

REQUEST FOR QUOTE [REQ] FOR

"Disposal of Old/Unusable/Obsolete Computer Hardware,
Peripherals etc. lying at Branches/Offices
under Canara Bank Circle Office Guwahati."

[This RFQ is limited to Vendors Empanelled by Canara Bank for Disposal of E-Waste].

Issued By:
Canara Bank
TM Section
Circle Office
Guwahati
1st Floor, Dee Bee Grande, 6 Mile, Panjabari Road,
Guwahati- 781022

Phone No: 0361-2334015 / 7099072870 Email: tmscoguw@canarabank.com

Details in Brief

SI. No.	Description	Details			
1.	RFQ No. and Date	RFQ COGUW/TM/RFQ-01/2024-25 dated 30/09/2024			
2.	Location Address for submission of Bid/s [Address for Communication]	Canara Bank T M Section Circle Office, Guwahati r 1 st Floor, Dee Bee Grande, 6 Mile, Panjabari Road, Guwahati- 781022 Tel – 0361- 2334015 / 7099072870 Email: tmscoguw@canarabank.com			
3.	Date of Issue	Date: 30/09/2024			
4.	Last Date of Submission of Queries for Pre Bid Meeting	The Pre Bid Queries on the RFQ may be sent through email or in writing at the address specified above, on or before 04-Oct-2024. 03:00 PM			
5.	Last Date of Submission of Bids	07-Oct-2024. 03:00 PM			
6.	Date and Time of Opening Bid	07-Oct-2024. 04:00 PM			
7.	Date and Time opening of Commercial Bid.	07-Oct-2024. 03:00 PM			
8.	Cost of Application Money	NA			
9.	Earnest Money Deposit	Bid Security Declaration / MSME Certificate / Rs. 5000/-			

A. Instructions to Bidders (ISB)

<u>Disposal of Old/Unusable/Obsolete Computer Hardware, Peripherals, lying at various</u> <u>branches/Offices of Canara Bank, Agra</u>

1. Introduction:

Canara Bank, Guwahati Circle, intends to dispose old/unusable/obsolete Computer Hardware, Peripherals, etc. (identified by Bank), lying at different branches in Guwahati Circle. For this, sealed price quotations are invited from the Empanelled vendors for participation in the Tender process.

2. Scope of Work:

Scope includes collecting & purchasing various Hardware items (identified by the Bank for disposal) from our branch premises on "as is where is basis" for disposal/recycling/reusing in line with Central/State Government guidelines.

3. Eligibility Criteria:

- 3.1. This RFQ is limited to the Empanelled vendors for disposal of E-Waste with Canara Bank.
- 3.2. The Empanelled vendors should hold valid Certificate from <u>State Pollution Control Board/Govt Authorities</u> for undertaking E-Waste Disposal as on the date of RFQ. The copy of the certificate should be submitted along with the bid.
- 3.3. The Empanelled vendors quoting for this RFQ should agree to the condition to "remove the storage media viz., Hard disk, Tapes, DATs, etc. and the same has to be degaussed in front of the Concerned Bank officials before lifting the E-Waste from the Various locations of the Bank".
- 3.4. The Empanelled vendors need to submit an undertaking that all the e-waste items, as proposed by Canara Bank for disposal will be disposed off as per e-waste disposal guidelines of State/Central government authorities.

4. Terms & Conditions:

- 4.1. The bid is non-transferable.
- 4.2. Incomplete and unsigned price quotations are liable to be rejected.
- 4.3. EMD amount to be submitted along with the bid. Non submission of the EMD along with bid will not be evaluated and application money remitted will be forfeited.
- 4.4. Price Schedule (Commercial Offer) is attached with this Tender notice as Form-A
- 4.5. The empanelled vendors may inspect the items (on Bank working days) on or before 04-Oct-2024. 03:00 PM and satisfy themselves about the items for which they are bidding for. The Locations details where the E-Waste can be inspected are as per Form—B. Items are to be taken from the various branch/office premises and locations as referred in Form—B by the successful Vendor.

- 4.6. The empanelled vendors shall bear all the costs associated with the preparation and submission of its bid, and Canara Bank in no case will be responsible or liable for these costs, regardless of conduct or outcome of bidding process.
- 4.7. All expenses pertaining to collecting, transporting for disposal (as per govt. guidelines), is to be borne by the successful bidder.
- 4.8. Item shall be sold to the bidder with highest bid price.
- 4.9. The successful bidder has to remit the total amount quoted in the bid by way of Demand Draft favoring Canara Bank and send it to our Office within 15 Working days of intimation of being H1 Bidder.
- 4.10. The Successful bidder has to lift all the items from disposal site within 2-3 weeks, after issuance of Order. On failure to do so, Canara Bank, T M Section, Circle Office Guwahati shall have the right to forfeit the entire EMD remitted and Bank may dispose the items through H2/H3 Bidders in H1 terms.
- 4.11. The Successful bidder to comply and ensure with the Tender Clause on degaussing of data as referred in Clause (3.3) above.
- 4.12. The number of items may vary at the time of lifting the items from the disposal site. The successful bidder has to remit the total amount based on actual number of disposal items available at the site.
- 4.13. The Bank reserves the right to accept or reject any price quotation or cancel the disposal process and reject all quotations at any time, without thereby incurring any liability to the affected empanelled bidder or bidders or any obligation to inform the affected empanelled bidder or bidders of the ground for the Bank's action. The empanelled vendors may on their own interest contact the Bank on the status of the tender after opening of the bids.
- 4.14. Once the Hardware items are handed over to the successful bidder, the same shall not be taken back by the Bank.
- 4.15. All the required documents to transport the E-Waste from Banks various locations to bidder's location (complying with the Govt Guidelines), will be arranged from the bidder's side. Bank will only give the required declaration.
- 4.16. Any bid received by the Bank after the last date for submission of bid prescribed by the bank will be rejected and/or returned unopened to the Empanelled bidder, which the bidder has to collect from the Bank.

