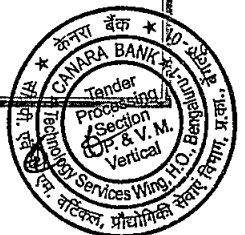


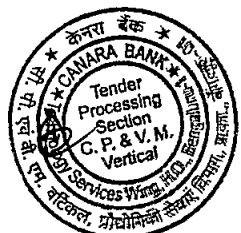
EXPRESSION OF INTEREST  
FOR  
EMPANELMENT OF SERVICE PROVIDERS FOR CONDUCTING E-AUCTION  
OF GOLD JEWELLERY FOR A PERIOD OF  
THREE (03) YEARS IN CANARA BANK

Issued by: Canara Bank,  
Centralized Procurement & Vendor Management Vertical,  
Technology Services Wing,  
1st Floor, Naveen Complex,  
14, M G Road,  
Bengaluru - 560 001  
Email: [dittenders@canarabank.com](mailto:dittenders@canarabank.com)  
Phone No: 080-25550127 Extension- 211/225/474



Bid Details in Brief Description

Sl. No.	Description	Details
1.	EOI No. and Date	EOI 01/2025-26 dated 08/05/2025
2.	Name of the Wing	Technology Services Wing
3.	Brief Description of the EOI	Expression of Interest for Empanelment of Service Providers for conducting E-Auction of Gold Jewelry for a period of three (03) years in Canara Bank
4.	Bank's Address for Communication and Submission of Tender	Deputy General Manager Canara Bank, Centralized Procurement & Vendor Management Vertical, Technology Services Wing, 1st Floor, Naveen Complex, 14, MG Road, Bengaluru -560 001  Senior Manager, Centralized Procurement & Vendor Management Vertical, Technology Services Wing, 1st Floor, Naveen Complex, 14, MG Road, Bengaluru - 560 001 Tel - 080-25550127 Fax- 080-25596539 Email: dittenders@canarabank.com
5.	Date of Issue of EOI	08/05/2025, Thursday
6.	Tender Fee (Non-Refundable)	Rs. 5,000/-
7.	Earnest Money Deposit (Refundable)	Rs.10,000/-
8.	Last Date and Time for Submission of Queries for Pre-Bid Meeting	17/05/2025, Saturday, 5.00 PM
9.	Date of Pre-Bid Meeting	20/05/2025, Tuesday, 4.00 PM
10.	Last Date and Time for Submission of Bids	09/06/2025, Tuesday up to 3.00 PM
11.	Date of Opening of Bid	09/06/2025, Tuesday at 3.30 PM
12.	Location of Tender Box for submission of EOI	Canara Bank, Centralized Procurement & Vendor Management Vertical, Technology Services Wing, 1st Floor, Naveen Complex, 14, MG Road, Bengaluru -560 001
13.	Venue for Prebid Meeting and Bid Opening	Pre-bid meeting will be held on 20/05/2025, Tuesday, 4.00 PM

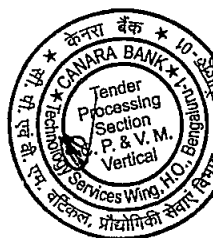


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Canara Bank

		<p>Venue: Pre-Bid meeting will be held Online (through Microsoft Teams) and participants are requested to attend the meeting Online. Those who are interested in participating the pre bid meeting should share the scanned copy of authorization and Valid ID Card of the participant by email to <a href="mailto:dittenders@canarabank.com">dittenders@canarabank.com</a>. (Physical copy should be submitted at later date) Upon perusal of the same the link / meeting id will be shared to the participant to participate in the meeting (Microsoft Teams). Pre-bid Queries should be sent to E-mail <a href="mailto:dittenders@canarabank.com">dittenders@canarabank.com</a> and must reach us on or before 17/05/2025, Saturday, 5.00 PM. Subject of the email should be given as "Pre Bid Queries for EOI 01/2025-26 dated 08/05/2025 - Expression of Interest for Empanelment of Service Providers for conducting E-Auction of Gold Jewellery for a period of three (03) years in Canara Bank". Queries reaching afterwards will not be entertained.</p>
<p>This document can be downloaded from following websites <a href="https://www.canarabank.com/pages/expression-of-interest">https://www.canarabank.com/pages/expression-of-interest</a> Any amendments, modifications, Pre-bid replies and any communication etc., will be uploaded in the Bank's website only (i.e., <a href="https://www.canarabank.com/pages/expression-of-interest">https://www.canarabank.com/pages/expression-of-interest</a>). No individual communication will be sent to the bidders.</p>		



Disclaimer

The information contained in this Expression of Interest ("EOI") document or information provided subsequently to bidders or applicants whether verbally or in documentary form by or on behalf of Canara Bank (or Bank), is provided to the bidder(s) on the terms and conditions set out in this EOI document and all other terms and conditions subject to which such information is provided. This EOI document is not an agreement and is not an offer or invitation by Canara Bank to any parties other than the applicants who are qualified to submit the bids (hereinafter individually and collectively referred to as "Bidder" or "Bidders" respectively). The purpose of this EOI is to provide the Bidders with information to assist the formulation of their proposals. This EOI does not claim to contain all the information each Bidder require. Each Bidder may conduct its own independent investigations and analysis and is free to check the accuracy, reliability and completeness of the information in this EOI. Canara Bank makes no representation or warranty and shall incur no liability under any law, statute, rules or regulations as to the accuracy, reliability or completeness of this EOI. The information contained in the EOI document is selective and is subject to updating, expansion, revision and amendment. It does not purport to contain all the information that a Bidder require. Canara Bank does not undertake to provide any Bidder with access to any additional information or to update the information in the EOI document or to correct any inaccuracies therein, which may become apparent.

Canara Bank reserves the right of discretion to change, modify, add to or alter any or all of the provisions of this EOI and/or the bidding process, without assigning any reasons whatsoever. Such change will be published on the Bank's Website <https://www.canarabank.com/pages/expression-of-interest> and it will become part and parcel of EOI.

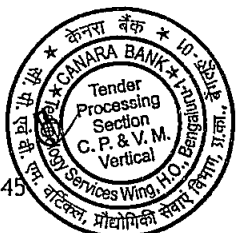
Canara Bank in its absolute discretion, but without being under any obligation to do so, update, amend or supplement the information in this EOI. Canara Bank reserves the right to reject any or all the expression of interest / proposals received in response to this EOI document at any stage without assigning any reason whatsoever. The decision of Canara Bank shall be final, conclusive and binding on all the parties.

No person of the Bank or the Contractors, vendors and third parties shall violate the Social Media Policy of the Bank. Non-adherence to the standards/guidelines in relation to Social Media Policy issued by the Bank from time to time and any omission or commission which exposes the Bank to actual or potential monetary loss or otherwise, reputation loss on account of non-adherence of social media related systems and procedures on the part of personnel of the Bank or Contractors, Vendors and third parties shall be construed as violation of Social Media Policy



Abbreviations used in this Document

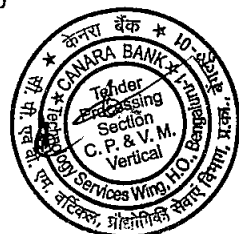
Sl. No.	Abbreviation	Expansion
1.	ASP	Application Service Provider
2.	BG	Bank Guarantee
3.	CMMi	Capability Maturity Model Integration
4.	DD	Demand Draft
5.	EMD	Earnest Money Deposit
6.	EOI	Expression Of Interest
7.	GOI	Government of India
8.	GST	Goods and Service Tax
9.	HO	Head Office
10.	IT	Information Technology
11.	KYC	Know Your Customer
12.	LD	Liquidated Damage
13.	LLP	Limited Liability Partnership
14.	MeitY	Ministry of Electronics and Information Technology
15.	MIS	Management Information System
16.	MSME	Micro Small & Medium Enterprises
17.	NEFT	National Electronic Funds Transfer
18.	NI Act	Negotiable Instruments Act
19.	OEM	Original Equipment Manufacturer
20.	PAN	Permanent Account Number
21.	RFP	Request for Proposal
22.	RFQ	Request for Quotation
23.	STQC	Standardization Testing and Quality Certification
24.	UAT	User Acceptance Test



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9.	De-empanelment of Bidders	24.	Intimation to successful Bidders
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Sl. No	Annexures
1)	Checklist
2)	Bid Covering Letter Format
3)	Qualification Criteria
4)	Applicant's Profile
5)	Authorization Letter Format
6)	List of major customers
7)	Office Details
8)	Compliance Statement
9)	Scope of Work
10)	Technical and Functional Requirement
11)	Technical Evaluation Criteria
12)	Tender Fee & Bid Security Declaration
13)	Escalation Matrix
14)	Non-Disclosure Agreement
15)	Make in India Certificate
16)	Letter to return EMD



SUB: Expression of Interest for Empanelment of Service Providers for conducting E-Auction of Gold Jewellery for a period of three (03) years in Canara Bank

Ref: EOI 01/2025-26 dated 08/05/2025

**1. About Canara Bank**

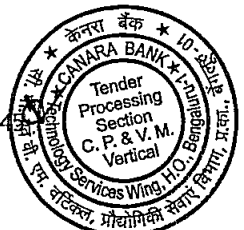
- 1.1. CANARA BANK is one of the largest Public Sector Banks owned by Government of India. Canara Bank is a body Corporate and a premier Public Sector Bank established in the Year 1906 by Shri. Ammembal Subba Rao Pai and nationalized under the Banking Companies (Acquisition and Transfer of Undertakings) Act, 1970. Canara Bank Head office is located at 112, J C Road Bengaluru-560002 and Centralized Procurement & Vendor Management Vertical, Technology Services Wing, located at Naveen Complex, No.14, M G Road, Bengaluru-560001.
- 1.2. The Bank is having pan India presence of more than 9859 branches, 26 Circle offices and 177 Regional Offices situated across the States. The Bank also has offices abroad in London, Dubai, and New York.
- 1.3. The Bank is a forerunner in implementation of IT related products, services, and continuously making efforts to provide the state of art technological products to its customers.

**2. Definitions:**

- 2.1. Bank' means, unless excluded by and repugnant to context or the meaning thereof, shall mean 'Canara Bank', described in more detail in Paragraph 1 above and which has invited bids under this Expression of Interest and shall be deemed to include its successors and permitted assigns.
- 2.2. 'EOI' means Expression of Interest for "Empanelment of Service Providers for conducting E-Auction of Gold Jewellery for a period of three (03) years in Canara Bank".
- 2.3. The firms, institutions & companies submitting the proposal in response to this EOI shall hereinafter be referred to as 'Bidder'.
- 2.4. 'Contract' means the agreement signed/ Terms & conditions accepted by empaneled bidder(s) and the Bank at the conclusion of empanelment process, wherever required.
- 2.5. 'Proposal' means that Technical/ Eligibility proposal including all documents submitted by the bidder as per the formats prescribed in the EOI.

