

# **CANARA BANK**

## **INVITATION TO TENDER**

### **ONLY FOR EMPANEL CONTRACTORS FOR**

### **FURNISHING WORKS**

### **(CATEGORY A,B,C ONLY)**

### **OF**

### **CIRCLE OFFICE KOLKATA**

TENDER FROM ANY OTHER CONTRACTOR WILL BE SUMMARILY REJECTED

**INSTRUCTION TO BIDERS AND**

**GENERAL CONDITIONS OF CONTRACT**

**FOR**

**INTERIOR FURNISHING WORKS**

**AT**

**CANARA BANK – BAIDYABATI BRANCH**

TENDER NO.: 123/23-24/SP

**NAME OF THE CONTRACTOR:** .....

.....

**ADDRESS:** .....

.....

SEAL & SIGNATURE OF TENDERER

## **NOTICE INVITING THE TENDER**

To,

M/s .....

Sealed tenders on item rate basis are invited from panel Contractors for **Furnishing Works at BAIDYABATI BRANCH.**

Tender Documents may be obtained at free of cost from the Premises & Estate Section, Circle Office Canara Bank, Kolkata during working hours from 20-02-2024 till 27-02-2024.

**Earnest Money Deposit : NIL**

**Period of completion : 20 days**

**Last date, time and place for Submission of tender : On or before 4.00pm, 27-02-2024 to  
The Asst. General Manager,  
Premises & Estate section  
Canara Bank, Circle Office  
Kolkata**

**Time and date of opening of tender : 11.00 am on 28-02-2024**

The Bank will not be bound to accept the lowest tender and reserves the right to accept or reject any or all the tenders without assigning any reason whatsoever.

**Asst. General Manager  
Premises & Estate Section  
Canara Bank, Circle Office  
Kolkata**

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Date: 20-02-2024

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## **GENERAL RULES & INSTRUCTIONS TO TENDERERS**

### **Name of the work: Furnishing Works to be carried out at BAIDYABATI Branch.**

The rates quoted shall also be inclusive of materials, labour charges, work contract tax, surcharge and all the taxes except GST.

**GST WILL BE PAID EXTRA.**

The rates quoted by the tenderer shall hold good till the completion of the work from the date of issue of the "WORK ORDER" and no enhancement in the rates are allowed during the period of execution of the work under any circumstances. The rates quoted shall also cover for the work to be executed before and after office hours and also on holidays.

The time stipulated for the completion of the work is 20 days from the date of issue of the WORK ORDER and the work is to be carried out as per the convenience of occupants without disturbing other occupants of the building.

### **TENDERS:**

The entire set of tender paper issued to the tenderer should be submitted fully priced and also signed on the last page together with initials on every page. Initials / signatures will indicate the acceptance of tender papers by the tenderers.

The schedule of quantities shall be filled in as follows:

- The "rate" column to be legibly filled in ink in both English figures and words.
- 'Amount' column to be filled in for each item and the amount for each sub-head as detailed in the "schedule of quantities".
- All corrections to be initialed.
- The "Rate" column for all the items shall be filled up.
- The "Amount" column for the items for which the quantities are not mentioned shall not be filled up.
- In case of any errors / omissions in the quoted rates, the rates mentioned in the tender in words shall be taken as correct rates.

No modifications, over-writings or corrections can be made in the tender papers by the tenderer, but may at his option offer his comment or modifications in a separate sheet of paper attached to the original tender papers.

The Bank reserves the right to reject the lowest or any tender or all of the tenders for each section or to split up and distribute any item of work to any specialist firm or firms, without assigning any reason.

The tenderers should note that tender is strictly on the item rate basis and their attention is drawn to the fact that the rates for each and every item should be correct, workable and self – supporting. If called upon by the bank, detailed analysis of any or all the rates shall be submitted. The architects/bank shall not be bound to accept the contractor's analysis.

The Quantity mentioned in the BOQ is approximate measurements. The works will be paid for as "measured work" on the basis of actual work done and not as "lump sum" contract.

All the items of work described in the schedule of quantities are to be deemed and paid as complete works in all respects and details including preparatory and finishing works involved, directly, related to and reasonably detectable from the drawings, specifications and schedule of quantities and no further extra charges will be allowed in this connection. In the case of lump-sum charges in the tender in respect of an item of works, the payment of such items of work will be made for the actual work done on the basis of lump-sum charges as assessed to be payable by the architects/bank.

The bank has power to add or delete any work or described in specifications or included in schedule of quantities and intimates the same in writing but no addition, omissions or variation shall be made by the

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contractor without authorization from the bank. No variation shall vitiate the contract. The bank reserves the right to delete any of the items in the tender without assigning any reasons whatsoever.

The tenderer shall note that his tender shall remain open for consideration for a period of 90 days from the date of opening of tender.

#### **AGREEMENT**

The successful contractor is required to sign agreement as may be drawn up to suit the local conditions and shall pay for all the stamps and legal expenses incidental thereto. The original will be kept with the Bank and duplicate with contractor.

#### **EARNEST MONEY AND SECURITY DEPOSIT:**

There is NO Earnest Money Required to deposit/ submit along with the bids. Retention Money shall be deducted from the final bill at 3% of the gross value of bill. The Retention amount will be refunded to the contractor 15 days after the end of defects liability period provided he has satisfactorily carried out all the work and attended to the entire defect in accordance with the condition of the contract. No interest is allowed on Retention Money.

A part of the Security Deposit if and as decided by the constituent bank can also be furnished in the form of a Bank Guarantee on the bank other than that of the constituent bank.

