

**SUB: BRINGING OUTSIDE INFLUENCE IN SERVICE MATTERS.**

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Bank has issued several communications/ circulars stressing that employees shall refrain from bringing outside influence in respect of service matters such as transfers, promotions, foreign postings, disciplinary matters etc., the latest being 621/2020 dated 21.08.2020.

In terms of Regulation 12 of Canara Bank Officer Employees' [Conduct] Regulations, 1976:

“No Officer employee shall bring or attempt to bring any political or other outside influence to bear upon any superior authority to further his interests in respect of matters pertaining to his service under the Bank.”

And also, the Regulation 24 of the said Regulations provides that:

“A breach of any of the provisions of these regulations shall be deemed to constitute a misconduct punishable under the Canara Bank (Discipline and Appeal) Regulations, 1976.”

Similarly workmen employees are also from time to time instructed not to bring outside influence in service related matters.

Despite the above instructions / provisions, it is observed that some of the employees are still bringing outside influence in respect of service matters such as transfer, promotion, foreign postings, disciplinary proceedings etc.

All the employees shall note that transfers and postings are done as per administrative requirements of the Bank causing least inconvenience to the employees.

It is hereby brought to the notice of all employees that the employees bringing outside influence on the service matters are liable for disciplinary action and the same is being noted in their personal file and service records and such adverse remarks may affect their future career in the Bank.

All the employees are hereby advised to refrain from bringing outside influence in service matters. Bank will view such instances seriously and take appropriate action as deemed fit against such employees.

This may be circulated amongst all the employees of the Bank.

**L V R PRASAD**  
**CHIEF GENERAL MANAGER**

**TO: ALL BRANCHES/OFFICES OF THE BANK**