**3. About EOI**

- 3.1. Bank intends to empanel Service Providers for conducting E-Auction of Gold Jewellery who can provide suitable and appropriate services to the Bank.
- 3.2. The EOI document is not a recommendation or invitation to enter the contract, agreement or any other arrangement in respect of the services. The provision of the services is subject to compliance to selection process and appropriate documentation being agreed between the bank and selected vendors as identified by the bank after completion of the selection process.





#### 4. Objective:

- 4.1. Canara Bank invites application from reputed Bidders to submit their "Expression of Interest" who fulfills the eligibility criteria as given in Annexure-3 for empanelment of Service Providers for conducting E-Auction of Gold Jewellery.
- 4.2. The bidders satisfying the Eligibility Criteria as per the EOI and having experience in providing similar services may respond.

#### 5. Eligibility Criteria

- 5.1. Interested bidders, who are capable of providing e-Auction services, mentioned in the present EOI document and meet the Eligibility Criteria as per Annexure-3, may respond.
- 5.2. Non-compliance to any of the eligibility criteria would result in outright rejection of the bidder's proposal. The bidder is expected to provide proof for each of the points for eligibility criteria evaluation. The proof provided must be in line with the details mentioned in "Documents to be submitted in compliance with Qualification Criteria". Any credential detail mentioned in "Qualification Criteria" not accompanied by relevant proof documents will not be considered for evaluation.
- 5.3. Canara Bank, reserves the right to verify/evaluate the claims made by the bidder independently. Any deliberate misrepresentation will entail rejection of the offer.

#### 6. Scope of Empanelment:

- 6.1. Empanelment would be for three (3) years and is subjected to annual review. However, the Bank reserves the right to cancel or extend the validity period of empanelment. Bank's decision will be final in this regard.
- 6.2. Bank will float limited tenders amongst the qualified empaneled vendors and seek responses for various requirements. Individual tender/s will contain detailed terms and conditions, instructions, location details and detailed scope of work. Such limited tenders shall be floated by Bank.

#### 7. Empanelment Procedure:

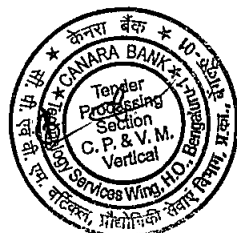
- 7.1. The e-Auction service providers satisfying the eligibility criteria will be short listed after due scrutiny of documents submitted by the bidder.
- 7.2. Bank would empanel the top four (4) agencies based on the "Technical Score" as per Annexure-11.
- 7.3. All the shortlisted intending bidders have to make a presentation before a panel of Bank Officials at the discretion of the Bank. The date of presentation shall be intimated to the short-listed bidders in advance.
- 7.4. Based on the documents submitted, and the presentations made and the expertise subject to Eligibility qualification, the panel shall select the Service provider for empanelment.

#### 8. Duration of Empanelment

Post the evaluation process, the shortlisted bidders will be empaneled for a period of 3 years subject to annual review.

#### 9. De-empanelment of bidders:

- 9.1. During empanelment period, the Bank reserves the right to de-empanel any vendor. The Bank's decision will be final in this regard.
- 9.2. Bank should retain with themselves the authority to blacklist or bar a bidder for a specified period of the time from participating in its procurement process





where the Bank has authentic information the bidder has been debarred from participating in the procurement process by a foreign country, international organization or by a local organization on ground of fraud or corruption or for some other reason which, in the opinion of the Bank is not compatible with its procurement policy and ethical standard.

- 9.3. If the service provided by the vendor is found to be unsatisfactory or if at any time it is found that the information provided for empanelment or for any tender is false or if irregularities shown by the vendor when applying for the tenders, the Bank reserves the right to remove such Bidders from the empaneled list without giving any notice to the vendor in advance.
- 9.4. Delay by the Service Provider in the performance of its delivery obligations, shall render the agency liable to imposition of liquidated damages (as per limited RFP/RFQ), and/or termination of the contract for default and/or any other action viz. black listing/ circulation in industry etc. as it may deem fit.

#### 10. Clarification to the EOI and Pre-Bid Queries

- 10.1. The bidder should carefully examine and understand the scope, terms and conditions of EOI and may seek clarifications, if required. The bidders in all such cases seek clarification in writing in the same serial order of that of the EOI by mentioning the relevant page number and clause number of the EOI as per the format mentioned below:

Sl. No.	Bidder's Name	Page No.	Section	EOI Clause	Clause/Technical Specification	Bidder's Query
1						
2						
3						
4						
5						
...						

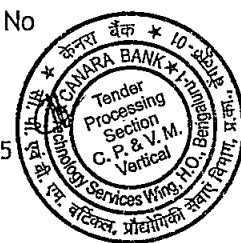
- 10.2. All communications regarding points requiring clarifications and any doubts shall be given in writing to The Deputy General Manager, Canara Bank, Centralized Procurement & Vendor Management Vertical, Technology Services Wing, HO(Annex), #14, Naveen Complex, MG Road, Bengaluru-560001 in email to [dittenders@canarabank.com](mailto:dittenders@canarabank.com) by the intending bidders as per the bid schedule.

- 10.3. No queries will be entertained from the bidders after the due date and time mentioned in the EOI document.

- 10.4. No oral or individual consultation shall be entertained.

#### 11. Pre-Bid meeting

- 11.1. A pre-bid meeting of the intending bidders will be held online as scheduled in Bid schedule to clarify any point/doubt raised by them in respect of this EOI. No separate communication will be sent for this meeting.





- 11.2. If the meeting date is declared as a holiday under NI Act by the Government subsequent to issuance of EOI, the next working day will be deemed to be the pre-bid meeting day. Authorized representatives of interested bidders shall be present during the scheduled time. In this connection, Bank will allow a maximum of Two (2) representatives from each Bidder to participate in the pre-bid meeting.
- 11.3. Bank has the discretion to consider any other queries raised by the bidder's representative during the pre-bid meeting.
- 11.4. Bank will have liberty to invite its technical consultant or any outside agency, wherever necessary, to be present in the pre-bid meeting to reply to the technical queries of the bidders in the meeting.
- 11.5. The Bank will consolidate all the written queries and any further queries during the pre-bid meeting and the replies for the queries shall be made available in the Bank's website and no individual correspondence shall be made. The clarification of the Bank in response to the queries raised by the bidder/s, and any other clarification/amendments/corrigendum furnished thereof will become part and parcel of the EOI and it will be binding on the bidders.
- 11.6. Non receipt of reply to the queries raised by any of the Bidders shall not be accepted as a valid reason for non-submission of Bid. In addition, non-reply to any query may not be deemed the version of the Bidder as reflected in the query has been accepted by the Bank.

## 12. Amendment to EOI

- 12.1. At any time prior to deadline for submission of Bids, the Bank, for any reason, whether, at its own initiative or in response to a clarification requested by prospective bidder, may modify the bidding document, by way of an amendment.
- 12.2. Notification of amendments will be put up on the Bank's website ([www.canarabank.com](http://www.canarabank.com)) and will be binding on all bidders and no separate communication will be issued in this regard.
- 12.3. In order to allow prospective bidders reasonable time in which to take the amendment into account in preparing their bids, the Bank, at its discretion, may extend the deadline for a reasonable period as decided by the Bank for the submission of Bids.

## 13. Bid System Offer:

This EOI has following two parts:

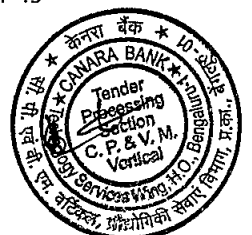
### 13.1. Technical cum Eligibility Proposal:

Indicating the response to the Eligibility Criteria Declaration, Scope of Work, Technical Evaluation Criteria and other terms & conditions. The format for submission is as per Annexure-1.

### 13.2. Technical Evaluation of Bidders

- Bidders will be evaluated technically on the basis of marks obtained in Technical Evaluation Criteria as mentioned in Annexure-11.
- Bidder should secure minimum 60% marks under Technical cum Eligibility evaluation (Annexure-11) to become qualified for empanelment.

## 14. Preparation of Bids:



- 14.1. Before submitting the bid, the bidders should ensure that they conform to the Eligibility Criteria Declaration as stated in Annexure-3 of this EOI document. Only after satisfying themselves of the Eligibility Criteria, the Offer should be submitted.
  - 14.2. All bids and supporting documents shall be submitted in English and on A4 size paper, spirally bound securely and in serial order. The response should be submitted in a structured format as per the checklist (Annexure-1) appended.
  - 14.3. All pages of EOI should be stamped and signed by Authorized Signatory of the Bidder. All pages of the bid document should be serially numbered and shall be signed by the authorized person/s only. The person/s signing the bid shall sign all pages of the bid and rubber stamp should be affixed on each page. The bidder should submit a copy of Board Resolution or power of attorney document showing that the signatory has been duly authorized to sign the bid document.
  - 14.4. The Conformity to Eligibility Criteria should be complete in all respects and contain all information sought for, as per Annexure-1.
  - 14.5. It is mandatory to provide the compliance to Scope of Work in the exact format of Annexure-9 of this EOI document.
- 15. Tender Fee & Earnest Money Deposit**
- 15.1. Bidders can also submit the Tender Fee and EMD with Account Payee Demand Draft in favour of Procurement Group payable at Bangalore.
  - 15.2. Bidder has to submit scanned copy / proof of the DD along with bid and has to ensure delivery of hardcopy to the Buyer within 5 days of Bid End date / Bid Opening date.
  - 15.3. Bidders can also submit the Tender Fee and EMD with Payment online through RTGS / internet banking to the following:  
Beneficiary name: DIT Procurement  
Account No.:0792201002351  
IFSC Code: CNRB0000792  
Bank Name: Canara Bank  
Branch address: Trinity Circle Bangalore.
  - 15.4. Bidder to indicate bid number and name of bidding entity in the transaction details field at the time of online transfer. Bidder has to send scanned copy / proof of the Online Payment Transfer along with bid.
  - 15.5. As per the extant guidelines by Government, Micro and Small Enterprises (MSE) and Startup companies are exempted from submitting Earnest Money Deposit (EMD).