#### **CONTRACTOR TO PROVIDE EVERYTHING NECESSARY:**

The contractor shall provide everything necessary for the proper execution of the work according to the intent and meaning of the drawings, schedule of the quantities and specifications taken together whether the same may or may not be particularly shown or described therein provided that the same can reasonably be inferred there from and if the contractor finds any discrepancies therein he shall immediately and in writing, refer the same to the Architects/Bank whose decision shall be final and binding.

The rates quoted against individual items will be inclusive of everything necessary to complete the said items of works within the contemplation of the contract, and beyond the unit price. No extra payments will be allowed for incidental or contingent labour and/or materials inclusive of all taxes and duties whatsoever except for specific items, if any, stipulated in tender documents

The contractor shall supply, fix and maintain at his own cost, for the execution of any work, all tools, tackles, machineries and equipments and all necessary scaffolding, staging and lighting by night as well as by day required not only for proper execution and protection of the said work.

The contractor shall take down and remove any or all such scaffoldings as occasion shall be required or when ordered to do so, and shall fully reinstate and make good all matters and things disturbed during the execution of work to the satisfaction of architect/bank.

The contractor shall all times give access to workers employed by the bank or any men employed at site and to provide such parties with proper sufficient and if required, special scaffolding and ladder and provide them lighting as may be required to enable such workmen to inspect the work, lay or fix pipes, Civil & furnishing wiring, special fittings etc. The quoted rates of tenderers shall accordingly include all these above-mentioned contingent works.

#### **LIQUIDATED DAMAGES:**

Should the work be not completed to the satisfaction of bank within the stipulated period, the contractor shall be bound pay the bank a sum calculated as given below by way of Liquidated Damages after the expiry of completion date

**1.00% of the estimated amount shown in the tender per week subject to a ceiling of 10% of the accepted contract sum.**

<b>TIME PERIOD FOR COMPLETION: 20 days from the date of award of work.</b>
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### **FINAL PAYMENTS**

The final bill shall be accompanied by a certificate of completion from the Occupant/Bank Officials. Payments of the final bill shall be made after deduction of retention money as specified in clause 9 of these conditions which sums shall be refunded after the completion of the defects liability period after receiving the banks certificate that the contractor has rectified all defects to the satisfaction of the banks. The acceptance of payments of the final bill by the contractor would indicate that he would have no further claims in respect of the work executed.

### **ESCALATION:**

The rates quoted shall be firm throughout the tenure of the contract [including extension of time, if any granted] and will not be subject to any fluctuation due to increase in cost of materials, labour, sales tax, octroi etc, unless specifically provided in these documents.

### **CONTRACTORS EMPLOYEES:**

The contractor shall employ technically qualify and competent supervisors for the work who shall be available [by turn] throughout the working hours to receive and comply with the instructions of the bank officials. The contractor shall engage at least one experienced engineer, as site in-charge for the execution of the work the contractor shall employ in connection with the work persons having appropriate skill or ability to perform their job efficiently. The contractor shall employ local labours on the work as far as possible. No laborers below age of 16 and who is not an Indian national shall be employed on the work. Any laborers supplied by the contractor to be engaged on the work on day-work basis either wholly or partly under the direct order or control of bank or its representative shall be deemed to a person employed by the contractor.

The contractor shall comply with provision of all labour legislation including the requirements of

- a. Payments of minimum wages act
- b. Employers liabilities
- c. Workmen's compensation act
- d. Contract labour (regulation and abolition) act, 1970 and central rules 1971
- e. Apprentices act 1961
- f. Any other act or enactment relating thereto and rules framed there under from time to time

The contractor shall keep the bank saved harmless and indemnified against claims if any of the workmen and all costs and expenses as may be incurred by the bank in connection with any claim that may be made by any workmen.

The contractor shall comply at his own cost with the order of requirement of any health officer of state or any local authority or of the bank regarding the maintenance of proper environmental sanitary condition of the area.

The contractor shall arrange to provide first aid treatment to the laborers engaged on the works. He shall within 24 hrs of occurrence of any accident at or about the site or in connection with execution of work, report such accidents to the bank and also the competent authority where such report is required by law. The contractor shall obtain all Risk Insurance Policy at their cost within 7 days of commencement of work, for the laborers/workmen working at the site including the work till the work is completed. The policy shall be in the joint name of the Bank and contractor and Bank's name shall appear First.

### **PAYMENTS:**

The contractor, in the form prescribed by the bank shall prepare all the bills and submit the same to Bank with measurement of work. Normally one interim bill shall be prepared each month. Bank may release payment within 15 days of receipt of bills/after check measurement, after deduction of retention money, Income Tax etc. The contractor shall have a competent engineer at site for the supervision of the work.

The contractor shall have to make his own arrangements for watch and ward of the work/building, till the work is handed over to the bank.

The decision of the bank will be final and binding with regard to the quality of work is concerned.

The contractor is responsible for procuring the required materials for the work and stores the same at site at his cost and risk.

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The amount stated in the interim certificate shall be the 75% of total value of the work executed up to date of the bill, less the amount to be retained by the bank as retention money. If the bank has supplied any materials or goods to the contractors, the cost of such materials will be progressively deducted from the amount due to the contractor on accordance with the quantities consumed in the work. All the interim payments shall be regarded as payments by way of advance against the final payment only and not as payments for works actually done and completed and shall not preclude the requiring of bad, unsound or imperfect or unskilled work to be removed and taken away and reconstructed or re-erected or be considered as an admission of the due performance of the contract or any part thereof if in any respect or accruing of any claim nor shall it conclude, determine or effect in any way the power of the bank under conditions or any of them add to the final settlement and adjustment of the accounts or otherwise or in any other way or affect the contract.

