empowered from Canara Bank till further notice.
8. The amount quoted should be exclusive of GST amount which shall be paid separately by Bank.

General Instructions

1. The applicant has to put seal and sign on all the pages of the tender document.
2. The technical bid has to be filled up and put in separate envelope superscribing with "Technical Bid for Procurement of 30 units Safe Deposit Locker Set".
3. The financial bid has to be filled up and put in separate envelope superscribing with "Financial Bid for Procurement of 30 units Safe Deposit Locker Set".
4. Both the envelopes has to be put in a third envelope superscribing with "Tender for Procurement of 30 units Safe Deposit Locker Set".

Internal

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Probable list of Branches where Safe Deposit Locker has to be supplied.

S.No.	DP Code	Name of the Branch	Regional Office
1	7356	Mohammadganj	Hazaribagh
2	7355	Haidernagar	Hazaribagh
3	7354	Hussainabad	Hazaribagh
4	7357	Paduma	Hazaribagh
5	7358	Silli	Ranchi
6	7388	Dhanbad Memko More	Dhanbad
7	7391	Nawadih	Dhanbad
8	7389	Giridih Industrial Area	Dhanbad
9	7390	Petarbar	Dhanbad
10	7409	Nagri	Ranchi
11	7410	Nagar Untari	Hazaribagh
12	7397	Sisai	Ranchi
13	7399	Chandwa	Hazaribagh
14	7398	Ranchi BIT Chowk	Ranchi
15	7408	Mahuadanr	Hazaribagh
16	7394	Jadugoda	Jamshedpur
17	7393	Bhalubasa	Jamshedpur
18	7392	Gamharia	Jamshedpur
19	7395	Dobo	Jamshedpur
20	7396	Hata	Jamshedpur
21	7647	Dudhani Market	Dhanbad
22	7850	Makatpur	Hazaribagh
23	7662	Barkagaon	Hazaribagh
24	7685	Gumia	Dhanbad
25	7686	Koderma	Hazaribagh
26	7831	Simdega Town	Ranchi
27	7891	Ghaghra	Ranchi
28	7890	Chakulia	Jamshedpur