## 16. Submission of Bids

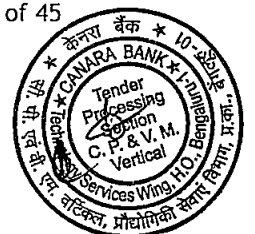
- 16.1. The sealed envelope containing the response to EOI along with the required documents shall be superscribed on the top of the envelope "Expression of Interest for Empanelment of Service Providers for conducting E-Auction of Gold Jewellery for a period of three (03) years in Canara Bank" containing two separate covers one for the Application Fee and another for Documents in compliance of EOI. Submission of the application in any other manner is liable to be rejected.
- 16.2. The Name and address of the bidder should also be specifically mentioned on the top of the sealed envelope. The EOI response should be deposited in the Tender Box at the Place, Venue, Date and Time mentioned in the Bid details in brief description.
- 16.3. If the last day for submission of bids is declared as a holiday under NI Act by the Government subsequent to issuance of EOI, the next working day will be deemed to be the last day for submission of the EOI. The Bid/s which is/are deposited after the said date and time shall not be considered.
- 16.4. Bids sent through post/courier will not be accepted/evaluated. No offer will be accepted directly. Bidder to ensure that the bid is dropped in the Tender Box within time schedule.
- 16.5. If envelope containing bid documents is not sealed and marked in the prescribed manner, the Bank will assume no responsibility for the bid's misplacement or premature opening.
- 16.6. The following officials will facilitate in bid related queries and make arrangements for deposit of bid documents.

First Official	Alternate Official
Senior Manager Canara Bank Centralized Procurement & Vendor Management Vertical, Technology Services Wing, First Floor, Naveen Complex, 14 M G Road, Bengaluru - 560 001. Tel - 080 25550127	Deputy General Manager Canara Bank Centralized Procurement & Vendor Management Vertical, Technology Services Wing, First Floor, Naveen Complex, 14 M G Road, Bengaluru - 560 001. Tel - 25129474

- 16.7. In case bid documents are too bulky to be placed inside the tender box, arrangements will be made by the above-mentioned officials to receive the tender. However, bidder should reach the venue before the date and time stipulated in the Bid details in Bid schedule.
- 16.8. The bidder should make all the necessary arrangements to ensure that the sealed and marked tender documents are dropped in the Tender Box only at the Place, Venue, Date and Time mentioned in Bid schedule.
- 16.9. The bidder shall bear all costs associated with the preparation of and submission of the bid including cost of preparation/presentation etc. The Bank will not be responsible or liable for these costs, regardless of the conduct or outcome of the bidding process.

## 17. Bid Opening

- 17.1. EOI will be opened in the presence of the Bidder's representative/s who may choose to attend the bid opening as per schedule specified in the Bid details in brief description.
- 17.2. Bidder's representative may be present in the place and venue well in time along with an authorization letter in hand for each bid opening under this EOI, as



per the format (Annexure-5) enclosed and sign in Register of Attendance during opening of EOI.

Note: Authorization letter should be carried in person and shall not be placed inside in any of the bid covers.

17.3. If any of the bidders or all bidders who submitted the tender are not present during the specified date, time and venue of opening, it will be deemed that such bidder is not interested to participate in the opening of the Bid/s and the bank at its discretion will proceed further with opening of the EOI in their absence.

17.4. The Bidders may note that no further notice will be given in this regard. Further, in case the bank does not function on the aforesaid date due to unforeseen circumstances or holiday, then the bid will be accepted up to 3.00 PM on the next working day and bids will be opened at 3:30 PM at the same venue on the same day.

#### 18. Evaluation of EOI

18.1. The Bank will evaluate the bid/s submitted by the bidder/s under this EOI by the officers of the bank. The Bank may engage an external agency for evaluation of the bid. It is Bank's discretion to decide at the point of time.

18.2. The Bank will scrutinize the Bid/s received to determine whether they are complete in all respects as per the requirement of EOI, whether the documents have been properly signed and whether items are offered as per EOI requirements, whether technical documentation as required to evaluate the offer has been submitted. The Bank may, at its discretion, waive any minor non-conformity or any minor irregularity in the bid which does not constitute a material deviation. Bank's decision with regard to 'minor non-conformity' is final and the waiver shall be binding on all the bidders and the Bank reserves the right for such waivers.

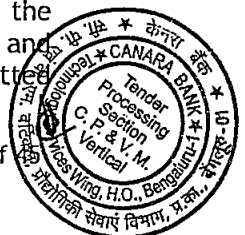
18.3. EOI submitted by the bidder will be evaluated based on the documents mentioned in Annexure-1. Bidders who will qualify from Eligibility Criteria Evaluation will be empaneled. The short-listed applicants will be notified in due course. Only shortlisted applicants will be invited to participate in the tender/RFP. No interim enquiries will be entertained. The decision taken by the Bank shall be final and no representation or correspondence shall be entertained.

#### 19. Erasures or Alterations

The Offers containing erasures or alterations or overwriting will not be considered. There should be no hand-written material, corrections or alterations in the offer. Technical details must be completely filled in. Correct technical information of the product being offered must be filled in. Filling up of the information using terms such as "OK", "accepted", "noted", "as given in brochure/manual" is not acceptable. The Bank may treat such Offers as not adhering to the tender guidelines and as unacceptable.

#### 20. Clarifications of Offers

20.1. During the process of scrutiny, evaluation and comparison of offers, the Bank may, at its discretion, seek clarifications from all the bidders/any of the bidders on the offer made by them. The request for such clarifications and the Bidders response will necessarily be in writing and it should be submitted within the time stipulated by the Bank.





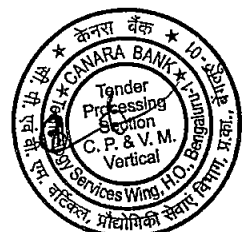
- 20.2. The Bank may go through a process of evaluation and normalization of the bids to the extent possible and feasible, to ensure that shortlisted bidders are more or less on the same footing by seeking incremental bid submission in part of the requested clarification by the Bank OR Revised submissions of the entire bid in the whole.
- 20.3. The Bank can repeat this normalization process at every stage of bid submission till Bank is satisfied. The shortlisted bidders agree that, they have no reservation or objection to the normalization process and all the technically shortlisted bidders will, by responding to this EOI, agree to participate in the normalization process and extend their co-operation to the Bank during this process.
- 20.4. The shortlisted bidders, by submitting the response to this EOI, agree to the process and conditions of the normalization process.

## 21. Modification/Cancellation of EOI

- 21.1. The EOI is not an offer by Canara Bank but an invitation to get the response from the interested bidders for short listing the bidders for Bank's requirements. No contractual obligations whatsoever shall arise from the Expression of Interest process.
- 21.2. The Bank reserves the right to cancel EOI process at any time, without thereby incurring any liabilities to the affected bidder[s]. Reasons for cancellation, as determined by the Bank in sole discretion include but are not limited to, the following:
- Services contemplated are no longer required
  - Change in the scope of work or due to unforeseen circumstances and/or factors and or/ or new developments
  - The project is not in the best interest of the Bank
  - Any other reason
- 21.3. The Bank also reserves the right to modify/cancel/re-tender without assigning any reasons whatsoever. The bank shall not incur any liability to the affected bidder(s) on account of such rejection. Bank shall not be obliged to inform the affected bidder(s) of the grounds for the Bank's rejection.

## 22. Conflict of Interest

- 22.1. BIDDER/VENDOR/ SERVICE PROVIDER represents and warrants that it has no business, professional, personal, or other interest, including, but not limited to, the representation of other clients, that would conflict in any manner or degree with the performance of its obligations under this Agreement.
- 22.2. BIDDER/VENDOR/ SERVICE PROVIDER represents and warrants that if any such actual or potential conflict of interest arises under this Agreement, Vendor/Service Provider shall immediately inform the Bank in writing of such conflict.
- 22.3. BIDDER/VENDOR/ SERVICE PROVIDER acknowledges that if, in the reasonable judgment of the Bank, such conflict poses a material conflict to and with the performance of VENDOR/ SERVICE PROVIDER's obligations under this Agreement, then the Bank may terminate the Agreement immediately upon Written notice to VENDOR/ SERVICE PROVIDER; such termination of the Agreement shall be effective upon the receipt of such notice by VENDOR/ SERVICE PROVIDER.



**23. Responsibility for completeness:**

- 23.1. The Bidder shall be responsible for any discrepancies, errors and omissions in the bid, or other information submitted by him irrespective of whether these have been approved, reviewed or otherwise accepted by the Bank or not. The Bidder shall take all corrective measures arising out of discrepancies, error and omissions in the bid and other information as mention above within the time schedule.
- 23.2. Willful misrepresentation of any fact within the Bid will lead to the disqualification of the Bidder without prejudice to other actions that Bank may take. All the submission, including any accompanying documents, will become property of Canara Bank.
- 23.3. The Bank reserves the right to verify the validity of bid information and to reject any bid where the contents appear to be incorrect, inaccurate or inappropriate at any time during the process of EOI or even after the award of contract.

**24. Intimation to the successful Bidders:**

The Bank will prepare the list of Bidders on the basis of evaluation. The short-listed applicants will be notified on the Bank's website ([www.canarabank.com](http://www.canarabank.com)) /Notice Board. No separate intimation will be sent to individual Bidders.

**25. Issuance of limited RFP/ RFQ**

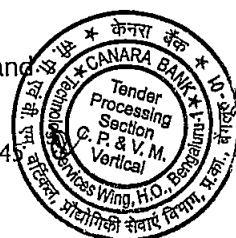
- 25.1. Only shortlisted applicants will be invited to participate in the limited RFP/RFQ Process.
- 25.2. No interim enquiries will be entertained. The decision taken by the Bank shall be final and no representation or correspondence shall be entertained.
- 25.3. Canara Bank reserves the right to accept / reject any or all expression of interest received in response to this advertisement without assigning any reasons, whatsoever.
- 25.4. The Bank may issue limited RFP/RFQ to the shortlisted bidders as part of EOI. The Bank reserves the right to issue limited RFP/RFQ based on the responses and the requirement of the Bank.
- 25.5. The Bank reserves the right to avail services independently on its own without reference to shortlisted bidders of EOI.

**26. Subcontracting**

- 26.1. VENDOR/ SERVICE PROVIDER shall not subcontract or permit anyone other than its personnel to perform any of the work, service or other performance required of the VENDOR/ SERVICE PROVIDER under the contract without the prior written consent of the BANK.
- 26.2. Notwithstanding the above or any written consent granted by the Bank for subcontracting the services, the Vendor/Service Provider alone shall be responsible for performance of the services under the contract.