The contractor shall submit the final bill within one month from the date of completion of the work. A certificate of completion from the bank shall accompany the final bill. The payment of the final bill shall be made after deduction of retention money as specified elsewhere in these documents.

#### **ARBITRATION:**

All disputes or differences of any kind whatsoever which shall at any time arise between the parties here to touching or concerning the works or the execution or maintenance thereof of this contract or the rights touching or concerning the works or the execution of maintenance thereof of this contractor or the construction remaining operation or effect thereof or to the rights or liabilities of the parties are arising out of or in relation thereto whether during or after determination foreclosure or branch of the contract [other than those in respect of which the decision of any person is by the contract expressed to be final and binding] shall after written notice by either party to the contract to the other of them and to the employer hereinafter mention to deal referred for adjudication to a sole arbitrator to be appointed as hereinafter provided.

For the purpose of appointing the sole arbitrator referred to above, the employer will send within 30 days of receipt of the notice, to the contractor a panel of 3 names of persons who shall be presently unconnected with the organization for which the work is executed.

The contractor shall on receipt of the names as aforesaid, select, anyone of the person's name to be appointed as a sole arbitrator and communicate his name to the employer within 30 days of the receipt of the names. The employer shall thereupon without any delay appoint the person as the sole arbitrator. If the contractor fails to communicate such selection as provided above within the period specified, the competent authority shall make the selection and appoint the selected person as the sole arbitrator.

If the employer fails to send to the contractor the panel of 3 names as aforesaid within the period specified, the contractor shall send to the employer a panel of 3 names of persons who shall be unconnected with either party. The employer shall on receipt of the name as aforesaid select anyone of the person's names and appoint him sole arbitrator. If the employer fails to select the person and appoint him as a sole arbitrator within 30 days of the receipt of the panel and inform the contractor accordingly, the contractor shall be entitled to appoint one of the persons from the panel as the sole arbitrator and communicate his name to the employer.

If the arbitrator as appointed is unable or unwilling to act or resigns his appointment or vacates his office due to any reason whatsoever another sole arbitrator shall be appointed as aforesaid.

The work under contract shall, however, continue during arbitration proceedings and payment due or payable to the contractor shall be withheld on account of such proceedings.

The arbitrator shall be deemed to have entered on the reference the date he issued notice to both the parties fixing the date of the first hearing.

The arbitrator may from time to time, with the consent of parties, enlarge the time or making and publishing the award.

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The arbitrator shall give a separate award of each disputes or difference referred to him. The arbitrator shall decide each dispute in accordance with the terms of the contract and give a reasonable award. The venue of arbitration shall be such place as may be fixed by the arbitrator in his sole discretion.

The fee, if any, of the arbitrator shall, if required to be paid before the award is made and published, be half and half by each of the parties. The cost of the reference and of the award including the fees, if any, of the arbitrator who may direct to and by whom and in what manner, such costs or any part thereof shall be paid and may fix or settle the amount of costs to be so paid.

The award of the arbitrator shall be final and binding on both the parties.

Subject to aforesaid the provision of the arbitration act 1940 or any statutory modification or re-enactment thereof and the rules made there under, and for the time being in force, shall apply to the arbitration proceeding under this clause.

The employer and the contractor hereby also agree that arbitration under the clause shall be a condition precedent to action under the contract with regard to the matters hereby expressly agreed to be so referred to arbitration.

**Date:**

**Signature of the Contractor  
With seal and address**

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Sl. No.	Particulars	Unit	Qty.	Rate (Rs.)	Amount (Rs.)
<b>A</b>	<b>PARTITIONS</b>				
<b>1</b>	<b>Entrance Partition (with Twin Style Frame)</b>	<b>Sq. Ft.</b>	<b>114.00</b>		
	Providing & fixing in position fully glazed entrance partition upto 7 feet height using 12 mm thick Toughened Glass of approved make, with 3-3/4" x 1-1/2" powder coated aluminium Twin Style door frame section at the top and bottom. Over and above 7 feet height, Non-Glazed Plywood Partition or Aluminium Composite Partition shall be made, as instructed (This shall be measured seperately in relevent item elsewhere). The rates to be quoted inclusive of all the fittings and other accessories. Sillicon Sealent shall be applied between the glass panel to make it absolutely water tight.				
<b>2</b>	<b>Non-Glazed/SOLID Plywood Partition</b>	<b>Sq. Ft</b>	<b>409.00</b>		
	Providing & fixing in position double skinned laminated partition between Banking Hall and Back Office. The partition is to be made with 6 mm plywood covered with 1 mm thick laminate, fixed on framework made of 18 mm thick 710 Grage (BWP) plywood frame (horizontal and vertical) of 50mm width. Spacing of verticals should not be more than 450mm (1'-6"). Necessary holes must be made in the frame sections to run the wires, computer cables wherever necessary. Similarly, necessary cuttings to be made in the plywood surface to fix switch boxes of electrical, telephone sockets, computer information outlets etc. Additional provisions for fixing Flush Doors (measured seperately) shall be made where ever necessary.				
	(The partition shall be erected upto 3" above the False Ceiling Level and the supports shall be anchored firmly to the RCC roof. However, only the exposed area below the False Ceiling shall be considered for payment).				
<b>4</b>	<b>Composite Partition (one side plywood and one side gypsum)</b>	<b>Sq. Ft</b>	<b>120.00</b>		

