

Corrigendum-1 to GeM Bid ref. no GEM/2024/B/5370496 dated 06/09/2024 for Selection of vendors for Printing and Supply of Calendars for the year 2025 to the Canara Bank's 26 Circle Offices and 177 Regional Offices across the country and Head Office Bengaluru.

It is decided to amend/add the following in respect of the above RFP:

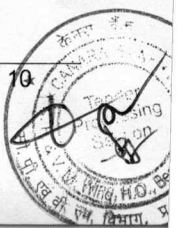
a. GeM bid document (Page no. 59,60 of 95):

Sl No.	Section/ Annexure/ Appendix of GeM Bid	Clause No.	Existing Clause	Amended Clause/ New Addition
1.	Annexure-8 Scope of Work including Technical Specification	1. TABLE-A	PAPER QUALITY:80 GSM	PAPER QUALITY:80 GSM <u>Maplitho paper procured from grade 'A' paper mill.</u>
2.	Annexure-8 Scope of Work including Technical Specification	2. TABLE-B	PAPER QUALITY: 6 sheets: 170 GSM Sinarmas (Bilt) Matt art paper. 1 fly leaf: 170 GSM.	PAPER QUALITY: 6 sheets: 170 GSM Sinarmas (Bilt) Matt art paper. 1 fly leaf: 170 GSM, <u>procured from grade 'A' paper mill</u>
3.	Annexure-8 Scope of Work including Technical Specification	3. TABLE-C	NO OF SHEETS: 13 Sheets	NO OF SHEETS: 13 Sheets / <u>26 pages (back-to-back printing)</u>
4.	Annexure-2 Pre Qualification Criteria	9	Bidder must have undertaken and successfully executed similar project of printing and supply of Calendar of at least one single bulk order of 15 lakh Calendars in last 7 Years to any Govt. Agency/ PSU/ Public sector Banks, Private Sector Banks & Reputed Private Institutions as on 31/03/2024.	Bidder must have undertaken and successfully executed similar project of printing and supply of Calendar of at least one single bulk order of <u>10 lakh Calendars</u> in last 7 Years to any Govt. Agency/ PSU/ Public sector Banks, Private Sector Banks & Reputed Private Institutions as on 31/03/2024.



b. Other Clarifications:

S.no	GeM Clarification Regarding Offer Price
1.	<p>The Subject bid is a Catalogue- Based Bid in GeM. As per GeM, the Bidder has to first quote 'Offer Price Per Page' based on which GeM will automatically arrive at the Total Contract Value based on the below formula.</p> <p>Total Contract Value = n * r * q,</p> <p>{Where, n = 12 (No. of Pages) , which is Constant for GeM bidding Calculation Purpose for this bid. r = Rate per Page q = 4550000 (Quantity)}</p> <p><u>Since Bank is Procuring 3 types of Calendars, the Total Contract Value in GeM will be arrived as follows:</u></p> <p>Step: 1 The Bidder has to first manually Estimate the Total Cost of Ownership (TCO) or Total Contract Value as per Annexure-13 Bill of Material (BOM).</p> <p>Step: 2 The Bidder has to arrive the Rate Per Page (r) based on the Total Cost of Ownership (TCO) as per the below formula.</p> <p>Rate per page (r) = Total cost of Ownership as per BOM / (n * q)</p> <p>{Where, r is a Variable and n & q are Constants for the subject Bid.}</p> <p>Step:3 The Bidder has to quote the Rate Per Page arrived in Step:2, under tab 'Offer Price' (Price Per Page), based on which the Total Contract Value will be automatically calculated in GeM Portal. Bidder to ensure that the Total Contract Value arrived by GeM is equal to the proposed 'Total Cost of Ownership' which is estimated manually by the bidder.</p> <p><u>A Demo Calculation is shown below for bidder's reference:</u></p> <p>For example,</p> <p>If Bidder's proposed Total cost of ownership calculated Manually = Rs. 1,00,00,000.</p> <p>Rate per page (r) = Total cost of Ownership / (n * q),</p> <p>{Where n=12, q=4550000, Constants for this bid}</p> <p>Then, Rate per Page (r) = 1,00,00,000 / (12 * 4550000)</p> <p style="text-align: center;">= 1,00,00,000 / 5,46,00,000</p> <p>Rate per Page (r) = 0.18315</p> <p>So, if the Bidder enters the Rate Per Page value (0.18315) under tab 'Offer Price' in GeM, then GeM will arrive at the Total Cost of Ownership (Rs. 1,00,00,000) automatically.</p>