**27. Social Media Policy**

- 27.1. No person of the bank or the contractors and third parties shall violate the social media policy of the bank.
- 27.2. The following acts on the part of personnel of the bank or the contractors and third parties shall be construed as violation of social media policy:





- 27.2.1. Non-adherence to the standards/guidelines in relation to social media policy issued by the Bank from time to time.
- 27.2.2. Any omission or commission which exposes the Bank to actual or potential monetary loss or otherwise, reputation loss on account of non-adherence of social media related systems and procedures.
- 27.2.3. Any unauthorized use or disclosure of Bank's confidential information or data.
- 27.3. Any usage of information or data for purposes other than for Bank's normal business purposes and / or for any other illegal activities which may amount to violation of any law, regulation or reporting requirements of any law enforcement agency or government body.

**28. Independent External Monitors:**

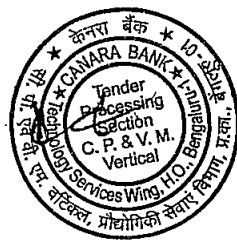
- 28.1. The Name and Contact details of the Independent External Monitor (IEM) nominated by the Bank are as under:

Smt. Dolly Chakrabarty Email: dollychakrabarty@gmail.com	Sri. Hem Kumar Pande Email : hempande@hotmail.com
---	--

**29. Exemptions for Micro & Small Enterprises [MSEs] & Start-Up:**

As mentioned in Section-II of O.M. No.F.20/2/2014-PPD(Pt.) dated 20.09.2016 of Procurement Policy Division, Department of Expenditure, Ministry of Finance on Prior turnover and prior experience, relaxations may be applicable for all Micro & Small Enterprises and start-ups [whether Micro & Small Enterprises (MSEs) or otherwise] subject to meeting of the quality and technical specifications specified in EOI document. The Micro & Small Enterprises (MSEs) and Startups are also exempted from submission of EMDs and tender fee subject to submission of documentary proof like Udyam Registration certificate, Certificate of recognition by department for promotion of industry and internal trade, Ministry of Commerce, GOI.

DEPUTY GENERAL MANAGER





Annexure-1

Checklist

**Subject: Expression of Interest for Empanelment of Service Providers for conducting E-Auction of Gold Jewellery for a period of three (03) years in Canara Bank.**

**Ref: EOI 01/2025-26 dated 08/05/2025**

The bidder shall confirm whether following are submitted in their bid. The bidder shall indicate the page no. where the details are furnished; otherwise, bid is liable for rejection.

Sl. No	Details	Reference/ Clause Nos	Complied & Submitted (Yes/No)	Page No. at which details are enclosed
1.	Covering Letter.	Annexure- 2		
2.	The documents in support of Eligibility criteria declaration, wherever required as mentioned in this EOI.	Annexure- 3		
3.	Applicant's Profile	Annexure- 4		
4.	Authorization letter format for Bid Opening (to be carried by the person who is authorized to attend the Bid opening).	Annexure- 5		
5.	List of Major Customers of the Bidder and References	Annexure- 6		
6.	Office Details	Annexure- 7		
7.	Compliance Statement	Annexure- 8		
8.	Scope of Work	Annexure- 9		
9.	Technical and Functional Requirement	Annexure- 10		
10.	Technical Evaluation Criteria	Annexure-11		
11.	Tender fee and bid security declaration	Annexure-12		
12.	Escalation Matrix	Annexure-13		
13.	Non-Disclosure Agreement	Annexure-14		
14.	Make in India Certificate	Annexure-15		
15.	Letter to return EMD	Annexure-16		
16.	Copy of Power of Attorney or Authorization letter from the Company designating the authorized representative of the company for signing the bid document should be furnished along with the bid document.			

Note: Failure to produce the necessary proof may render the applicant in-eligible for empanelment.

Sl. No.	Annexure-1: Other Clauses	Vendor Response [Yes/No]
1.	Whether Bidder has to submit Declaration as per Annexure-12 in lieu of waiver of Tender fee & EMD?	
2.	Whether the Bid is authenticated by authorized person? Copy of Power of Attorney or Authorization letter from the company authorizing the person to sign the bid document to be submitted in Conformity to Eligibility Criteria?	
3.	Whether all pages are authenticated with signature and seal (Full signature to be affixed and not initials). Erasures/ Overwriting/ Cutting/ Corrections authenticated Certification/ Undertaking is authenticated?	
4.	Whether address of Office on which communication/ order has to be placed is indicated in Annexure-7.	
5.	Whether ensured that the offer is in sealed envelope and super scribed as "Expression of Interest for Empanelment of Service Providers for conducting E-Auction of Gold Jewellery for a period of three (03) years in Canara Bank" The EOI No., Name of the Bidder and Due date of the EOI is specified on the top of the envelope.	
6.	Whether ensured Indexing of all Documents submitted with page numbers?	

Bidders to verify the above checklist and ensure accuracy of the same before submission of the bid.

Checked for accuracy

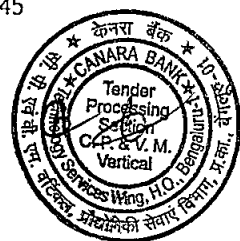
Date

Signature with seal

Name :

Designation :

Note: The Authorization letter as per format Annexure-5 is to be carried in person and shall not be placed inside any of the bid covers.



Bid Covering Letter Format

(Covering Letter has to be submitted in company's letter head)

**Subject: Expression of Interest for Empanelment of Service Providers for conducting E-Auction of Gold Jewellery for a period of three (03) years in Canara Bank.**

**Ref: EOI 01/2025-26 dated 08/05/2025**

Offer Reference No:

Date: \_\_\_\_\_

To

The Deputy General Manager,  
Canara Bank,  
Centralized Procurement & Vendor Management Vertical,  
Technology Services Wing,  
Naveen Complex, 14 M G Road,  
Bengaluru - 560 001, Karnataka.

Dear Sir,

**Sub: Expression of Interest for Empanelment of Service Providers for conducting E-Auction of Gold Jewellery for a period of three (03) years in Canara Bank**

**Ref: EOI 01/2025-26 dated 08/05/2025**

We have examined the above-mentioned tender document including all annexures, the receipt of which is hereby duly acknowledged and subsequent pre-bid clarifications/modifications /amendments, if any, furnished by the Bank and we, the undersigned, offer to get short-listed as Service Providers for conducting E-Auction. The undersigned is authorized to sign on behalf of the Bidder Company and the necessary supporting documents delegating this authority is enclosed to this letter.

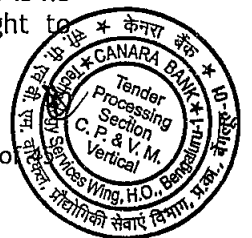
If our offer is accepted, we undertake to participate in the EOI process to provide the selected services for which requirement arises in the Bank.

We agree to abide by and fulfill all the terms and conditions and scope of work as defined in EOI and in default thereof, to forfeit and pay to you or your successors, or authorized nominees such sums of money as are stipulated in the conditions contained in EOI.

We will not sub-contract works to any contractor from a country which shares a land border with India unless such contractor is registered with the Competent Authority (refer: F/No.6/18/2019-PPD dated 23/07/2020 of Public Procurement Division, Department of Expenditure, Ministry of Finance). We further understand that any false declaration and non-compliance of the above would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

All the details mentioned by us are true and correct and if Bank observes any misrepresentation of facts on any matter at any stage, Bank has the absolute right to reject the proposal and disqualify us from the selection process. Bank reserves the right to verify /evaluate the claims made by the Bidder independently.

We confirm that we have noted the contents of the EOI and have ensured that there is no deviation in filing our response to the EOI and that the Bank will have the right to disqualify us in case of any such deviations.



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Canara Bank

We hereby undertake that we have not been blacklisted/debarred by any Scheduled Commercial Banks/Public Sector Undertakings/Government Entities/ INS/IBF/AAAI/IRDA etc. in India as on date.

We hereby declare that the information submitted above is true to the best of our knowledge. We understand that in case any discrepancy is found in the information submitted by us, our Bid is liable to be rejected.

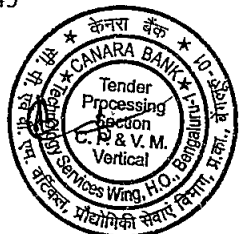
Date:

Place:

Signature with seal:

Name:

Designation:



**Annexure-3**  
**Qualification Criteria**

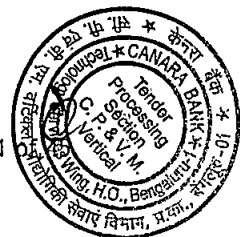
.(Eligibility Criteria Declaration has to be submitted in Company's letter head)

**Subject: Expression of Interest for Empanelment of Service Providers for conducting E-Auction of Gold Jewellery for a period of three (03) years in Canara Bank.**

**Ref: EOI 01/2025-26 dated 08/05/2025**

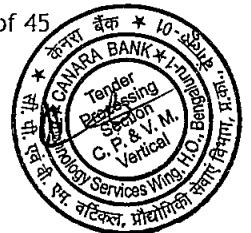
We have carefully gone through the contents of the above referred EOI and furnish the following information relating to Eligibility Criteria.