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	Providing & fixing composite partitions as per design with 1.0 mm thick G.I. sections of size 50 mm x 32, provided at not more than 600 mm c/c and covered on one side with 6 mm thick 710 Grade (BWP) Plywood and the other side with 12.5 mm thick gypsum board using self drilling screws between banking hall and back office area, etc. The partition should withstand its weight. The plywood surface shall be finished with 1mm thick laminate and the Joints between the Gypsum board shall be fixed with fiberglass joint mesh and finished with putty. Provision for flush doors shall be considered wherever required. Additional stiffeners using 18 mm thick 710 Grade (BWP) plywood shall be made for fixing flush shutters.				
	(The partition shall be erected upto 3" above the False Ceiling Level and the supports shall be anchored firmly to the RCC roof for support. However, only the exposed area below the False Ceiling shall be considered for payment. The portion above the False Ceiling Level shall be measured as Paneling with Gypsum board).				
<b>6</b>	<b>Manager Cabin Partition- Partially glazed /GLAZED</b>	<b>Sq. Ft</b>	<b>198.00</b>		
	Providing & fixing in position partly glazed, partly double skinned, laminated partition for Manager Cabin. The partition shall be made using a framework made of 18 mm thk 710 Grade (BWP) Plywood @ 450mm x 450 mm Grid, sandwiched by 6mm 710 grade (BWP) plywood & 1mm thick laminate of approved colour with wooden lippings for inserting glass. Between 1' and 7' plain glass of 8 mm thickness shall be used. (as specified in the 2D). The rate shall also include a Fully Glazed Flush Door with 8 mm thick plain glass of size 3'-0" x 7'-0" at the front and a Partly Glazed Flush Door with 5 mm thick plain glass of size 2'-6" x 7'-0" at the side / rear as per design, with necessary fittings such as hinges, handles, lock, door closer etc complete.				
	(The partition shall be erected upto 3" above the False Ceiling Level and the supports shall be anchored firmly to the RCC roof. However, only the exposed area below the False Ceiling shall be considered for payment. The exposed portion, if any, above the lowest False Ceiling Level shall be measured as Paneling with Laminated Plywood).				
<b>7</b>	<b>Cash Cabin Partition</b>	<b>Sq. Ft</b>	<b>100.00</b>		

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	<p>Providing &amp; fixing in position partly glazed, partly double skinned, laminated partition for Cash Cabin. The partition shall be made using a framework made of 18 mm thk 710 Grade (BWP) Plywood @ 450mm x 450 mm Grid, sanwitched by 6mm 710 grade plywood &amp; 1mm thick laminate of approved colour with wooden lippings for inserting glass for at total height of 6'-9". At sides other than the front, 8 mm thick Clear Glass shall be provided from 3'-6" upto 6'-0" with a 2" wide voice gap at 4'-6" from FFL. A cheque passing tray shall be provided between cash officer &amp; cash counter. The front side shall be provided with 10 mm thick Toughened Glass fixed to the partition using SS D-Brackets, with a 2" wide Voice Gap at 4'-6". The lower portion of the toughened glass shall have a Transaction Hole of 6" x 6". Skirting (4") in Cardinal Red shall be provided along the perimeter of the partitions (outside). The rate shall also include a Partly Glazed Flush Door with 5 mm thick plain glass of size 2'-6" x 7'-0" at the side / rear as per design, with necessary fittings such as night latch, hinges, handles, lock, door closer etc complete. Cash Cabin shall be provided with powder coated aluminium deco grill on top. Cash transaction hole to be provided with movable shutter with sticker reading 'CLOSED'.</p>				
	(Only the portion above the Top Ledge of the Cash Counter on the front face shall be measured in this item.)				
	Door size: 2'6"x6'6"				
<b>8</b>	<b>Low Height Partition</b>	<b>Sq. Ft.</b>	<b>96.00</b>		
	<p>Providing &amp; fixing in position double skinned laminated partition of 4'-0" height. The partition is to be made with 6 mm plywood covered with 1 mm thick laminate is fixed on framework made of 18 mm thick 710 Grage (BWP) plywood frame (horizontal and vertical) of 50mm width. Spacing of framework shall not be more than 450mm (1'-6").</p>				
<b>B</b>	<b>DOORS</b>				
<b>9.b</b>	<b>Entrance Door (Single Shuttered with Twin Style Frame)</b>	<b>Sq. Ft.</b>	<b>48.00</b>		

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	Providing & fixing in position fully glazed entrance door with 12 mm thk Toughened Glass of approved make, with 3-3/4" x1-1/2" powder coated aluminium Twin Style door frame section at the top and bottom. The door is to be mounted on floor spring. Over and above 7'-0" height, Non-Glazed Plywood Partition or Aluminium Composite Partition shall be made as instructed (This shall be measured seperately in relevent item elsewhere). The door shall be single shuttered with shutters being 3'-6" x 7'-0", as per design with necessary fittings and accesseries like SS Handle and Glass to Glass Lock, connector for Floor Spring, etc, but excluding floor spring. (Floor Spring shall be measured seperately).				
	<b>Size - 3'-6" x 7'-0"</b>				
<b>10</b>	<b>Flush Door in Partitions (Both Side Laminated)</b>				
	Providing and fixing 40mm thick Flush Door using frame work made of 18 mm thick 710 Grade (BWP) Plywood, sandwitched with 6 mm thick 710 Grade (BWP) Plywood and both sides finished with 1 mm thick Laminate of aproved colour and make. Vision Panel of 150 mm width shall be provided using 6 mm thick Plain Glass from 1'-0" upto 6'-0" of the door. The shutter shall be fixed to existing partition frame work using 4 no:s of 4" long heavy duty SS hinges. The rates to include mortise lock with SS handle, hinges, stopper, etc.				
<b>a</b>	<b>Door Size : 85 cm x 210 cm</b>	<b>No:s</b>	<b>3.00</b>		
<b>14</b>	<b>Wicket Door</b>	<b>Sq. Ft.</b>	<b>9.00</b>		
	Providing and fixing wicket door with 18 mm 710 Grade (BWP) Plywood finished with 1mm laminate on both sides including all hardware.				
	Aprox. Size - 90 cm x 70 cm with one openable shutter as per design.				
	All edges to finished with edge banding. Door to be provided with SS Tower bolt.				
<b>C</b>	<b>PANELING AND BOXING</b>				
<b>15</b>	<b>Pillar and Wall Panelling</b>	<b>Sq. Ft.</b>	<b>240.00</b>		