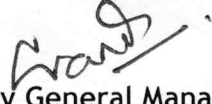



2.	Tentative Quantity to each CO & RO :
	The tentative allocation of calendars (Normal, Multi color and Table Top calendar) to each Circle Offices and Regional Offices are between 21,000 to 23,000. (Final Delivery of Calendars to Circle Offices/RO's may increase or decrease depending upon requirement).

All the other instructions and terms & conditions of the above RFP shall remain unchanged.

Please take note of the above amendments while submitting your response to the subject RFP

Date: 20/09/2024
Place: Bengaluru


Deputy General Manager




Annexure-8
Scope of Work including Technical Specifications

(Should be submitted on Company's letter head with company seal and signature of the authorized person)

SUB: Printing and Supply of Calendars for the year 2025 to the Canara Bank's 26 Circle Offices and 177 Regional Offices across the country and Head Office at Bengaluru

Ref: GEM/2024/B/5370496 dated 06/09/2024.

All points mentioned in scope of work are mandatory to comply and non-compliance to any of the point lead to disqualification of the bidder during evaluation.

1. TABLE A: NORMAL WALL CALENDARS

DESCRIPTION	BANK'S SPECIFICATIONS
QUANTITY	22,00,000*
SIZE	15" X 20.5"
DESIGN/ ART WORK	Will be provided by Bank
NO OF PAGES	6 Sheets/12 Pages(back to back printing)
PAPER QUALITY	80 GSM Maplitho paper procured from grade 'A' paper mill.
OPACITY %	Minimum 85% to enable printing on both sides
BRIGHTNESS	Minimum 85%
PROCESS	Offset printing
NO. OF COLOURS	2 Colour printing
RIMMING	Double twisted steel grey rimming on 15" side with a silk hanger. An appropriate hole in the center to be made for passing the silk thread which has to be provided by the bidder.
PRINTING	Calendars meant for 9 states (Karnataka, Tamil Nadu, Andhra Pradesh, Telangana, Kerala, Maharashtra, Odisha, West Bengal, Gujarat) will be printed in regional language and English with their respective state holidays and national holidays as per NI Act and remaining states in Hindi/English with respective state holidays and national holidays.
PACKING MATERIAL	5 Ply Corrugated Carton Box

2. TABLE B: MULTI COLOUR WALL CALENDARS

DESCRIPTION	BANK'S SPECIFICATIONS
QUANTITY	22,00,000*
SIZE	12" X 19"
DESIGN/ART WORK	will be provided by bank
NO OF PAGES	6+1 sheets/14 pages(6 pages back to back printing), 1 fly leaf
PAPER QUALITY	6 sheets: 170 GSM Sinarmas (Bilt) Matt art paper. 1 fly leaf: 170 GSM, Procured from grade 'A' paper mill
PROCESS	Offset printing
NO. OF COLOURS	Multi colours (as per art work)



RIMMING	Wire bound for flexible movement of monthly calendar sheets with loop for mounting
PRINTING	Calendars meant for 9 states (Karnataka, Tamil Nadu, Andhra Pradesh, Telangana, Kerala, Maharashtra, Odisha, West Bengal, Gujarat) will be printed in regional language and English with their respective state holidays and national holidays as per NI Act and remaining states in Hindi/English with respective state holidays and national holidays.
PACKING MATERIAL	5 Ply Corrugated Carton Box