Sl. No.	Qualification Criteria	Documents to be submitted In compliance with Qualification Criteria
1.	The bidder should either be Class-I or Class-II local supplier as defined in Public Procurement (Preference to Make in India) Revised Order (English) dated 19/07/2024.	Certificate of local content to be submitted as per Annexure-15 as applicable.
2.	<p>The Company operating should be legally compliant company and can be:</p> <p>a. A partnership firm or a Limited Liability Partnership duly registered under the Limited Liability Partnership Act, 2008.</p> <p style="text-align: center;">(OR)</p> <p>b. Company duly registered in India as per Indian Companies Act, 1956 or Indian Companies Act, 2013.</p> <p style="text-align: center;">(OR)</p> <p>c. Proprietorship firm duly registered under the applicable shops and commercial Establishments Act and should be compliant to all the applicable laws.</p>	<p>Copy of Certificate of FIRM/LLP registration.</p> <p>(OR)</p> <p>Copy of Certificate of Incorporation and Certificate of Commencement of business in case of Public Limited Company or Certificate of Incorporation in case of Private Limited Company, issued by the Registrar of Companies.</p> <p>(OR)</p> <p>Copy of Certificate of registration under and Certificate of Commencement of business in case of Public Limited Company or Certificate of Incorporation in case of Private Limited Company, issued by the Registrar of Companies.</p> <p>For (c)</p> <p>Documentary proof for confirming registration of Proprietorship firm (e.g. Copy of Certificate of registration under shops and commercial Establishments Act., GST etc.)</p>
3.	The bidder should have provided e-Auction services of Movable and immovable assets in at least 3 Scheduled Commercial Banks during last 5 years.	<p>The bidder has to provide relevant purchase order/ work order / engagement letter along with satisfactory project completion certificate/ Reference letter from the Concerned Organization/Email reference from the client clearly specifying the details of service provided.</p> <p><i>Kindly note that that Client's Email should be from their official Email IDs only, containing their name, designation &amp; Contact number.</i></p>



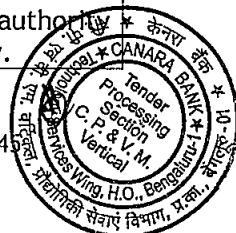


Sl. No.	Qualification Criteria	Documents to be submitted In compliance with Qualification Criteria
4.	The bidder should have successfully completed at least 50 (fifty) assignments successfully as e-Auction service provider with any Scheduled Commercial Bank/ FI / NBFC during immediately preceding 3 years as on the date of submission of bid.	The bidder has to provide relevant purchase order/ work order / engagement letter along with satisfactory project completion certificate/ Reference letter from the Concerned Organization/Email reference from the client clearly specifying the details of the assignments. <i>Kindly note that that Client's Email should be from their official Email IDs only, containing their name, designation &amp; Contact number.</i>
5.	The service provider should be certified by STQC (Standardization Testing and Quality Certification (STQC) Directorate) as per latest laws.	The bidder should submit latest STQC certificate to this effect.
6.	The bidder should have average annual turnover of Rs.45 lakh during the last three (3) financial years (i.e., 2021-22, 2022-23 and 2023-24). This must be the individual company turnover and not of any group of companies.	Bidder has to submit audited Balance Sheet for last 3 Years i.e., 2021-22, 2022-23 and 2023-24. Bidder must produce a certificate from the Company's Chartered Accountant to this effect. The documents certified by Chartered Accountants should mandatorily contain Unique Document Identification Number.
7.	The Bidder should have positive Net Worth as on 31/03/2024 and also should have not eroded by more than 30% in the last three financial years, ending on 31/03/2024.	The Bidder must produce a certificate from the Company's Chartered Accountant to this effect. The documents certified by Chartered Accountants should mandatorily contain Unique Document Identification Number.
8.	The bidder should not be owned by or controlled by any director/employee/ex-employee of the Bank or by any of their relatives.	Bidder has to submit an undertaking to this effect.
9.	E-Auction solution proposed by the service provider should conform to the requirements of CVC guidelines, Central Govt. guidelines, / Govt./ regulatory guidelines mentioned on it, validity of which may be verified from the certifying authority.	An undertaking confirming CVC guidelines, Central Govt. guidelines/ Govt. / regulatory authority should be provided.
10.	The agency shall have professionals with complete knowledge of the Technology Platform including the software and hardware and shall have adequate skilled and trained manpower to handle e-auction process. The Technology provided by E-auction service providers shall address all the issues while selling the assets.	HR Certificate (along with list and certifications of the employees and self-declaration forms of employees on their experience and qualifications/certifications)
11.	The bidder should have support office for in Bengaluru. The service provider should have its presence across the PAN India, either its own office or tie-up arrangement with	The detailed list of the office addresses along with contact details to be submitted on company letter head. Self-declaration regarding tie-up arrangement in case the service provider is not having its presence to





Sl. No.	Qualification Criteria	Documents to be submitted In compliance with Qualification Criteria
	other agencies for support.	be submitted.
12.	Bidder to provide undertaking that none of the proprietor/ partners/ directors of the bidder(s) is/are relatives of any member of the Bank's Board of directors.	Letter of Undertaking in company's letter head.
13.	The bidder should provide confirmation that any person/ Partnership/ LLP/ Company including any subsidiary or holding company/ proprietorship connected to bidder directly or indirectly has not participated in the EOI process.	The bidder should submit letter of confirmation on the Company's letter head to this effect.
14.	Bidders should not be under debarment/blacklist period for breach of contract/ fraud/ corrupt practices by any Scheduled Commercial Bank/ Public Sector Undertaking/ State or Central Government or their agencies/ departments on the date of submission of this EOI.	The Bidder should submit self-declaration on the Company's letter head to this effect.
15.	Any Bidder (including OEM and OSD/OSO, if any) from a country which shares a land border with India will be eligible to bid, only if the Bidder (including OEM and OSD/OSO) are registered with the Competent Authority. Bidder (entity) from a country which shares a land border with India means: a. An entity incorporated, established or registered in such a country; or b. A subsidiary of an entity incorporated, established or registered in such a country; or c. An entity substantially controlled through entities incorporated, established or registered in such a country; or d. An entity whose beneficial owner is situated in such a country; or e. An Indian (or other) agent of such an entity; or f. A natural person who is a citizen of such a country; or g. A consortium or joint venture where any member of the consortium or joint venture falls under any of the above.	A declaration stating "We have read the clause regarding restrictions on procurement from a Bidder of a country which shares a land border with India. We further certify that we and our OEM are not from such a country or if from such a country, has been registered with Competent Authority. We hereby certify that we and our OEM fulfill all requirements in this regard and are eligible to be considered" to be submitted in Company's letter head. [Where applicable, evidence of valid registration by the Competent Authority shall be attached.]
16.	Authorization Certificate - Whether the Bid is authenticated by authorized person.	Bidder to submit a copy of the Power of Attorney or the Board Resolution and KYC documents evidencing the authority delegated to the authorized signatory.



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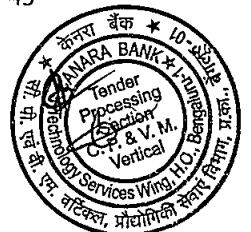


Canara Bank

We confirm that the information furnished above is true and correct. We also note that, if there are any inconsistencies in the information furnished above, the bid is liable for rejection. All documentary evidence/ certificates confirming compliance to Qualification Criteria should be part of the EOI.

Date:  
Place:

Signature with seal  
Name:





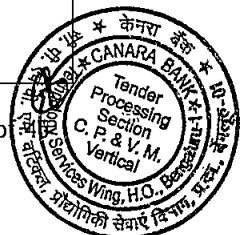
**Annexure-4**  
**Applicant's profile**

(Bidder's Profile has to be submitted in company's letter head)

Sub: Expression of Interest for Empanelment of Service Providers for conducting E-Auction of Gold jewellery for a period of three (03) years in Canara Bank

Ref: EOI 01/2025-26 dated 08/05/2025.

Sl. No.	Particulars	Details
1)	Name of the Bidder	
2)	Constitution	
3)	Date of Establishment/ Incorporation	
4)	Whether in technical collaboration with Foreign Company? If so, give details	
5)	Number of Years in the Business	
6)	Number of years of experience in e-Auction services.	
7)	Address for Correspondence: Registered Office: Corporate Office:	
8)	Single Point of contact for this EOI and upcoming RFP/RFQ Name: Designation: Mobile No.: Landline No.: Fax: Email-ID (Any changes in the above should be informed in advance to Bank)	
9)	Domestic Customer Base (Number of Clients for Where e-Auction Services have been provided in India)	
10)	<u>Details of Service Net Work</u> Bengaluru: Mumbai:	
11)	PAN number GSTIN <u>Beneficiary Bank Details</u> Beneficiary Name Beneficiary Account Number	



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Type of Account (OD/OCC etc.) IFSC Name of the Bank and Branch address	
--	--

Wherever applicable submit documentary evidence to facilitate verification.

We hereby declare that the information submitted above is true to the best of our knowledge. We understand that in case any discrepancy is found in the information submitted by us our Bid is liable to be rejected.

Date:

Place:

Signature with seal:

Name :

Designation :



Sub: Expression of Interest for Empanelment of Service Providers for conducting E-Auction of Gold jewellery for a period of three (03) years in Canara Bank

Ref: EOI 01/2025-26 dated 08/05/2025.

To  
The Deputy General Manager  
Canara Bank,  
Centralized Procurement & Vendor Management Vertical,  
Technology Services Wing,  
Naveen complex, 14 MG Road  
Bengaluru - 560 001

Date: \_\_\_\_\_

Dear Sir,

Sub: Expression of Interest for Empanelment of Service Providers for conducting E-Auction of Gold Jewellery for a period of three (03) years in Canara Bank

Ref: EOI xx/2025-26 dated xx/xx/2025.

This has reference to your above EOI for Empanelment of Service Providers for conducting E-Auction of Gold Jewellery in your Bank.

Mr. / Miss/Mrs. \_\_\_\_\_ is hereby authorized to attend the bid opening of the above EOI \_\_\_\_\_ DT: \_\_\_\_\_ on \_\_\_\_\_ on behalf of our organization.

The specimen signature is attested below:

\_\_\_\_\_  
Specimen Signature of Representative

\_\_\_\_\_  
Signature of Authorizing Authority

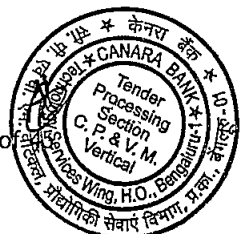
\_\_\_\_\_  
Name & Designation of Authorizing Authority

Place:



Canara Bank, Technology Services Wing, EOI 01/2025-26 dated 08/05/2025

Page 27 of





## Annexure-6

List of Major Customers and References

Sub: Expression of Interest for Empanelment of Service Providers for conducting E-Auction of Gold jewellery for a period of three (03) years in Canara Bank

Ref: EOI 01/2025-26 dated 08/05/2025.

Sl. No.	Name and complete Address of the Customer	Name, Designation, Telephone, e-mail address of the contact person (customer)	Nature and Description of the assignments during last 3 years	Satisfactory Letter from customer to be Enclosed or Purchase Orders to be enclosed
1	2	3	4	5

(Enclose necessary documentary proof)

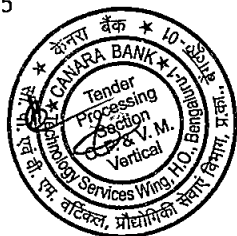
Date:

Place:

Signature with seal:

Name:

Designation:





**Annexure-7**  
**Office Details**

(Office Details has to be submitted in Company's Letter Head)

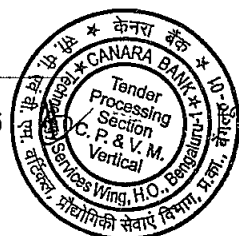
Sub: Expression of Interest for Empanelment of Service Providers for conducting E-Auction of Gold jewellery for a period of three (03) years in Canara Bank

Ref: EOI 01/2025-26 dated 08/05/2025.

Sl. No.	Name of the Office/ Location	Postal Address and Telephone No's	E-mail ID of office	Service Facilities Available (Describe)	Number of Employees
1.					
2.					
...					