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	Column & Wall paneling with 2"x1" aluminum sections fixed to the surface at a maximum grid spacing of 2' x 2' and then covered with 6mm plywood and finished with 1mm thick laminate of approved make as per design. SS strips of 6 mm thicknes shall be provided horizontally on the laminate at every 2 feet. 4" skirting in Cardinal Red shall be provided along the perimeter of the pillars.				
	(The panelling shall be erected 3" above the False Ceiling Level. However, only exposed portions below the False Ceiling Level shall be considered for payment.)				
<b>15.1</b>	<b>SAME AS ABOVE BUT USE WITH ACP</b>	<b>Sq. Ft.</b>	<b>200.00</b>		
<b>17</b>	<b>Boxing for Rolling Shutter Drum (with Aluminium Composite Panel)</b>	<b>Sq. Ft.</b>	<b>132</b>		
-	Providing and fixing enclosure to rolling shutter drum using 4 mm thick Trafold Aluminium Composite Panel of approved make and colour over a framework using 2"x1" Aluminium sections at a grid spacing not exceeding 2'x4'. The box arrangement shall be anchored to the ceiling and walls in such a manner that the same can be removed for accessing the Rolling Shutter Drum. The rate to include all hardware, accessories and silicon sealent, complete.				
<b>18</b>	<b>Enclosure for Electrical Panels</b>	<b>Sq. Ft.</b>	<b>40.00</b>		
	Providing and fixing enclosure of 1'-6" depth, for covering electrical panel board, etc., with 16mm thick Cementitious Board. The edge of the enclosure shall be lined with 16 mm thick 710 Grade (BWP) plywood for a width of 4 ". Shutters of 16 mm thick 710 Grade (BWP) plywood shall be fixed to the plywood lining on the box using autoclosing hinges. The shutter shall be provided with aluminium powdercoated louvers of apporved colour on 50% of its surface area. All external plywood surfaces shall be finished with 1mm thick laminate of approved shade and make and internal surface shall be painted with primer, putty and two coats of synthetic enamel paint. The surfaces of the cementitious board shall be painted using 2 coats of emulsion paint over primer. The rates to include autoclosing hinges, handles, ball catches, etc complete.				
	(Only the face area shall be measured for payment)				
<b>D</b>	<b>FURNITURE</b>				

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19	Manager Table	No:s	1.00		
	<p>Providing and fixing Manager table of 5'-6" length with 16 mm 710 grade (BWP) plywood finished with 1mm thick laminate with vertical groves at every 2'-0". The table top shall be at 2'-6" from the ground level &amp; 3'-0" clear top width (or as per shape and size shown in drawing). An 8 mm thick black tinted glass shall be provided on table top as per shape. Table front to be fixed with 2 no:s of equally spaced SS divider strip (6 mm thick) horizontally. The front edge shall be finished with additional plywood (710 Grade) and laminate so as to form a combined thickness of 1.5", as per drawing. A sliding key board tray with mouse pad on sliders, three pullout drawer of width 40cm and a bottom rack for CPU shall be provided. Locks, SS handle, auto closing hinges &amp; SS footrest (2" thick) shall be provided. All inside surface to be finished with Enamel Paint after primering and puttying. The table tops shall have provision for cable managers of approved shade. All edges should be edge profiled of approved colour.</p>				
	<b>Size : 6'-6"x3'-0"x2'-6"</b>				
20	Low Counter	R.Ft.	10.00		
	<p>Providing and fixing Low Counter of 2'-6" width, to be done as per drawing with structure made of 16mm 710 Grade Plywood (BWP) finished with 1 mm thk Laminate approved colour &amp; design with vertical groves at every 2'-0". Table front to be fixed with 3 equally spaced SS divider strip (6 mm thick), horizontally as per the drawing. 4" skirting in Cardinal Red shall be provided along the perimeter of the counter (outside). A sliding key board tray on sliders, three pullout drawers of width 40cm on sliders and a bottom rack for CPU shall be provided. Locks, SS handle, auto closing hinges &amp; SS footrest (2" thick) shall be provided. All inside surface to be finished with Enamel Paint after primering and puttying. The table tops shall have provision for cable managers of approved shade. All edges should be edge profiled of aproved colour.</p>				
	<b>Size - 4'-0"x2'-6"x2'-6"</b>				
21	High Counter	R.Ft.	5.00		
	<p>Providing and fixing High Counter with 2'-6" wide staff working counter at 2'-6" height from FFL and 1'-0" wide customer ledge at 3'-6" height from FFL. The structure shall be made using 16mm 710 Grade Plywood (BWP) finished with 1 mm thk Laminate approved colour &amp; design with vertical groves at every 2'-0". Table front to</p>				