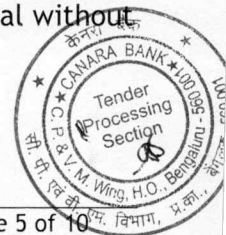
3. TABLE C: TABLE TOP CALENDARS

DESCRIPTION	BANK'S SPECIFICATIONS
QUANTITY	1,50,000*
SIZE	22 (Width) X 15.5 (Height) CM
DESIGN/ART WORK	Will be provided by the Bank
NO OF Sheets	13 Sheets/ 26 pages (back-to-back printing)
GRAMMAGE	220 GSM Art Paper
PROCESS	Offset printing
NO. OF COLOURS	4+4 colour
STAND:	
CLOSED: 22 x16.5 CM, OPEN: 22 x 40.5 CM	
BOARD	2 mm milliboard
OUTER COVER PAPER	130 GSM art with matt lamination
INSIDE COVER PAPER	100 GSM Maplitho paper pasting
RIMMING	Stand Making, Wiro on 22 cm side
PRINTING	Calendars meant for 9 states (Karnataka, Tamil Nadu, Andhra Pradesh, Telangana, Kerala, Maharashtra, Odisha, West Bengal, Gujarat) will be printed in regional language and English with their respective state holidays and national holidays as per NI Act and remaining states in Hindi/English with respective state holidays and national holidays.
PACKING MATERIAL	5 Ply Corrugated Carton Box

*The quantity mentioned is indicative in nature and Bank at its discretion may increase/decrease the quantity. Bidder has to provide the required quantities at the rate quoted above.

Note:

- The vendor has to submit sample of the papers proposed to be used in the calendars and the name of the Grade "A" mill from which the vendor proposes to procure. Further on supply, a copy of invoices given by the Mill for the entire quantity purchased should be submitted to Bank.
- After preparing the complete artwork of the Wall Calendar, proof of Calendars needs to be submitted for bank's approval.
- Bidders must fully comply with all the requirements. Non-Compliance to any one of the requirements leads to disqualification of the Bidder in Part B - Technical Proposal without further evaluation.



Annexure-2
Pre-Qualification Criteria

(Should be submitted on Company's letter head with company seal and signature of the authorized person)

SUB: Printing and Supply of Calendars for the year 2025 to the Canara Bank's 26 Circle Offices and 177 Regional Offices across the country and Head Office at Bengaluru

Ref: GEM/2024/B/5370496 dated 06/09/2024.

We have carefully gone through the contents of the above referred RFP along with replies to Prebid queries & amendment, if any and furnish the following information relating to Pre-Qualification Criteria.

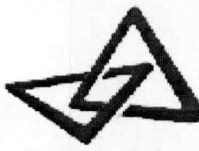
Sl. No.	Pre-Qualification Criteria	Documents to be submitted In compliance with Pre-Qualification Criteria	Bidders Response
1.	Signing of Pre-Contract Integrity Pact	The bidder should submit signed Pre Contract integrity pact on Non Judicial Stamp Paper of Rs.500/- or more (as per respective state Stamp Act) as per Appendix-F.	
2.	The bidder (including OEM, if any) should either be Class-I or Class-II local supplier as defined in Public Procurement (Preference to Make in India) Revised Order (English) dated 16/09/2020.	Certificate of local content to be submitted as per Annexure-5 as applicable.	
3.	The Company operating should be legally compliant company and can be: a. A partnership firm or a Limited Liability Partnership duly registered under the Limited Liability Partnership Act, 2008. (OR) b. Company duly registered in India as per Indian Companies Act, 1956 or Indian Companies Act, 2013. (OR) Proprietorship firm duly registered under the applicable shops and commercial Establishments Act and should be compliant to all the applicable laws.	Copy of Certificate of FIRM/LLP registration. (OR) Copy of Certificate of Incorporation and Certificate of Commencement of business in case of Public Limited Company or Certificate of Incorporation in case of Private Limited Company, issued by the Registrar of Companies. (OR) Copy of Certificate of registration under and Certificate of Commencement of business in case of Public Limited Company or Certificate of Incorporation in case of Private Limited Company, issued by the Registrar of Companies.	





		For (c) Documentary proof for confirming registration of Proprietorship firm (e.g. Copy of Certificate of registration under shops and commercial Establishments Act., GST etc.)	
4.	The bidder should provide confirmation that any person/ Partnership/ LLP/ Company including any subsidiary or holding company/ proprietorship connected to bidder directly or indirectly has not participated in the bid process.	The bidder should submit letter of confirmation on the Company's letter head to this effect.	
5.	If not a group of company, Bidder Company shall not be owned or controlled by any Director, or Key managerial personnel of the Canara Bank or their relatives.	Letter of Undertaking in company's letter head.	
6.	The Bidder should have average annual turnover of Rs.15.00 Crores in the last three financial years (i.e., 2020-21, 2021-22 and 2022-23). This must be the individual company turnover and not of any group of companies.	Bidder has to submit audited Balance Sheet copies for last 3 Years i.e., 2020-21, 2021-22 & 2022-2023 along with certificate from the Company's Chartered Accountant to this effect with Unique Document Identification Number.	
7.	Bidder shall be the Original Item Manufacturer (OIM) (OR) An authorized dealer/ distributor of the proposed Item/ Product	If the applicant is OIM, an Undertaking Letter has to submit in this effect. (OR) If the bidder is an authorized dealer/ distributor, an authorization letter from their OIM to deal/ market their product in India and it should be valid for entire contract period from the date of submission of the bid.	
8.	The bidder should have positive Net Worth as on 31/03/2023 and also should have not eroded by more than 30% in the last three financial year, ending on 31/03/2023.	The bidder should submit certificate from the Company's Chartered Accountant with UDIN to this effect.	





9.	Bidder must have undertaken and successfully executed similar project of printing and supply of Calendar of at least one single bulk order of 10 lakh Calendars in last 7 Years to any Govt. Agency/ PSU/ Public sector Banks, Private Sector Banks & Reputed Private Institutions as on 31/03/2024.	The bidder should submit the details of contract like Work Orders & Satisfactory completion Letters along with Purchase Orders from the Clients to this effect.	
10.	Bidders should not be under debarment/ blacklist period for breach of contract/ fraud/ corrupt practices by any Scheduled Commercial Bank/ Public Sector Undertaking/ State or Central Government or their agencies/ departments on the date of submission of this RFP.	A self-declaration letter by the bidder on the Company's letter head should be submitted to this effect.	
11.	Any Bidder (including OEM and OSD/OSO, if any) from a country which shares a land border with India will be eligible to bid, only if the Bidder (including OEM and OSD/OSO) are registered with the Competent Authority. Bidder (entity) from a country which shares a land border with India means: a. An entity incorporated, established or registered in such a country; or b. A subsidiary of an entity incorporated, established or registered in such a country; or c. An entity substantially controlled through entities incorporated, established or registered in such a country; or d. An entity whose beneficial owner is situated in such a country; or e. An Indian (or other) agent of such an entity; or f. A natural person who is a citizen of such a country; or g. A consortium or joint venture where any member of the consortium or joint venture falls under any of the above.	A declaration stating "We have read the clause regarding restrictions on procurement from a Bidder of a country which shares a land border with India. We further certify that we and our OEM are not from such a country or if from such a country, has been registered with Competent Authority. We hereby certify that we and our OEM fulfills all requirements in this regard and are eligible to be considered" to be submitted in Company's letter head. [Where applicable, evidence of valid registration by the Competent Authority shall be attached.]	
12.	Authorization Certificate - Whether the Bid is authenticated by authorized person.	Bidder to submit a copy of the Power of Attorney or the Board Resolution and KYC documents evidencing the authority delegated to the authorized signatory.	



We confirm that the information furnished above is true and correct. We also note that, if there are any inconsistencies in the information furnished above, the bid is liable for rejection. All documentary evidence/ certificates confirming compliance to Pre-Qualification Criteria should be part of the RFP.

Date:
Place:

Signature with seal
Name:
Designation :