Date:  
Place:

Signature with seal:  
Name :  
Designation :



Annexure-8  
Compliance Statement

(Compliance Statement has to submitted in Company's Letter Head)

To  
The Deputy General Manager  
Canara Bank,  
Centralized Procurement & Vendor Management Vertical,  
Technology Services Wing,  
Naveen complex, 14 MG Road  
Bengaluru - 560 001

Date: \_\_\_\_\_

Dear Sir,

Sub: Expression of Interest for Empanelment of Service Providers for conducting E-Auction of Gold jewellery for a period of three (03) years in Canara Bank

Ref: EOI 01/2025-26 dated 08/05/2025.

We understand that any deviations mentioned elsewhere in the bid will not be considered and evaluated by the Bank. We also agree that the Bank reserves its right to reject the bid, if the bid is not submitted in proper format as per subject

Sl. No.	Description	Complied (Yes/No)
1	Scope of Empanelment	
2	Empanelment Procedure	
3	Instructions to the Applicants	

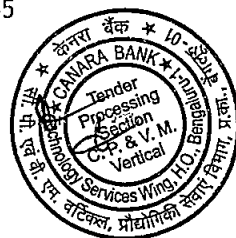
We hereby declare that the information submitted above is true to the best of our knowledge. We understand that in case any discrepancy is found in the information submitted by us our tender is liable to be rejected.

Date:

Signature with seal

Name :

Designation :



**Annexure-9**  
**Scope of Work**

**Sub: Expression of Interest for Empanelment of Service Providers for conducting E-Auction of Gold jewellery for a period of three (03) years in Canara Bank**

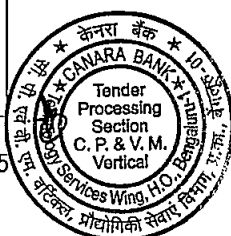
**Ref: EOI 01/2025-26 dated 08/05/2025.**

The Service Provider shall conduct Online Auction Events for the Bank. The Gold Accounts / items to be auctioned will be decided by the Bank and communicated to Service Provider from time to time. The Service Provider shall work closely with working team members from the Bank for preparation of guidelines for buyer(s), hosting, managing and smooth execution of e-auction/s.

The Bank may send the Notice for auction for sale of assets for newspaper advertisement in two languages (One English, and one other language of Bank's choice, expenses for the advertisement shall be borne by the Bank, to be claimed from defaulter as per loan agreement/court order), with following information:

**Process for Sale of Gold through Online Auction:**

Sl. No.	Activity	Responsibility (ASP / Bank)
1	Putting e-Auction Tab / Auction page on corporate website.	BANK
2	Sending Sale Catalog (i.e. the list of Gold put under e-sale) by Bank to ASP as per the scope of services. Sale catalog is to be provided by Bank to ASP as per ASP's standard format along with scanned copy of Gold's valuation certificate and scanned photographs of the Gold, if available.	BANK To be sent by Bank 10-15 working days prior to the date of sale in consultation with ASP.
3	Facilitate pre-sale inspection of gold to the interested buyers.	BANK
4	Conduct Market Making activities which includes Identifying, Training and Registering interested buyers for the sale.	ASP
5	Deciding & designing of Sale Strategy.	ASP
6	Hosting of catalogue etc. on sale of site of ASP.	ASP
7	Collecting EMD and providing Final list of Bidders who have remitted EMD & KYC Doc.	BANK
8	Issue of user id and password to eligible buyers and arrangement of observer's Login ID / Password for BANK to view the sale online.	ASP
9	Conduct sale among the eligible buyers allowed to participate in the sale.	ASP
10	Submit Auction Report along with Buyers' details and their quotation to BANK within 60 Minutes working hours after sale closure.	ASP
11	Physical handing over of the Gold to buyers along with their complete documents as per details available in the Sale Catalog and as displayed to buyers, provided the	BANK





buyer make full payment immediately
-------------------------------------

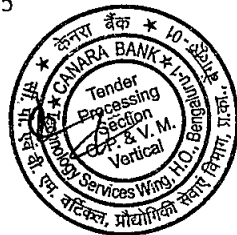
The Application Service Provider (ASP) shall comply with the Technical Specifications narrated in Annexure and adhere to the guidelines issued by Government of India and other Regulatory bodies related to Online auction events / activities. The ASP also should maintain confidentiality in any type of the information received in tendering process / e-auction events conducted by them for the Bank. Scope of work shall include but not be limited to the following:

**1. General:**

- 1.1. The scope of work shall cover enabling of hosted solution for online auction of gold security for Canara Bank.
- 1.2. The system shall cover full life cycle of online auction.
- 1.3. One Event shall mean One e-tendering full life cycle of online auction.
- 1.4. The solution offered should be based on open standard, complete and should be able to integrate with Bank's websites and other legacy systems for making on-line payment, if feasible.
- 1.5. The ASP must have its own secured portal hosted in its own server and related computer hardware setup in its own premises/own data center/ leased Data Center in India for the online auction application designed and customized exclusively for Canara Bank.
- 1.6. Bank's data shall be encrypted and stored in secured format. Within 10 days of completion of every quarter, the data pertaining to Bank shall be submitted in a softcopy.
- 1.7. The ASP shall provide Training to Administrators and Users of the Application as well as providing training to the prospective bidders during each Event at no extra cost.
- 1.8. The ASP should provide Help-line and support on connectivity & other technical issues during Events without any additional cost.
- 1.9. The ASP shall be responsible for patch updates of the deployed solution to make it compatible with the latest versions of Operating Systems, Browsers and other resources necessary for access within the contract period without incurring any additional cost for the Bank.
- 1.10. The ASP shall be responsible for including any change request by the Bank in the solution offered before first four (04) successful events at no extra cost to the Bank. Change Requests after the aforementioned events shall be carried out at mutually agreed costs.
- 1.11. During the period of the contract, the ASP may be required to carry out additional customization in existing module of their software to meet the requirement of Canara Bank which may arise out of changes for regulatory compliance or change request by the Bank without any additional cost.
- 1.12. The ASP should be able to provide any module of the solution independently without dependency on any other module. Bank may opt to start with one or few modules but reserves the right to utilize all modules at a later stage without any additional cost.

**2. The Solution/System should broadly have the following modules/features:**

- 2.1. A single domain solution with independent modules for e-auction events.





- 2.2. Creation of user-ids for Gold Loan Wings/ Circles for e-auction events.
- 2.3. Creation of Requisition
- 2.4. Creation of Bid
- 2.5. Cancel/Re-invite Bid
- 2.6. Prepare Bid document online
- 2.7. Approve Bid online
- 2.8. Create Bidding formats
- 2.9. Centralized Registration of Bidders
- 2.10. Uploading of Bid
- 2.11. Downloading of Bid by prospective Bidders
- 2.12. Submit Bids Online
- 2.13. Upload attachments to Bid
- 2.14. Price Bid Opening
- 2.15. Publish Bid Results
- 2.16. Award of Bid
- 2.17. Winning Bid order
- 2.18. Management Information System (MIS)
- 2.19. Audit Trail
- 2.20. Availability of system 24x7.
- 2.21. The solution should be ready for e-payment integration.

### 3. Gap Analysis and Customization:

The ASP shall customize the software suitable for Bank's Technical and Functional Requirements and shall make the Application ready for UAT. Bank shall conduct User Acceptance Test (UAT) assisted by the ASP after the UAT signoff after onboarding the vendor through limited RFQ post empanelment. The online auction solution shall be deemed accepted only.

### 4. Audit Trail:

The system should provide for adequate audit trail including log reports for all the activities, transactions and any changes in configuration, information/data changes, updations etc.

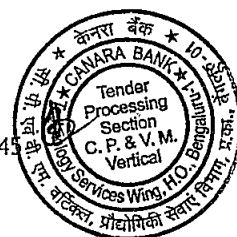
### 5. MIS/Reports:

MIS reports in the form of total number of bids with the value for a bids as well as for a particular bidder, lowest bid with the details, the details of the bidder etc., the progression of the tendering process etc. shall be provided in addition to configurable reports with available data based on actual requirements for a given option/e-auction process.

### 6. Data Ownership:

The ownership of all data (Auction related data, RFP/tender documents/forms) lies with Bank only. The ASP will only be custodian of this data during contract period.

### 7. Data Protection:



The ASP will take all measures to keep data pertaining to Bank. A copy of this data should be kept in fireproof vault at DC and DR of ASP. At the end of contract period, the ASP will handover this data to Bank, in readable soft format.

**8. e-Payment Integration:**

The e-auction solution should be ready for e-Payment integration and be capable to electronically handle the following:

- 8.1. Receipt & Refund of Earnest Money Deposit (EMD) and any other deposits during the bidding and auction award process. Canara Bank will specify the bank account into which the amount is to be received for each bid.
- 8.2. Electronic refund of any double payments made by the bidders while submitting bids.
- 8.3. Electronic Performance Bank Guarantee (PBG) feature should be incorporated/ made available whenever the same would be available with majority of banks in near future.

NOTE: However, the option of both e-payment and offline payment should be available. The mode of payment will be specified in each bid.

**9. Security Features:**

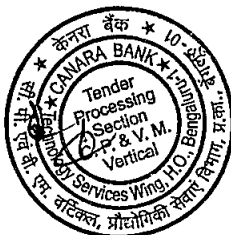
- 9.1. Data Encryption: The system shall support a minimum of 128 bit encryption for sensitive data, and information while in transfer.
- 9.2. Prevention of Unauthorized access: The system shall incorporate Intrusion detection / prevention system, Firewall, online anti-virus scanning that protects it against unauthorized access and hackers, apart from normal requirements relating to prevention of unauthorized access.
- 9.3. Inactivation of right mouse button: The system should ensure that the functionality of right button of the mouse is inactive and ensure the source code should not be visible.

**10. Customization flexibility and scalability:**

The system shall be scalable and shall permit expansion of both the capacity and functionality either with the existing configuration or through the addition of items, details of which shall be furnished by Canara Bank. The system shall incorporate the necessary requirements to meet the scope and requirements as stated.

**11. Compliances:**

- 11.1. The system shall provide for storage of all electronic data as per the requirements of Canara Bank, Government of India and conforming to the Information Technology (IT) Act 2000 and any further amendments.
- 11.2. The ASP's solution must comply with guidelines of Government of India/ MeitY/ GFR/ GIGW (Guidelines for Indian Government Websites) or any other guidelines of GOI or any regulatory authorities in respect of e-procurement issued from time to time.
- 11.3. STQC Audit Compliance: The ASP must have its own e-auction system, software and services audited by STQC with valid certification on the date of bid submission whereby Compliance to 'Guidelines for compliance to Quality



requirement of e-Procurement System' dated 31<sup>st</sup> August 2011 of Department of Information Technology (DIT), Ministry of Communications & Information Technology of India.