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	be fixed with 3 equally spaced SS divider strip (6 mm thick), horizontally as per drawing. 4" skirting in Cardinal Red shall be provided along the perimeter of the counter (outside). A sliding key board tray on sliders, three pullout drawer of width 40cm and a bottom rack for CPU shall be provided. Locks, SS handle, auto closing hinges & SS footrest (2" thick) shall be provided. All inside surface to be finished with Enamel Paint after primering and puttying. The table tops shall have provision for cable managers of approved shade. All edges should be edge profiled of aproved colour. The customer top @ 3'-6" ht (1' wide) shall be topped with 8mm thick tinted glass (black) with edge polished and fixed to the surface using clear adhesive.				
	<b>Size : 4'-0"x2'-6"x3'-6"</b>				
<b>22</b>	<b>Cash Counter</b>	<b>R.Ft.</b>	<b>5.00</b>		
	Providing and fixing Cash Counter with 2'-6" wide staff working counter at 2'-6" height from FFL and 1'-6" wide customer ledge at 3'-6" height from FFL. The structure shall be made using 16mm 710 Grade Plywood (BWP) finished with 1 mm thk Laminate approved colour & design with vertical groves at every 2'-0". Table front to be fixed with 3 equally spaced SS divider strip (6 mm thick), horizontally as per the drawing. 4" skirting in Cardinal Red shall be provided along the perimeter of the partitions (outside). A sliding key board tray on sliders, three pullout drawer on sliders of width 40cm and a bottom rack for CPU shall be provided. Locks, SS handle, auto closing hinges & SS footrest (2" thick) shall be provided. All inside surface to be finished with Enamel Paint after primering and puttying. The table tops shall have provision for cable managers of approved shade. All edges should be edge profiled of aproved colour. 4" skirting in Cardinal Red shall be provided along the bottom of counters. The customer top @ 3'-6" ht (1'-6" wide) shall be topped with 8mm thick tinted glass (black) with edge polished and fixed to the surface using clear adhesive.				
	<b>Size : 5'-0"x2'-6"x3'-6"</b>				
<b>23</b>	<b>Back Office Table</b>				
	Providing and fixing Back Office Table with 16 mm 710 grade (BWP) plywood finished with 1mm thick laminate with vertical groves at every 2'-0". The table top shall be at 2'-6" from the ground level & 2'-6" clear top width (or as per shape and size shown in drawing). Table front to be fixed with 3 no:s SS divider strip (6				

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	mm thick), horizontally, matching the lines of the running counter, as per the drawing. 4" skirting in Cardinal Red shall be provided along the perimeter of the counter (outside). The front edge shall be finished with additional plywood (710 Grade) and laminate so as to form a combined thickness of 1.5", as per drawing. A sliding key board tray with mouse pad on sliders, three pullout drawer of width 40cm and a bottom rack for CPU shall be provided. Locks, SS handle, auto closing hinges & SS footrest (2" thick) shall be provided. All inside surface to be finished with Enamel Paint after priming and puttying. The table tops shall have provision for cable managers of approved shade. All edges should be edge profiled of approved colour.				
a	<b>Size : 5'-0"x2'-6"x2'-6"</b>	<b>No:s</b>	<b>2.00</b>		
b	<b>Size : 4'-0"x2'-6"x2'-6"</b>	<b>No:s</b>	<b>3.00</b>		
<b>24</b>	<b>Side Unit for Manager Table / Staff Counter</b>				
	Providing and fixing double shuttered Side Unit made of 16mm thick plywood 710 Grade (BWP) structure finished with 1mm laminate. The side unit shall consist of a pull out drawer of 250 mm height at the top and openable double shuttered storage unit with one rack inside at the bottom. All internal surfaces shall be finished with 2 coats of enamel paint after priming and puttying. The rate is to be inclusive of all hardware like autoclosing hinges, SS handles, locks, complete.				
a	<b>Size : 3'-6"x1'-6"x2'-6"</b>	<b>No:s</b>	<b>2.00</b>		
b	<b>Size : 3'-0"x1'-6"x2'-6"</b>	<b>No:s</b>	<b>3.00</b>		
<b>25</b>	<b>Low /FULL Height Storages</b>	<b>SQFT</b>	<b>140.00</b>		
	Providing and fixing Low Height Storage Unit for Manager Cabin and Banking Hall, of 1'-4" depth and 2'-6" height, made of 16mm thick plywood 710 Grade (BWP) structure finished with 1mm laminate. The side unit shall consist of a pull out drawer of 250 mm height at the top and sliding double shuttered storage unit with one rack inside at the bottom. All internal surfaces shall be finished with 2 coats of enamel paint after priming and puttying. The rate is to be inclusive of all hardware like autoclosing hinges, SS handles, locks, complete.				
<b>26.a</b>	<b>Writing Ledge with Complaint / Suggestion Box (Mounted on Wall / Partition)</b>				

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	<p>Providing and fixing Writing Ledge of 1'-3" depth, 5'-0" / 3'-0" width and 1'-3" height mounted on wall, made of 16mm 710 Grade (BWP) plywood structure comprising of suitable intermediate vertical partitions to make compartments for placing leaflets. An 8mm thick tinted glass (black) with edge polished shall be fixed to the surface using clear adhesive. The back plywood panel shall continue further on the wall for a height of 4" beyond the glass top. Two sets of plywood boxes of size 0'-10"x0'-12"x0'-6" made of 16mm 710 Grade (BWP) plywood shall be provided below the writing ledge on either sides for receiving complaints and suggestions. The Writing Ledge shall be fixed in such a way that the level of the Glass Top shall be at 4'-0" from FFL. All exterior surfaces shall be finished with 1mm thick laminate of approved shades and inside area finished with 2 coats of enamel paint after priming and puttying. The openable shutter on the front shall be provided with approved quality locks, handles etc. and slit (5"x1") on top for dropping complaints / suggestions.</p>				
	<b>Size : 5'-0"x2'-3"x1'3"</b>	<b>No:s</b>	<b>1.00</b>		
<b>26.b</b>	<b>Complaint Box / Cheque Drop Box</b>	<b>No:s</b>	<b>2.00</b>		
	<p>Providing and fixing Complaint box with 16mm 710 grade (BWP) plywood .All exterior surfaces shall be finished with 1mm thick laminate of approved shades and inside area finished with 2 coats of enamel paint after priming and puttying. Provided with openable shutter on front with approved quality locks, handles etc. and slit (5"x1") on top for dropping complaints/suggestions.</p>				
	<b>Size- 10"x12"x6"</b>				
<b>27</b>	<b>Notice Board(pin up)</b>	<b>Sq. Ft.</b>	<b>30.00</b>	<b>170.00</b>	<b>5100.00</b>
	<p>Providing and fixing of notice board made of 12 mm thick Soft Board wrapped with red velvet coloured fabric, fixed on a backing of 6 mm thick 710 Grade (BWP) plywood. A frame of 6" width and 12 mm thickness in 710 Grade (BWP) plywood finished with 1 mm thick laminate shall be provided around the soft board at the perimeter, over the 6 mm thick plywood backing. The exposed thickness of the frame shall be provided with SS Strip of 19 mm width.</p>				
	<p>Rear surface of plywood to be applied with two coats of synthetic enamel paint.</p>				
	<b>Size: 5'-0" x 4'-0"</b>				

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<b>28</b>	<b>Dining Counter</b>	<b>R.Ft.</b>	<b>8.00</b>		
	Providing and fixing dining counter with 16mm 710 grade plywood finished with 1mm thick laminte and fixed at wall/partition with necessary fittings.				
<b>E</b>	<b>FALSE CEILING</b>				
<b>29</b>	<b>False ceiling (PAINT FINISH)</b>	<b>Sq. Ft.</b>	<b>800.00</b>		
	Providing and fixing suspended false ceiling, which includes providing and fixing GI perimeter channels of size 0.55mm thick having one flange of 20mm and another flange of 30mm and a web of 27mm along the perimeter of ceiling, screw fixed to brick wall/partition with the help of nylon sleeves and screws at 610mm centers. The suspending GI intermediate channel of size 45mm, 0.9mm thick with two flanges of 15mm each from the soffit at 1220mm centers with ceiling angle of width 25mmx 10mmx 0.55mm thick fixed to soffit with GI cleat and steel expansion fastened. Ceiling section of 0.55mm thickness having knurled web of 51.5mm and two flanges of 26mm each with lips of 10.5mm are then fixed to the intermediate channel with the help of connecting clips and in direction perpendicular to the intermediate channel at 457mm centers. 12.5mm tapered edge Gypboard (Conforming to IS- 2095-1982) is then screwed fixed to ceiling section with 25mm dry wall screw at 230mm centers. Screw fixing is done mechanically. The Joints between the Gypsum board shall be fixed with fiberglass joint mesh and finished with putty.				
	Finally the boards are to be jointed and finished so as to have a flush look which includes filling as finishing the tapered and square edge of the boards with joining compound, paper tape and two coats of primer & two coats of paint. Extra frame work for electrical fittings, and/or any other cutout, trap doors ( if any), wooden shadow battens (hollock wood black enamel painted- 25x40mm) at wall peripheries and end. 12mm thick MDF board for pelmet etc. complete including opening to be made for AC grills, light fittings, trap doors etc. (The quoted rate shall be inclusive of suspenders at all heights)				
	Cove Lighting shall be made at no additional cost.				
<b>29.1</b>	<b>24" X24" GRID CEILING</b>	<b>Sq ft</b>	<b>600.00</b>		

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	24"x24" Grid False Ceiling ( SILHOUTE GRID ): Providing and Fixing False ceiling Grid using hot dipped Galvonised steel sections, exposed surface chemically cleaned capping pre-finished in baked polyster paint. Main tee of size 3000 x 32 x 24 mm at every 1200mm c/c maximum, 1200mm cross Tee of size 1200 x 27 x 24mm at every 600mm intervals and 600 mm cross Tee of size 600 x 25 x 24mm at every 1200mm max and 3000 x 19 x 19mm wall angle all around the wall to form grid size of 600mm x 600mm . The Main grid to be suspended to the MS frame with 2mm pre-straightened GI wire and GI adjustable clamp and Laying of fibre wool board having Fire rating of 60 min. as per BS 476/23 of 1987 , Noise reduction co-eff. ( NRC ) of 0.50, Light reflectance of 83%, Sound atteneuation of 32db, thermal conductivity of k=0.052 W/m, wt of 4kgs/mts and humidity resistance of RH-95 , with paint finish of 600x600mm x 12mm thick over the Grid. All as per the design and instructions Architects.				
<b>F</b>	<b>PAINTING WORKS</b>				
<b>30</b>	<b>Painting with Putty</b>	<b>Sq. Ft.</b>	<b>4500.00</b>		
	Providing and Applying two or more coats of Emulsiun Paint over 2 coats of putty and 2 coats of primer of approved make over internal walls and ceilings of banking hall and manager cabin. Appropriate surface preparation shall be carried out as per the company specification.				
<b>31</b>	<b>Painting without Putty</b>	<b>Sq. Ft.</b>	<b>300.00</b>		
	Providing and Applying two or more coats of Emulsion Paint over 2 coats of primer of approved make over internal walls and ceilings of strong room, dining, stationary and toilet etc. Appropriate surface preparation shall be carried out as per the company specification.				
<b>32</b>	<b>Enamel Painting</b>	<b>Sq. Ft.</b>	<b>120.00</b>		
	Providing and Applying two or more coats with synthetic enamel paint of approved brand and shade to give an even shade including one or more coats of putty and primer including preparing the surface with sand paper, scaffolding, cost of brushes, curing etc for rolling shutters, grills etc.				
<b>G</b>	<b>MISCELLANEOUS WORKS</b>				
<b>34</b>	<b>Glass Banner with Bank's Name and Logo</b>	<b>pcs</b>	<b>8.00</b>		