5. Submission of Bids:

5.1. The bid should be submitted in sealed cover addressed to the Bank at the following address within the date and time specified in the (Bid details in Brief) above.

Canara Bank T M Section Circle Office, Guwahati 1st Floor, Dee Bee Grande, 6 Mile, Panjabari Road, Guwahati- 781022

Contact Person/s:

Mr. Rishabh Raj (Sr. Manager) / Mrs. Horngamla Zingkhai (Manager)

Phone No: 0361-2334015 / 7099072870/9958195402

6. Bid System Offer:

6.1. The response to the RFQ will be submitted by way of two stage bidding process comprising of Technical & Commercial Bid as detailed below:

- 6.1.1. <u>Technical Criteria</u>: Indicating their compliance to Technical Compliance and submission of valid Central / State Govt Pollution Control Board certificate along with the EMD by way of DD.
- 6.1.2. <u>Commercial Bid:</u> furnishing all relevant information as required as per Bill of Material as per Form-A.
- 6.1.3. Both the sealed and covered Bids should be put in a closed envelope and should be superscribed as "Offer to Disposal of Old/Unusable/Obsolete Computer Hardware, Peripherals etc. lying at Branches/Offices under Canara Bank, CO Guwahati" on the top of the envelope.
- 6.1.4. The envelope shall bear the RFQ No., RFQ Details, name & complete postal address of the bidder and authority to whom the Bid is submitted.
- 6.1.5. The envelope/s should be properly sealed and submitted.
- 6.1.6. All documents must be duly signed by the authorized signatory of the bidder. No overwriting, erasures are permitted.

7. Amendment to Bidding Document:

- 7.1. At any time prior to deadline for submission of Bids, the Bank, for any reason, whether, at its own initiative or in response to a clarification requested by prospective empanelled bidder, may modify the bidding document, by amendment.
- 7.2. Notification of amendments will be made available on the Bank's website (i.e. https://www.canarabank.com/tenders.aspx) and will be binding on all bidders and no separate communication will be issued in this regard.
- 7.3. In order to allow reasonable time to prospective bidders to take the amendment into account in preparing their bids, the Bank, at its discretion, may extend the due date for submission of bid for a reasonable period as decided by the Bank for the submission of Bids.

8. Earnest Money Deposit (EMD):

- 8.1. The bidder shall furnish Earnest Money Deposit (EMD) of Rs. 5,000/- (Rupees Five Thousand Only) by way of RTGS/DD drawn on any scheduled bank in favor of Canara Bank, Payable at Guwahati and should be kept along with the Bid. The EMD of the unsuccessful Bidders will be returned upon the H1 Bidder accepting the order.
- 8.2. The EMD may be forfeited:
- 8.2.1. If the bidder withdraws or amends the bid during the period of bid validity specified in this document

Internal

8.2.2. If the selected bidder fails to accept the order within 7 days in accordance with the terms of the RFQ.

9. Bid Validity Period:

The Offer submitted and the prices quoted therein shall be valid for 30 days from the date of opening of Commercial Bid. Bid valid for any shorter period shall be rejected by the Bank.

10. Price Composition:

- 10.1. The price quoted should be only in Indian Rupees.
- 10.2. The bidder has to give price of all the items separately, as mentioned in Bill of Material as per Form-A.
- 10.3. The bidders should alone bear the expenses like transportation, loading/unloading charges etc.
- 10.4. The bidder has to quote applicable GST as mentioned in the Bill of Material.

11. Opening of Bids:

- 11.1. Commercial offer will be opened in our office as per date/time mentioned in the Bid details in Brief.
- 11.2. The representative of the bidder can be present for the opening of the Bid. No separate intimation will be given in this regard to the bidders for deputing their representative. The bid will be opened in the presence of Bidder's representative and Bank Officials.
- 11.3. Non-attendance at the bid opening will not be a cause for disqualification of a bidder.

12. Evaluation Criteria:

- 12.1. The Bids which are qualified in Eligibility/Technical Criteria would be considered for Commercial Evaluation.
- 12.2. For Commercial evaluation, Total Bid Price i.e. Total Cost of all the units will be the basis of comparison amongst the eligible bidders to rank them, in order to determine the Highest Evaluated Bid.
- 12.3. After completing the above process, the Bank will declare H1, H2, and H3.... Bidder in order to determine the Highest evaluated Bid (H1) and will award the contract to the H1 Bidder. In case of failure or refusal to execute the order, Canara Bank, TM Section, Circle Office Guwahati shall have the right to cancel the RFQ at the sole discretion of the Bank and to disqualify the vendor to participate in future RFQs.