#### 12. Operational Support:

The responsibilities of the selected ASP include, but not limited to the following:

- 12.1. Support through telephone/E-mail/Web during Monday to Saturday, 09.00 AM to 07.00 PM.
- 12.2. Support for all system and associated components of the e-auction solution.
- 12.3. Ensuring that the system is available 24x7. The ASP should install/develop its own tool for monitoring the same.
- 12.4. Re-installations, in the event of system crash/failures.
- 12.5. Develop Standard Operating Procedures (SOPs).
- 12.6. Over all monitoring and management of the systems implemented, which includes administration of Networks, UPS and all other services ancillary to these facilities, in compliance with standards and specifications.
- 12.7. Ensure overall security of the solution for protection of all the servers and systems implemented for the project.
- 12.8. Ensure timely fine tuning of the application to enhance the end-user experience.

#### 13. Process Operations Response Times:

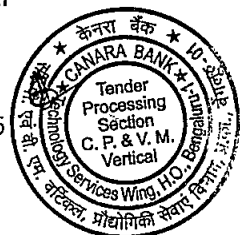
Sizing and capability of the Solution and Hardware deployed would be such that the solution is able to deliver the web page or screen output at the user end within 5 seconds of query or request submission under ideal condition.

#### 14. Other Terms and Conditions:

- 14.1. E-auction events will have to be carried out as specified by the Bank without disturbing any existing process and other activities and at time schedules as may be indicated by the Bank.
- 14.2. The ASP will also provide the details regarding the redundancy available at their primary site in case of any eventuality.
- 14.3. The e-auction solution proposed by the ASP and related systems should conform to the requirements of Central Govt. guidelines on e-auction.
- 14.4. The ASP should have their Support Office in Bengaluru and shall support Bank PAN- India in its e-auction process through their representative at Gold Loan Wing, Bengaluru.

#### 15. Other Requirements:

- 15.1. The offered product/services should comply with the provisions of IT Act 2000 and subsequent amendments and Government of India guidelines and any other regulatory body guidelines. The ASP should provide documentary evidence confirming that their software is staged in a 'Data Centre Environment' and have been providing comprehensive support to the online event and supplier/buyer helpdesk on the following parameters:



- 15.1.1. Number of staff on tech helpdesk.  
15.1.2. Number of concurrent events that can be conducted.
- 15.2. The ASP shall have in place a documented Quality and Audit process.
- 15.3. The ASP shall allow the bank to add multiple items for bidding depending on the procurement.
- 15.4. Bidders to a tender shall be given the system generated user-ids and password. The bidders shall be able to log in to the system from anywhere through the internet and submit their responses/bid/s. The lowest bid (highest bid in case of Forward Auction) at the particular moment will be displayed on the screens of all the participants. A bidder shall not be able to see another participant's bid but at Canara Bank's end detailed inputs of all the bidders shall be displayed. The final results will be based on the lowest price amongst all the bidders (highest bid in case of Forward Auction) for a particular bidder. The system shall provide for various MIS reports.
- 15.5. The system shall have features which would ensure ease of use based, flexible features, other characteristics would include extensions, changes as may be warranted with the due process of authentication.
- 15.6. The service provider shall have to ensure the existence of adequate and secure infrastructure including redundant firewalls, intrusion detection /prevention systems etc. put in place. The system shall be scalable and shall permit expansion of both the capacity and functionality.
- 15.7. **Unauthorized Access:** The system shall incorporate Data Intrusion system, fire wall, online antivirus scanning that protects it against unauthorized access and hackers, apart from normal requirements relating to prevention of unauthorized access.
- 15.7.1. ASP will maintain the data and records pertaining to e-auction activities and will produce the same whenever required by bank or its representative. It will be sole responsibility of the ASP to maintain system as per IT Act of India, so that same can be admissible in court of law.
- 15.7.2. ASP should not charge any money from the participants in e-auction for any reason like for registration, for resetting the password, or linking the digital signature to the solution etc.

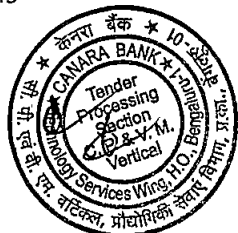
We confirm to each and every point of the Scope of Work mentioned above without any deviations.

Date:

Signature with seal

Name :

Designation :



**Annexure-10**  
**Technical and Function Specifications**

(Should be submitted on Company's letter head with company seal and signature of the authorized person)

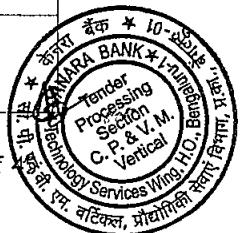
Sub: Expression of Interest for Empanelment of Service Providers for conducting E-Auction of Gold Jewellery for a period of three (03) years in Canara Bank

Ref: EOI 01/2025-26 dated 08/05/2025.

Note:	
i.	If the ASP feels that certain features offered are superior to what has been specified by the Bank, it shall be highlighted separately. Information regarding any modification required in the proposed solution to meet the intent of the specifications and state-of-the-art technology shall be provided. However, the Bank reserves the right to adopt the modifications / superior features suggested/offered.
ii.	The ASP shall provide all other required equipment and/or services, whether or not explicitly mentioned in this EOI, to ensure the intent of specification, completeness, operability, maintainability and upgradability.
iii.	The selected ASP shall own the responsibility to demonstrate that the services offered are as per the specification/performance stipulated in this EOI and as committed by the ASP either at site or in ASP's work site without any extra cost to the Bank.

**A. TECHNICAL REQUIREMENTS**

Sl. No.	TECHNICAL REQUIREMENTS	Bidder's Compliance (Yes/No)
1.	<b>INFRASTRUCTURE</b>	
1.1.	ASP to provide details of the infrastructure, hardware, software, power supply, connectivity details.	
1.2.	ASP to provide details of the Data Centre and Disaster Recovery Site (if any) and the redundancy available in case of any eventuality.	
1.3.	ASP to provide the details of the helpdesk.	
1.4.	ASP to provide the details regarding number of concurrent events that can be conducted. The same shall be demonstrated at the UAT.	
1.5.	ASP to provide documents pertaining to the audit process being followed by them.	
1.6.	The System should work with the Digital Certificates (Class III) issued by any of the licensed Certifying Authorities in India.	
1.7.	The System should support Evaluation based on a formula by which some percentage is allocated for Technical and some percentage is allocated for Commercial.	
1.8.	The entire data should be held in encrypted form (minimum of 128 bit encryption) and the ASP should be able to provide all the data on a quarterly basis in readable soft format.	
1.9.	The system shall incorporate Data Intrusion System, Firewall, Online Virus Scanning to prevent unauthorized and malicious access apart from normal measures already in place for the same.	

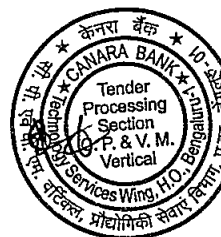


1.10.	The selected ASP shall guarantee a Quarterly uptime of minimum 99% for the Backend Infrastructure (hardware/software from the date of commencement of the proposed solution. (Any planned shutdown will not be considered for calculating SLA).	
2.	<b>ACCESS CONTROL</b>	
2.1.	The system should support multiple users on request of the Bank. The same should be made available at no extra cost to the bank.	
2.2.	Creation of User ID's should be automated without interference from the Bank/ASP.	
2.3.	The Bid document should not get uploaded unless one of the Administrators of Bank has approved the document for upload.	
3.	<b>OTHER REQUIREMENTS</b>	
3.1.	E-auction solution should conform to the requirements of Government of India guidelines.	
3.2.	All data should be maintained & preserved in keeping with the provisions of the IT Act 2000 and its subsequent amendment 2008 Act.	
3.3.	ASP to provide details of implementation team along with appropriate experience in similar projects.	
3.4.	Application should ensure that the auction documents issued to /downloaded by bidders are complete in shape as per the approved auction documents including all its corrigendum.	
3.5.	Application should detect and alert about the mandatory missing pages/files/documents to the tenderer, if any before Bid Submission.	
3.6.	Application should ensure that all the corrigendum issued by the Competent Authority are being fully communicated in proper fashion to all bidders including those who had already purchased/downloaded the bid documents well ahead of the due date and before uploading the corrigendum.	
3.7.	Application should have facilities for evaluating/loading of bids, strictly in terms of criteria laid down in bid documents.	
3.8.	Application should have sufficient safeguards to deal with failed attempt blocking.	

We hereby comply with the above Scope of Work without any deviations. Non-compliance to any of the scope of work will lead to disqualification of the bidder for empanelment.

Date:  
Place:

Signature with seal  
Name :  
Designation :



Annexure-11

Technical Evaluation Criteria

(Should be submitted on Company's letter head with company seal and signature of the authorized person)

Sub: Expression of Interest for Empanelment of Service Providers for conducting E-Auction of Gold Jewellery for a period of three (03) years in Canara Bank

Ref: EOI 01/2025-26 dated 08/05/2025.

Bank will evaluate the technical proposals of all eligible Bidders based on the documents submitted for the below mentioned criteria:

Sl. No.	Criteria	Scoring Parameters	Max marks	Documents to be submitted
1.	The Bidder should have been actively engaged in providing e-Auction services to the Scheduled Commercial Bank/ FI/ NBFC in India as on the date of submission of EOI.	<u>No. of years:</u> >5 years: 20 marks >3 years & ≤5 years: 15 marks 3 years: 10 marks	20	The bidder has to provide relevant purchase order/work order / engagement letter along with copy of Satisfactory letter/reference letter or email from client along with copy of purchase order from the Concerned Organization.
2.	The bidder should have executed IT solution project related to e-Auction services during the last three years as on the date of submission of EOI.	<u>No. of projects:</u> >5 projects- 20 marks 2-5 projects- 15 marks 1 project- 10 marks	20	The bidder has to provide relevant purchase order/work order / engagement letter along with copy of Satisfactory letter/reference letter or email from client along with copy of purchase order from the Concerned Organization clearly specifying the details of services provided.
3.	The bidder should have successfully completed e-Auctions assignments by the Scheduled Commercial Bank/ FI/ NBFC as on the date of submission of EOI.	<u>No. of e-Auction:</u> >500: 20 marks >100 & ≤500: 14 marks >50 & ≤100: 10 marks 50: 5 marks	20	The bidder has to provide relevant purchase order/work order / engagement letter along with copy of Satisfactory letter/reference letter or email from client along with copy of purchase order from the Concerned Organization clearly specifying the details of services provided.
4.	The bidder should have CMMi Level certifications.	CMMi Level III and above Certification - 20 Marks Any other CMMi Level certificate - 10 Marks	20	The bidder should submit certificate to this effect.