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	Providing and Fixing Banner using 12 mm thick Toughened Glass fixed on SS Studs of 1" diameter and 1" spacing. The banner shall be stickered with Bank's name and Logo, at the designated proportions at the front surface and with frosted film at the back surface.				
	<b>size - 1'-0" x 1'-0"</b>				
	<b>Make</b>				
	12 mm thick Toughened Glass - Saint Gobain				
<b>35</b>	<b>Floor Spring for Single Shuttered Glass Doors</b>	<b>No:s</b>	<b>3.00</b>		
	Providing and Fixing of Heavy Duty Floor Spring for Single Shuttered Glass Doors either on Twin Style Aluminium frame or on Patch Fittings.				
	for Single Shuttered Glass Door of size 3'-0" x 7'-0"				
	<b>Make</b>				
	Floor Spring - Hafele - 932.79.030				
<b>37</b>	<b>Door Closer for Flush Doors</b>	<b>No:s</b>	<b>3.00</b>		
	Providing and Fixing of Door Closers for Flush Doors.				
	<b>Make</b>				
	Door Closer with Hold Open Arm - Hafele - 931.84.759				
<b>38</b>	<b>Vertical blinds</b>	<b>Sq. Ft.</b>	<b>80.00</b>		
	Providing and fixing of VISTA make vertical blinds with synthetic fabric stips. The top rail shall be made of powder coated aluminium section with best quality sliding arrangement. Colour of vertical blinds shall be light shade matching with the light laminate (Colorado Pine (489- Light))				
	<b>Make</b>				
	Blinds - Vista				
<b>39</b>	<b>Line sticker work on glass</b>	<b>Sq. Ft.</b>	<b>80.00</b>		
	Providing and Fixing Sticker work on front entrance glass partition.				
<b>40</b>	<b>Bank's Logo Work on Main Door</b>	<b>Sq. Ft.</b>	<b>52.50</b>		
	Providing and Fixing Bank's Logo on front entrance glass door.				
	TOTAL				

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<b>APPROVED MAKE OF MATERIALS - FURNISHING</b>		
1	False Ceiling / Channels	India Gypsum / Armstrong / Saint Gobain
2	Wood Frame Work / Wood Section : All Wood, Must be well seasoned, free from knots, other defects decay and defects due to handling and Transportation. Wherever necessary, provide with anti - termite Treatment.	Malaysian Sal / Kapoor
3	Wood Skirting / Moulding / Lipping / Bidding	White Beach / White Ceader / CP Teak
4	Wood Preservative	STP Pentaphene Pale / Termiseal by PCI / Bison by British Paint
5	Fire Reterdant Paint	Industrial grads of Noble / Viper
6	BWP Ply (IS : 710)	Century / Green / Austin / Sylvan/GLOBE/Kitply
7	Flush Door / BWP Block board (IS : 1659)	Century / Green / Austin / Sylvan/GLOBE/Kitply
8	Laminate (1.0 mm thk.) (IS : 2046)	Green lam / Century mica / Sunmica (Aica) /
9	Door Closure ( Heavy Duty )	Godrej / Archi / Sterling ( DC 2000)/Dorset
10	Floor Spring ( Heavy Duty )	Godrej / Archi / Sterling ( FS 3000 )/Dorset
11	Door Lock ( Dead )	Godrej / Hafele /Hettich / Kich / Dorset / Yale
12	Door Handles	Godrej / Hafele /Hettich / Kich / Dorset
13	Drawer / Storage Handle	Godrej / Hafele /Hettich / Kich / Dorset
14	Drawer / Storage Lock ( Multipurpose )	Ebco / Hafele /Hettich /Dorset
15	Night latch	Godrej / 4C Acme
16	Screws	GKW / Nettle fold
17	Hinges	CIEF/Dorset
18	Sliding Telescopic Drawer Channel	Ebco / Earl Behari / Efficient Gadjets/Dorset
19	Cable Organiser	Ebco / Innofitt Systems ( CM 63.C )
20	Adhesive	Fevicol SH / Fevimate TL
21	Soft Board	Jolly Board
22	Vertical Blinds	Mac / Annums / Window Fashion
23	Glass	Modi /AIS / Saint Gobain
24	Paints (Synthetic Enamel / Acrylic Emulsion)	AsainPaints / Berger / ICI
25	PVC Flooring	Krishna Vinyl / Armstrong / Birla
26	Texture Paint	Spectrum
27	Glass	Modi / AIS / Saint Gobain
28	European WC / Washbasin	Hindware /Parryware
29	Sanitary Fittings	Jaquar / EsscoDelux
30	G.I. Pipe	Tata ( Medium )
31	Cement	Ultratech / Laferge / ACC
32	Footmat	Birla 3M / Approved Equivalent
33	Vitrified Tiles	Johnson / Kajaria/ Somani
34	Ceramic Tiles	Johnson / Kajaria/ Somani
35	Chairs	Godrej/Methodex/Monarch
36	All other items not covered above	As per sample approved by Employer/Consultant

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