Technology Overseeing Executive (TOE)

कृते के नरा बैंक/For Canara Bank

ा प्र. : A.G.M./ प्रौ.प्र.का. : T.O.E. ज्या, गुवाहाटी/C.O.,Guwahati-07



Form-A

Bill of Material

Price Schedule for Hardware items to be disposed

To,
Manager
Canara Bank
T M Section
Circle Office Guwahati

We declare that we have inspected the hardware items and are interested to purchase the same on "As is where is Basis". Our offer for the items is as below:

SI. No.	Item Description	Qty	Unit Price (Rs.)	Total Cost (Rs.)	Applicable GST	Total Cost with GST
1	Computer set	113				
2	TFT/Old Monitor/CPU	23				
3	Printer (Laser/Dot/PB)	99				
4	Scanner(Flatbed/CT S/Biometric)	37				
5	ATM/PUM/CD	14				
6	(Router/Switch)	17				
7	Laptop	8				
	Total Bid Price					

Note:

- ✓ The item price is inclusive of all misc. charges like transportation, labour, all taxes or any
 other expenses. We have gone through all the terms and conditions in the tender document
 and agree with the same. We understand that in event of non-compliance of the terms and
 conditions of the tender, our tender can be cancelled at any time of the tender process.
- ✓ The bidder has to quote for each line item.
- ✓ The Unit Cost should be given in full INR (i.e. without decimal places).
- ✓ In case of discrepancy between unit price and Total price, the unit price shall prevail.
- ✓ In case of wrong % of GST, the Total Bid Price will be considered for the purpose of arriving H1 and the vendor needs to provide the BOM accordingly.
- ✓ We understand that the Bank is not bound to accept the tender either in part or in full and that the Bank has right to reject the offer in full or in part without assigning any reasons whatsoever.
- ✓ We understand the number of items may vary at the time of lifting the items from the disposal site.

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Date:

Seal & Signature of Authorized signatory of the Bidder

Details of the computer hardware to be dispo
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Sr. No.	DP CODE	BRANCH NAME	Comput er Set	TFT/Old Monitor/C PU	Printer(Las er/Dot/PB)	Scanner(Flatbed/C TS/Biometric)	ATM/PU M/CD	Lapto p	Network Equipments (Router/Switch)	Total
1	1152	TINSUKIA	0	0	1	0	1	0	0	2
2	1153	NOWGONG V.I.P ROAD	0	0	1	0	0	0	0	1
3	1154	JORHAT	0	0	3	0	0	0	0	3
4	1155	SIVASAGAR	2	0	0	0	0	0	0	2
5	1436	JAGI ROAD	1	0	0	0	0	0	0	1
6	1715	GOVINDPUR	1	0	0	0	0	0	0	1
7	1756	СНОИКНИТУ	0	1	2	0	0	0	0	3
8	1759	UDMARI	0	0	2	0	0	0	0	2
9	1861	GUWAHATI DISPUR	1	0	1	0	0	0	0	2
10	2347	GARIKHANA	0	0	0	0	1	0	0	1
11	2348	AGARTALA BANAMALIPUR NORTH	2	2	1	0	0	0	0	5
12	2449	DULIAJAN	0	0	1	0	0	0	0	1
13	2687	MALIGAON	0	0	2	0	0	0	0	2
14	2688	CHANDMARI	1	0	0	0	0	0	0	1
15	3050	SILCHAR	0	2	1	0	0	0	0	3
16	3184	BONGAIGAON	3	1	2	1	0	0	0	7
17	3371	BARPETA ROAD	0	0	1	0	0	0	0	1
18	3435	ITANAGAR	3	0	2	2	1	0	0	8
19	3483	TEZPUR	0	0	2	0	0	0	0 ~ 1	2
20	3484	UDAIPUR	8	0	4	2	0	0	0	14
21	3488	DHARMANAGAR	0	4	2	0	0	0	0	6
22	3489	AIZAWL	3	1	3	3	1	0	0	11
23	3490	DIMAPUR	1	1	3	4	1	0	0	10
24	3666	MORAN TOWN	4	0	1	0	0	0	0	5
25	3667	GUWAHATI ULUBARI	1	0	0	0	1	0	0	2
26	3955	IMPHAL	0	0	2	3	1	1	0	7
27	4076	JOWAI	0	0	2	0	0	0	0	2
28	4088	GOALPARA	0	0	0	0	1	0	0	1
29	4090	KARIMGANJ	0	0	1	0	0	0	0	1
30	4091	BISHALGARH	0	0	2	1	0	1	0	4
31	4153	KHLIEHRIAT EAST	0	0	1	0	0	0	0	1
32	4154	SUROKSPARSOHIONG	0	0	1	0	0	0	0	1
33	4157	BONDAGAON	1	0	0	0	0	0	0	1
34	4158	HOJAI	3	0	0	1	0	0	0	4
35	4160	ZOO ROAD	0	0	0	0	1	0	0	1
36	4181	NAHARLAGUN	0	0	0	0	0	2	0	2
37	4183	NONGSTOIN	3	0	0	0	0	0	0	3
38	4186	AMBASSA	1	0	0	0	0	0	0	1
39	4246	DHEMAJI	1	0	1	0	0	0	0	2
40	4248	NORTH LAKHIMPUR	0	1	2	2	1	0	0	6
41	4250	LANKA	3	0	0	0	0	1	0	4
42	4252	BISWANATH CHARIALI	0	0	2	0	0	0	0	2
43	4559	RANGIA	1	0	0	0	0	0	0	1
1490		Zone much Artistis MARCO	0	0	0	2	0	1	0	3

45	4717	ZIRO	5	0	3	1	0	0	0	9
46	4718	TAWANG	0	0	1	0	0	0	-71	1
47	4719	BOMDILA	0	0	1	0	0	0	0	2
48	4720	KAILASHAHAR	1	0	1	0	0	0	0	
49	4721	MOKUKCHUNG	1	0	1	0	0	0	0	2
50	4722	KOLASIB	1	1	1	0	0	0	0	3
51	4768	CHURACHANDPUR	0	0	1	0	0	1	0	2
52	4874	ALONG	0	0	0	1	0	0	0	1
53	5354	DAKSHINBANDORKONA PT I	3	2	2	0	0	1	0	8
54	5406	SONARI	0	0	1	0	0	0	0	1
55	5408	AGARTALA BATTALA	0	0	1	0	0	0	0	1
56	5409	AGARTALA GOLBAZAR	0	0	1	0	0	0	0	1
57	5414	POROMPAT	0	2	1	0	0	0	0	3
58	5851	NAHARKATIYA	0	0	5	1	0	0	0	6
59	5852	GUWAHATI LOKHRA CHARALI	3	0	0	0	0	0	0	3
60	5855	MARGHERITA	1	0	0	0	0	0	0	1
61	6825	RETAIL ASSETS HUB GUWAHATI	1	0	0	0	0	0	0	1
62	6624	DIRANG	0	0	0	1	0	0	0	1
63	7052	RETAIL ASSETS HUB AGARTALA	1	0	0	0	0	0	0	1
64	7138	MSME SULABH GUWAHATI	1	0	0	0	0	0	0	1
65	7284	KHOWAI	2	0	0	0	0	0	0	2
66	7550	GUWAHATI CO	21	0	3	5	0	0	17	46
67	8314	SILCHAR RO	5	0	2	2	0	0	0	9
68	8315	TEZPUR RO	2	0	2	0	0	0	0	4
69	8652	GUWAHATI IIT	0	0	1	0	0	0	0	1
70	8672	SHILLONG LADY KEANS GIRLS	1	0	0	0	0	0	0	1
71	8675	COLLEGE SHILLONG NEEPCO LTD	2	0	0	0	0	0	0	2
72	17300	METUAKUCHI	0	0	1	0	0	0	0	1
73	17301	BASHBARI	0	0	0	0	1	0	0	1
74	17331	GUWAHATI BELTOLA-II	1	0	4	0	0	0	0	5
75	17336	BAMUNI MAIDAN	0	0	0	0	1	0	0	1
76	17337	TEZPUR-II	0	0	0	0	1	0	0	1
77	17340	BIJOYNAGAR	0	0	2	0	0	0	0	2
78	17341	NAGAON BAIHATA CHARIALI	0	0	2	2	0	0	0	4
79	17341	JORHAT-II	1	2	1	0	1	0	0	5
80	17361	JORHAT KENDRIYA VIDYALAYA	0	0	1	0	0	0	0	1
81	17365	DISPUR GUWAHATI-II	1	0	1	0	0	0	0	2
82	17370	TINSUKIA II	6	2	3	0	0	0	0	11
83	17372	KAMARKUCHI	1	0	0	1	0	0	0	2
84	17391	DIBRUGARH ADITYA HOSPITAL	2	1	3	0	0	0	0	6
85	17951	IMPHAL NEW CHECKON ROAD	1	0	1	1	0	0	0	3
86	17977	KADAMTALA	3	0	0	0	0	0	0	3
87	17977	BISHRAMGANJ	2	0	2	0	0	0	0	4
88	17990	AGARTHALA	0	0	1	1	0	0	0	2
20000	19401	SHILLONG ARASU	1	0	0	0	0	0	0	1
89	19401	TOTAL	114	23	99	37	14	8	17	312

FORM-B

<u>Details of the Bank Locations (Branches/Offices) where E-Waste is available for Inspection.</u>

DETAILS OF CANARA BANK BRANCH/OFFICE WHERE THE E- WASTE IS AVAILABLE FOR INSPECTION.	CONTACT PERSON DETAILS			
TINSUKIA (1152)	NEW MARKET, CHIRWAPATTI ROAD, NEAR POLICE POINT, TINSUKIA ASSAM - 786125	AGENDRA KUMAR - 919163204773		
NOWGONG V.I.P ROAD(1153)	OWGONG V.I.P ROAD(1153) VIP ROAD, POST BOX NO.42, NAGAON ASSAM 782001			
JORHAT(1154)	POST BOX NO. 61, 117/118, GARALI JORHAT H.O JORHAT EAST 785001			
SIVASAGAR(1155)	BHARALI COMMERCIAL COMPLEX, HOSPITAL ROAD, SIBSAGAR 785640	SOUMYA SENGUPTA - 917099072599 /918017983344		
JAGI ROAD(1436)	OPP SHIVA MANDIR, JAGIROAD S.O MARIGAON ASSAM 782410			
GOVINDPUR(1715)	VPO: GOVINDPUR GOVINDAPUR WEST B.O KATIGORA CACHAR ASSAM 788804	MISBAH UL HAQUE - 917099046723 /918486347319		
CHOUKHUTY(1756)	P.O.BARBANG, CHOWKUTI BAJALI ASSAM 781325	RUKASEN KATHAR - 917099072716/919101294168		
UDMARI(1759)	P.O.TINSUKIA, JHURIA BLOCK, VIA HAIBARGAON DHING S.O RUPAHI NAGAON ASSAM 782123	JUNGSHIMANEN TZUDIR - 917099072760 /919089550039		
GUWAHATI DISPUR (1861)	I FLOOR, H 274 WARD 34, GANESHGURI CHARALI, G S ROAD, DISPUR, ASSAM SACHIVALAYA S.O. KAMRUP METROPOLITAN ASSAM 781006	MUKESH KUMAR - 917099072519 /918877937774		
GARIKHANA(2347)	KAMBER BLDG, MAWPREM ROAD, GARIKHANA, LAITUMKHRAH S.O MYLLIEM EAST KHASI HILLS MEGHALAYA 793003	LARRY LANG - 917099072495 /918416074939		
AGARTALA BANAMALIPUR NORTH(2348)	B.K. ROAD, NEW BUDH JUNG, CHOWMOHONI, AGARTALA WEST TRIPURA TRIPURA 799001	DEEPAK KUMAR - 917099072643 /918580120400		
DULIAJAN (2449)	NEW MARKET, STATION ROAD, TENGAKHAT DULIAJAN DIBRUGARH ASSAM 786602	JITENDRA KUMAR - 917099072584 /918709994043		
MALIGAON (2687)	EXPRESS TOWERS, II FLOOR, MALIGAON, MLG RLY HQS S.O KAMRUP METROPOLITAN ASSAM 781011	ANKUR SHARMA - 917099072523 /9435018385		
CHANDMARI (2688)	I FLOOR, VIVIDHA COMPLEX, MANIRAM DEWAN ROAD, SILPUKHURI, KAMRUP METROPOLITAN ASSAM 781003	NIKHIL SINHA - 917099072524 /919523631840		
SILCHAR (3050)	SOBHANA SUPER MARKET, RANGIRKHARI, N S AVENUE, SILCHAR ASSAM 788005	ANKAN LANGTHASA - 917099072644 /919085020059		
BONGAIGAON (3184)	KANITARA COMPLEX, I FLOOR, CHAPAGURI ROAD, NORTH BONGAIGAON, BONGAIGAON ASSAM 783380	CHANDAN KR JHA - 917099072715 /918373057532		
BARPETA ROAD (3371)	I FLOOR, HOLDING NO 71 WARD NO 06, NEAR POLICE THANA BARPETA ROAD, BARPETA ASSAM 781315	ANUP SAHU - 917099072709 /919859069691		
TANAGAR (3435)	I FLOOR, LEGI COMPLEX, BANK TINIALI, ITANAGAR PAPUM PARE			
TEZPUR (3483)	PATTA NO 293(OLD),731(NEW),DAG NO 1461, MAIN ROAD, SONITPUR TEZPUR ASSAM 784001	MANOJ KUMAR KALITA - 917099072758 /918820651003		
UDAIPUR (3484)	NEW TOWN ROAD, RADHAKISHOREPUR H.O UDAIPUR GOMATI TRIPURA 799120	ABHIJIT DEB - 917099072647 /918259830220		
DHARMANAGAR (3488)	PLOT NO 3352/14920, UNDER KHATIAN NO 6358, THANA ROAD TOWARDS HOSPITAL, DHARMANAGAR NORTH TRIPURA TRIPURA 799250	SAGARJIT ROY - 917099072648 /9856620462		
AIZAWL (3489)	II FLOOR, ZODINE SQUARE, NEAR SOLOMON'S CAVE, AIZAWL H.O AIZAWL MIZORAM 796001	GIN LIAN THANG BULTE - 917099072649 /919864070300		

	A ASHULI PHIMU - 917099072595		
DIMAPUR (3490) I FLOOR, LATIKA COMPLEX, NYAMO LOTHA ROAD (CHURCH ROAD), DIMAPUR SADAR NAGALAND 797112			
PATTA NO.308, DAG NO.123, A T ROAD, MOTAN TOWN (HAT) PO: MORAN HAT, MORAN DIBRUGARH ASSAM 785670	RITURAJ DAS - 917099072559 /918133881112		
GUWAHATI ULUBARI (3667) SHIMA PLAZA ULUBARI CHARIALI, G S ROAD, GUWAHATI KAMRUP METROPOLITAN ASSAM 781007			
NEAR GURDWARA, GURDWARA ROAD, THANGAL BAZAAR, LAMPHELPAT MPHAL (3955) IMPHAL WEST MANIPUR 795001			
LADTHADLABOH, N H 44, JOWAI WEST JAINTIA HILLS MEGHALAYA 793150	SERTO ALENSING KOM - 917099072496 /917002110029		
PANCHARATNA ROAD, GOALPARA BALIJANA ASSAM 783101	UDAY SHANKAR BARO - 917099072527 /918876792548		
I FLOOR, OLD STATION ROAD, KARIMGANJ BAZAR S.O KARIMGANJ ASSAM 788711	AZHAR ALAM - 919535314938		
BISHALGARH (4091) WARD NO.7, ASHRAM PARA, BISHALGARH WEST TRIPURA 799102			
I FLOOR, MCAB BLDG, KHLIEHRIAT S.O EAST JAINTIA HILLS MEGHALAYA 793200	HEMKHOLEN TOUTHANG - 917099072497 /919774073341		
GROUND FLOOR, SOHIONG MAIN ROAD SOHIONG B.O MAWPHLANG EAST KHASI HILLS MEGHALAYA 793121	KAMSONMUAN - 917099072498 /9591250709		
PO: NARANGI BONDA GAON CHANDRAPUR KAMRUP METROPOLITAN			
HOJAI (4158) I FLOOR, MASJID ROAD,HOJAI ASSAM 782435			
I FLOOR, OPP.SLAB TILLA, MOTHER TERESA ROAD, NEAR ZOO ROAD TINIALLI, KAMRUP METROPOLITAN ASSAM 781024			
LEGI COMPLEX, A SECTOR, NH-52A, NAHARLAGUN PAPUM PARE			
NEW NONGSTOIN, WEST KHASI HILLS MEGHALAYA 793119	CHESTERFIELD WANKHAR - 917099072881 /917005238262		
AMBASSA BAZAR, NH-42, AMBASSA DHALAI TRIPURA 799289	CHIKOMANI CHAKMA - 917308029743		
USHA COMPLEX, WARD NO.4, OPP.LILY CINEMA HALL, DHEMAJI ASSAM	DHANESH KUMAR DOLEY - 917099072563 /8402814996		
N T ROAD, NEAR POLICE STATION, NORTH LAKHIMPUR BAZAR,	DINESH KUMAR SINGH - 919101431038		
WARD NO.1, SHILLONG ROAD, LANKA HOJAI ASSAM 782446	PARTHASHAKTI BARUAH - 917099072566 /8721838306		
B G ROAD, CHARIALI S.O BISWANATH CHARIALI BISWANATH ASSAM 784176	PRASANTA RAJKHOWA -917099072713 /918724069123		
WARD NO.5, N T ROAD, RANGIA S.O KAMRUP ASSAM 781354	AKHIL NISHANT PURTI - 917099072536 /917540081005		
M G ROAD, MAIN MARKET, DIPHU GOVT.COLLEGE S.O KARBI ANGLONG ASSAM 782462	MUNMI NUNISA - 917099072551 /919864930892		
D P COMPLEX, OPP.ITBP, IB, LOWER SUBANSIRI ZIRO ARUNACHAL			
NEHRU MARKET, TAWANG ARUNACHAL PRADESH 790104	/918794602466 PRANAB ROY - 917099072755 /919774346294		
BOMDILA MAIN BAZAR AREA, BOMDILA WEST KAMENG ARUNACHAL PRADESH 790001	VIKRAM KAKOTY - 917099072714 /918794054543		
KAJIRGAON, NORTH TRIPURA TRIPURA 799277	SAIKAT NATH - 918433958458		
	NO. WARD DE TO		
	PATTA NO.308, DAG NO.123, A T ROAD, MOTAN TOWN (HAT) PO: MORAN HAT, MORAN DIBRUGARH ASSAM 785670 SHIMA PLAZA ULUBARI CHARIALI, G S ROAD, GUWAHATI KAMRUP METROPOLITAN ASSAM 781007 NEAR GURDWARA, GURDWARA ROAD, THANGAL BAZAAR, LAMPHELPAT IMPHAL WEST MANIPUR 795001 LADTHADLABOH, N H 44, JOWAI WEST JAINTIA HILLS MEGHALAYA 793150 PANCHARATNA ROAD, GOALPARA BALIJANA ASSAM 783101 I FLOOR, OLD STATION ROAD, KARIMGANJ BAZAR S.O KARIMGANJ ASSAM 788711 WARD NO.7, ASHRAM PARA, BISHALGARH WEST TRIPURA 799102 I FLOOR, MCAB BLDG, KHLIEHRIAT S.O EAST JAINTIA HILLS MEGHALAYA 793200 GROUND FLOOR, SOHIONG MAIN ROAD SOHIONG B.O MAWPHLANG EAST KHASI HILLS MEGHALAYA 793121 PO: NARANGI BONDA GAON CHANDRAPUR KAMRUP METROPOLITAN ASSAM 781026 I FLOOR, OPP.SLAB TILLA, MOTHER TERESA ROAD, NEAR ZOO ROAD TINIALLI, KAMRUP METROPOLITAN ASSAM 781024 LEGI COMPLEX, A SECTOR, NH-52A, NAHARLAGUN PAPUM PARE ARUNACHAL PRADESH 791110 NEW NONGSTOIN, WEST KHASI HILLS MEGHALAYA 793119 AMBASSA BAZAR, NH-42, AMBASSA DHALAI TRIPURA 799289 USHA COMPLEX, WARD NO.4, OPP.LILY CINEMA HALL, DHEMAJI ASSAM 787057 N T ROAD, NEAR POLICE STATION, NORTH LAKHIMPUR BAZAR, LAKHIMPUR ASSAM 787001 WARD NO.1, SHILLONG ROAD, LANKA HOJAI ASSAM 781354 M G ROAD, CHARIALI S.O BISWANATH CHARIALI BISWANATH ASSAM 784176 WARD NO.5, N T ROAD, RANGIA S.O KAMRUP ASSAM 781354 M G ROAD, CHARIALI S.O BISWANATH CHARIALI BISWANATH ASSAM 784176 WARD NO.5, N T ROAD, RANGIA S.O KAMRUP ASSAM 781354 M G ROAD, MAIN MARKET, DIPHU GOVT.COLLEGE S.O KARBI ANGLONG ASSAM 782462 D P COMPLEX, OPP.ITBP, IB, LOWER SUBANSIRI ZIRO ARUNACHAL PRADESH 791120 NEHRU MARKET, TAWANG ARUNACHAL PRADESH 790104 BOMDILA MAIN BAZAR AREA, BOMDILA WEST KAMENG ARUNACHAL PRADESH 790001		

DIAKKAWN, NH-54, KOLASIB MIZORAM 796081	LALTHANGURI - 919612820701		
HURACHANDPUR (4768) HAOKIP BLDG CHURACHANDPUR MANIPUR 795128			
NG (4874) LOYA BLDG, NEAR TREASURY OFFICE, WEST SIANG ARUNACHAL PRADESH 791001			
MOINA NEW MARKET, KANAIBAZAR PO, DAKSHINBANDORKONA KARIMGANJ ASSAM 788156			
MANDINA COMPLEX, SONARI CHARAIDEO ASSAM 785690	PINKU BARUAH - 917099072592 /918753012448		
H G BASAK ROAD, BATTALA, AGARTALA WEST TRIPURA TRIPURA 799001	ABHISHEK PAUL - 917005600653		
TOWN PRATAPGARH, ROAD NO.1, GOLBAZAR, AGARTALA WEST TRIPURA TRIPURA 799001	SIDDHARTHA KHAN - 917005661309		
KHURAI THANJAM LEIKAI, AYANGPALLI ROAD, (NEAR NRL PUMP), POROMPAT IMPHAL EAST MANIPUR 795005	HAOBAM JOHNSON SINGH - 917099072677 /917308331867		
NEAR RAILWAY GATE, MAIN ROAD, NAHARKATIYA DIBRUGARH ASSAM 786610	SWARBHANU PAUL -917099072607 /917002650194		
GUWAHATI LOKHRA CHARALI (5852) SAUKUCHI, LOKHRA ROAD, ODALBAKRA POST, KAMRUP METROPOLITAN ASSAM 781034			
THANA ROAD, VENEARMILL BAZAR, MARGHERITA, TINSUKIA, ASSAM, 786181			
2ND FLOOR, B & H TOWER, ABOVE AXIS BANK NOONMATI BRANCH, BAMUNI MAIDAN GUWAHATI - 21			
NEAR UD GUEST HOUSE, DIRANG, WEST KAMENG, ARUNACHAL PRADESH. 790101			
I FLOOR, ABOVE RMS OFFICE, DURGABARI ROAD, AGARTALA, TRIPURA, 799001	RAJESH SARKAR - 919475812858		
WARD NO.29, H B ROAD, OPP.OLD JAIL, FANCY BAZAR, GUWAHATI, ASSAM, 781001	PARTHA SHARTHI DAS - 917099072547 /919123824815		
OFFICE ROAD, OPP.KHOWAI DISTRICT PUBLIC LIBRARY, KHOWAI, TRIPURA, 799202	JIBESH DEBBARMA - 918787434091		
I FLOOR, DEE DEE GRANDEE, PANJABARI ROAD, SIX MILE, GUWAHATI, ASSAM, 781022	HORNGAMLA ZINGKHAI - 9958195402		
KINGFISHER BLDG, II FLOOR, SONAI ROAD, RANGIRKHARI, SILCHAR, CACHAR, ASSAM 788005	TH KHAMMINLAL VAIPHEI - 7099072735		
MUSKAN PLAZA, I FLOOR, NEAR TRIBENI COMPLEX, N T ROAD, KACHARIGAON, TEZPUR, SONITPUR, ASSAM, 784001	PRASENJIT MAZUMDER - 918638978137		
IIT GUWAHATI ADMINISTRATIVE BUILDING, I I T S.O, GUWAHATI, ASSAM, 781039	RANJEET KUMAR - 917099072578 /918789458406		
RHINO ENCLAVE(CANTONMENT), SHILLONG, EAST KHASI HILLS, MEGHALAYA, 793001	MARKHELOS KHARMYNDAI - 917099072882 /9615324450		
BROOKLAND COMPOUND, LOWER NEW COLONY, SHILLONG, MEGHALAYA, 793001	SANCHAMAYA KHARBANEY - 917099072883 /919436119560		
B.B.ROAD, METUAKUCHI, BARPETA, METUAKUCHI, BARPETA, ASSAM, 781314			
BASHBARI, ZARKONA B.O, BASHBARI, BAKSA, ASSAM, 781367	SABYASACHI DEY - 917099072710 /919641134442		
JAI KAMKHYA MKT., NH-37, KHANAPURA, P.O.,BELTOLA, KHANAPARA S.O, GUWAHATI, ASSAM, 781022	KUNAL KUMAR - 917099037759 /918809181105		
#199, M R D ROAD, OPP ESI OFFICE, KAMRUP METROPOLITAN, ASSAM, 781021	DHEERAJ KUMAR - 917099072487 /8809023569		
SUKHADA COMPLEX, KABARKHANA ROAD,	ESTHER CHINGTHIANMUAN -		
	HAOKIP BLDG CHURACHANDPUR MANIPUR 795128 LOYA BLDG, NEAR TREASURY OFFICE, WEST SIANG ARUNACHAL PRADESH 791001 MOINA NEW MARKET, KANAIBAZAR PO, DAKSHINBANDORKONA KARIMGANI ASSAM 788156 MANDINA COMPLEX, SONARI CHARAIDEO ASSAM 785690 H G BASAK ROAD, BATTALA, AGARTALA WEST TRIPURA TRIPURA 799001 TOWN PRATAPGARH, ROAD NO.1, GOLBAZAR, AGARTALA WEST TRIPURA TRIPURA 799001 KHURAI THANIAM LEIKAI, AYANGPALLI ROAD, (NEAR NRL PUMP), POROMPAT IMPHAL EAST MANIPUR 795005 NEAR RAILWAY GATE, MAIN ROAD, NAHARKATIYA DIBRUGARH ASSAM 786610 SAURUCHI, LOKHRA ROAD, ODALBAKRA POST, KAMRUP METROPOLITAN ASSAM 781034 THANA ROAD, VENEARMILL BAZAR, MARGHERITA, TINSUKIA, ASSAM, 786181 2ND FLOOR, B & H TOWER, ABOVE AXIS BANK NOONMATI BRANCH, BAMUNI MAIDAN GUWAHATI - 21 NEAR UD GUEST HOUSE, DIRANG, WEST KAMENG, ARUNACHAL PRADESH. 790101 I FLOOR, ABOVE RMS OFFICE, DURGABARI ROAD, AGARTALA, TRIPURA, 7992001 WARD NO.29, H B ROAD, OPP.OLD JAIL, FANCY BAZAR, GUWAHATI, ASSAM, 781001 OFFICE ROAD, OPP. KHOWAI DISTRICT PUBLIC LIBRARY, KHOWAI, TRIPURA, 799202 I FLOOR, DEE DEE GRANDEE, PANJABARI ROAD, SIX MILE, GUWAHATI, ASSAM, 781022 KINGFISHER BLDG, II FLOOR, SONAI ROAD, RANGIRKHARI, SILCHAR, CACHAR, ASSAM 788005 MUSKAN PLAZA, I FLOOR, NEAR TRIBENI COMPLEX, N T ROAD, KACHARIGAON, TEZPUR, SONITPUR, ASSAM, 784001 IIT GUWAHATI ADMINISTRATIVE BUILDING, I I T S.O, GUWAHATI, ASSAM, 781039 RHINO ENCLAVE(CANTONMENT), SHILLONG, EAST KHASI HILLS, MEGHALAYA, 793001 BROOKLAND COMPOUND, LOWER NEW COLONY, SHILLONG, MEGHALAYA, 793001 BROOKLAND COMPOUND, LOWER NEW COLONY, SHILLONG, MEGHALAYA, 793001 BROOKLAND COMPOUND, LOWER NEW COLONY, SHILLONG, MEGHALAYA, 793001 BROAD, METUAKUCHI, BARPETA, METUAKUCHI, BARPETA, ASSAM, 781314 BASHBARI, ZARKONA B.O, BASHBARI, BAKSA, ASSAM, 781367 JAI KAMKHYA MKT., NH-37, KHANAPURA, P.O., BELTOLA, KHANAPARA S.O, GUWAHATI, ASSAM, 781022		

BIJOYNAGAR (17340)	NH-37, BIJOYNAGAR S.O, KAMRUP, ASSAM, 781122	MANISH KUMAR - 917099072489 /918310426196		
NAGAON BAIHATA CHARIALI 17341)	TONMOY DEBNATH - 917099072581 /917002849906			
ORHAT-II (17360)	CHARIALI S.O, NAGAON, ASSAM,781381 AT & POST JORHAT, A.T.ROAD, JORHAT TEHSIL, A.T.ROAD, JORHAT TEHSIL, JORHAT, ASSAM, 785001			
IORHAT KENDRIYA VIDYALAYA (17361)	RANJAN CHAKRABORTY - 917099072557 /919101778280			
DISPUR GUWAHATI-II (17365) UPASANA COMPLEX, DR.R P ROAD, GANESH GURI, DR.R P ROAD, GANESH GURI, GUWAHATI, 781005, ASSAM		ABHIJIT BARMAN - 917099072490 /919748674084		
ANKIT TOWER, S R LOHIA ROAD, TINSUKIA CHIRWA PATTY, S R LOHIA ROAD TINSUKIA CHIRWA PATTY, TINSUKIA, ASSAM, 786125		SHARMILEE - 917099072562 /918099497148		
KAMARKUCHI (17372)	NATIONAL HIGHWAY-37, PO: TEPESIA, GUWAHATI TEHSIL, PO: TEPESIA GUWAHATI TEHSIL, KAMARKUCHI, KAMRUP METROPOLITAN 782402	PRAKRITI SHARMA - 917099072493 /916900542642		
DIBRUGARH ADITYA HOSPITAL (17391)	ADITYA HOSPITAL, BORDOLOI AVENUE, DIBRUGARH, BORDOLOI AVENUE DIBRUGARH, JALAN NAGAR S.O, ASSAM, 786005	SUNIL CHUTIA - 917099072610 /919864105364		
IMPHAL NEW CHECKON ROAD (17951)	#89,KHWAILALAMBUNG, RIMS ROAD, IMPHAL WEST, 795001, MANIPUR	SANI SIMON ASHULI - 9774803125		
KADAMTALA (17977)	KADAMTALA BAZAR,KADAMTALA S.O (NORTH TRIPURA),799261	SUBONTO CHAKMA - 919678978274		
BISHRAMGANI (17985) CENTRAL ROAD, NEAR D M OFFICE, NEAR D M OFFICE, WEST TRIPURA 799103		SHRI BABUL ROY - 919774995125		
AGARTHALA (17990) I FLOOR, ABOVE RMS OFFICE, DURGABARI ROAD, ABOVE RMS OFFICE DURGABARI ROAD, WEST TRIPURA 799001		SUBHRAJIT DAS - 919366824676		
SHILLONG ARASU (19401) ARASU ASSAM, RIFLES BAZAR, RIFLES BAZAR, NONGLYER S.O, EAST KHASI HILLS 793007		JOSEPH P KIPGEN - 917099072885 /7005789911		