Sl. No.	Criteria	Scoring Parameters	Max marks	Documents to be submitted
5.	Bidder's Presentation to the Evaluation Committee	<ul style="list-style-type: none"> <li>• Presentation of the bidder on approach and methodology, use cases of prior implementation- 10 Marks</li> <li>• Features of proposed solution: 5 Marks</li> <li>• Solution's capabilities, Security Aspects, Integration plan - 5 Marks</li> </ul>	20	Evaluation will depend upon the presentation made to the Bank's panel based on the parameters
6.	Maximum Marks		100	

Bank will select top 10 agencies based on the marks obtained in the Technical Evaluation for Empanelment. The minimum passing mark, 60% will be considered eligible for Empanelment

#### Terms & Conditions

Bidder to note that all features must be available for demonstration during Presentation/ Product Demonstration. During evaluation, if any of the criteria mentioned as compliant is not found in the solution, marking will be modified in the respective category as evaluated by the Bank & Bank's decision shall be binding on the bidders. It is mandatory for Bidders to have all functionalities listed. Any non-compliance may lead to bidder's disqualification.

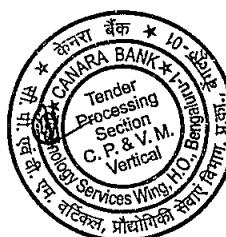
**Declaration:** We hereby confirm that the information submitted above is true to the best of our knowledge. We understand that in case any discrepancy is found in the information submitted by us, our response to this EOI is liable for rejection.

Date:

Signature with seal

Name:

Designation :





Annexure-12

Tender Fee and Bid Security Declaration

(To be provided on letter head)

Sub: Expression of Interest for Empanelment of Service Providers for conducting E-Auction of Gold jewellery for a period of three (03) years in Canara Bank

Ref: EOI 01/2025-26 dated 08/05/2025.

To,

The Deputy General Manager  
Canara Bank,  
Centralized Procurement & Vendor Management Vertical,  
Technology Services Wing,  
Naveen complex, 14 MG Road,  
Bengaluru - 560 001

Date: \_\_\_\_\_

Sub: Expression of Interest for Empanelment of Service Providers for conducting E-Auction of Gold Jewellery for a period of three (03) years in Canara Bank

Ref: EOI xx/2025-26 dated xx/xx/2025.

Dear Sir

We declare that if we withdraw or modify our Bids during the period of validity, or if we are awarded the contract and we fail to sign the contract, or to submit a performance security before the deadline defined in the RFQ (post empanelment), we note that we will be suspended for the period of three years from being eligible to submit Bids for contracts with Canara Bank.

Place:

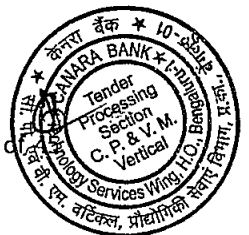
Date:

[Signature of Authorized Signatory]

Name:

Designation:

Seal:



**Annexure-13**  
**Escalation Matrix**

(Should be submitted on Company's letter head with company seal and signature of the authorized person)

SUB: Expression of Interest for Empanelment of Service Providers for conducting E-Auction of Gold Jewellery for a period of three (03) years in Canara Bank

Ref: EOI 01/2025-26 dated 08/05/2025.

Name of the Bidder Firm:

**For Delivery & Service-Related Issues**

Sl. No.	Name	Level of Contact	Office Postal Address	Phone No.	Mobile No.	Fax	Email address
a.		First Level Contact					
b.		Second level contact (If response not received in 4 Hours)					
c.		Regional/Zonal Head (If response not received in 24 Hours)					
d.		Country Head (If response not received in 48 Hours)					

**For Service-Related Issues**

Sl. No.	Name	Level of Contact	Office Postal Address	Phone No.	Mobile No.	Fax	Email address
a.		First Level Contact					
b.		Second level contact (If response not received in 4 Hours)					
c.		Regional/Zonal Head (If response not received in 24 Hours)					
d.		Country Head (If response not received in 48 Hours)					

Any change in designation, substitution will be informed by us immediately.

Date:  
Place:

Signature with seal  
Name:  
Designation:



Annexure-14  
Non-Disclosure Agreement

(Should be submitted on Company's letter head with company seal and signature of the authorized person)

SUB: Expression of Interest for Empanelment of Service Providers for conducting E-Auction of Gold Jewellery for a period of three (03) years in Canara Bank

Ref: EOI 01/2025-26 dated 08/05/2025.

WHEREAS, we, \_\_\_\_\_, having Registered Office at \_\_\_\_\_, hereinafter referred to as the Bidder, are agreeable to the provide services/ deliverables as per terms mentioned in the EOI to Canara Bank, having its office at 14, Naveen complex, HO(annex), M.G Road Bengaluru -560001 hereinafter referred to as the BANK and,

WHEREAS, the Bidder understands that the information regarding the Bank's IT Infrastructure shared by the BANK in their EOI/RFP/RFQ is confidential and/or proprietary to the BANK, and

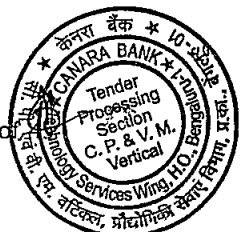
WHEREAS, the Bidder understands that in the course of submission of the offer for the subject EOI/RFP/RFQ and/or in the aftermath thereof, it may be necessary that the Bidder may perform certain jobs/duties on the Banks properties and/or have access to certain plans, documents, approvals or information of the BANK; NOW THEREFORE, in consideration of the foregoing, the Bidder agrees to all of the following conditions, in order to induce the BANK to grant the Bidder specific access to the BANK's property/information. The Bidder will not publish or disclose to others, nor, use in any services that the Bidder performs for others, any confidential or proprietary information belonging to the BANK, unless the Bidder has first obtained the BANK's written authorization to do so.

The Bidder agrees that notes, specifications, designs, memoranda and other data shared by the BANK or, prepared or produced by the Bidder for the purpose of submitting the offer to the BANK for the said solution, will not be disclosed during or subsequent to submission of the offer to the BANK, to anyone outside the BANK.

The Bidder shall not, without the BANKs written consent, disclose the contents of this Request for Proposal (Bid) or any provision thereof, or any specification, plan, pattern, sample or information (to be) furnished by or on behalf of the BANK in connection therewith, to any person(s) other than those employed/engaged by the Bidder for the purpose of submitting the offer to the BANK and/or for the performance of the Contract in the aftermath. Disclosure to any employed/engaged person(s) shall be made in confidence and shall extend only so far as necessary for the purposes of such performance.

Date:  
Place:

Signature with seal  
Name:  
Designation:



Annexure-15  
Make in India Certificate

(Should be submitted on Company's letter head with company seal and signature of the authorized person)

Sub: Expression of Interest for Empanelment of Service Providers for conducting E-Auction of Gold jewellery for a period of three (03) years in Canara Bank

Ref: EOI 01/2025-26 dated 08/05/2025.

Bidder's Reference No. \_\_\_\_\_

Date.....

To,  
The Deputy General Manager  
Canara Bank,  
Centralized Procurement & Vendor Management Vertical,  
Technology Services Wing,  
Naveen Complex,  
14 M G Road,  
Bengaluru - 560 001, Karnataka.

SUB: Expression of Interest for Empanelment of Service Providers for conducting E-Auction of Gold Jewellery for a period of three (03) years in Canara Bank

Ref: EOI xx/2025-26 dated xx/xx/2025.

Dear Sir/Madam,

(To be certified by statutory auditor or cost auditor of the company (in the case of companies) for a tender value above Rs.10 crores giving the percentage of local content.)

1. In line with Government Public Procurement Order No. P-45021/2/2017-PP (BE-II) dated 19.07.2024 and its amendments, we hereby certify that we M/s \_\_\_\_\_ are local supplier meeting the requirement of minimum local content i.e., \_\_\_\_\_% against Canara Bank Tender No. .... dated..... We qualify as a \_\_\_\_\_ (Class-I or Class II) local supplier. Details of location at which local value addition will be made as follows: \_\_\_\_\_.
2. We also understand, false declarations will be in breach of the code of integrity under rule 175(1)(i)(h) of the General Financial Rules for which a bidder or its successors can be debarred for up to two years as per Rule 151(iii) of the General Financial Rules along with such other actions as may be permissible under law.
3. We have submitted the details indicating total cost value of inputs used, total cost of inputs which are locally sourced and cost of inputs which are imported, directly or indirectly with the commercial proposal.

Place:

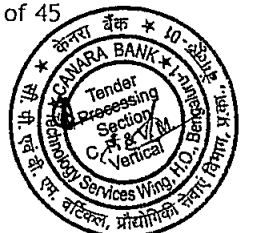
[Signature of Authorized Signatory of Bidder]

Date:

Name:

Designation:

Seal:



**Annexure-16**  
**Letter to Return EMD (if applicable)**  
**[On Firm's / Company's letter head]**

To,  
The Deputy General Manager  
Canara Bank,  
Centralized Procurement & Vendor Management Vertical,  
Technology Services Wing,  
Naveen Complex,  
14 M G Road,  
Bengaluru - 560 001, Karnataka.

**SUB: Expression of Interest for Empanelment of Service Providers for conducting E-Auction of Gold Jewellery for a period of three (03) years in Canara Bank**

**Ref: EOI 01/2025-26 dated 08/05/2025.**

We \_\_\_\_\_ (Company Name) had participated in the EOI for Empanelment of Service Providers for conducting E-Auction of Gold Jewellery for a period of three (03) years in Canara Bank.

Details of EMD submitted are as follows:

Sl. No.	Bidder Name	BG/DD/NEFT/RTGS Ref No.	Drawn on Bank Name	Date of BG/DD/NEFT/RTGS	Amount in Rupees

Bank details to which the EMD amount to be returned via NEFT/RTGS are as follows:

Account Title/Name	
Account Number	
IFSC Code	
Account Type	
Name of the Bank with Branch Address	

**Declaration:**

1. We here by note that the EMD submitted will be returned as per the terms and conditions of the EOI.
2. We hereby confirm that the information submitted above is true to the best of our knowledge. We understand that in case any discrepancy is found in the information submitted by us Bank is not liable under any circumstances.

Date:  
Place:

Signature with seal  
Name:  
Designation:

