



**HIRING OF PRIVATE SECURITY AGENCIES FOR PROVIDING ARMED/UNARMED GUARDS FOR CANARA BANK**

**RFP NO COCHN:PE:PSA:03/2023-24 DATED 19/02/2024**

**CORRIGENDUM**

**QUERIES OF PRE BID MEETING DATED 26-02-2024**

Sl. No	Page No	Tender Clause No.	Tender Clause	Query	Reply to the Query by the Committee
1	6	2.8 & 2.13	PSAs are required to furnish copy of Past Wage slip	These two Paras are duplicated. Hence once can be removed.	As both Paras are asking for Wage slip for different purposes it cannot be treated as duplicity & hence cannot be removed

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2	7	2.15	PSA should have provided the services to at least THREE Government Establishments (GEs) / Public Sector Banks (PSBs) / Other Scheduled Commercial Banks (SCBs) / Public Sector Undertakings (PSUs) during the last <b>03 (Three)</b> years and should have at least <b>2 (Two) running contracts</b> with them with at least 50 guards deployed with single client.	We request you to kindly include/consider reputed Private Sector companies also in addition to Bank/GE's etc. This is already mentioned in General Guidelines to bidder Para-3a at Page No.16 The PSA should Qualify as per extant guidelines, to provide Security Services in any Government/Public Sector Banks/ Undertakings/ Reputed Private Sector Companies.	The clause is amended to include Reputed Private Sector Companies
3	8	6.d & 6.j	PSA shall fill in all the blanks and put their signature and seal on each page of the tender documents. No blank space should be left unfilled. Places which are not applicable shall be marked as such. Any overwriting is to be avoided or shall be authenticated by putting a signature. Bank reserves the right to accept or reject any unauthenticated overwriting.	These two Paras are duplicated. Hence once can be removed.	Tender Clause no.6j in page no,.8 can be ignored as it is duplicate of clause no,6d.

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4	56 & 57	Financial Bid	PF,ESI bonus	<p>a. As per Acts &amp; Rules, now PF wage ceiling is limited to Rs.15,000/- <b>Please Clarify</b></p> <p>b. There is no Bonus &amp; ESI if the Basic+D.A wages exceeds Rs.21000/-. <b>Please Clarify</b></p>	The Statutory contribution towards EPF & ESI etc will be as per existing Government guidelines only.
5	56 & 57	Financial Bid	Reliever Charges, Bonus & ESI	Reliever Charges are not individual wages. Reliever also should get the benefits of all Statutories like PF,ESI,Bonus etc. Hence the component of Reliever charges should come below bonus and above Total-B. <b>Please consider</b>	As the request is in order the revised financial bid format for unarmed guards is shown in Annexure
6	6	12	PSAs are required to furnish a copy of the previous <b>“Return of Contributions”</b> (Form-5) submitted to the ESIC or a copy Electronic Contribution History Sheet submitted to the ESIC in case of online contribution.	There are no returns for PF & ESI nowadays. Only monthly submissions	ECR to be submitted

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7	9	7d	However, MSEs are exempted from paying EMD as per MSME Act 2012. For getting the benefits in case of MSE firms, PSAs should submit exemption certificate issued from the relevant authorities. The EMD in respect of the PSAs who do not qualify the Technical Part (First Stage) shall be returned to them without any interest. However, the EMD, in respect of the selected PSA may be adjusted towards the Security Deposit.	Request consider MSME in lieu of EMD	MSMEs are exempted from paying EMD as per MSME act 2012
8	13	18	Integrity Pact	What is the value of non Judicial Stamp Paper to be used for Integrity pact	It should be non judicial Stamp paper of Rs.100/-
9.	18	21	The PSA should be able to provide security guards, with minimum educational qualifications of 10th class, but not have passed PUC or 10+2, aged not above 45 years	Please Consider the Guard age upto 55 years	It is clarified that as per PASARA act the age limit is 55 years but preference will be given to younger guards if choice of selection is there]

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10	19	General Guidelines for bidder Sl.no. 45	The PSA shall get antecedents of all guards verified through local Police and submit the Police Verification report to the Bank for scrutiny before deploying the guards at the sites.	The Police Verification acknowledgement can be given before deployment. The Verification certificate will be handed over within 04-06 weeks	As the guards to be provided is not going to be newly recruited but from those who are in payroll of PSA <b>submission of Police Verification report to concerned branch/office before deployment is mandatory.</b> The case of Police verification acknowledgement can be considered if there is any sudden unforeseen demand
11	21	General Guidelines for bidder Sl.no. 65	Annual inspection of the guns of the deployed Armed Guards will be required to be got done from an authorized Armourer / Arms Dealer and certificate of fitness of the gun will be required to be submitted to the Zonal Office on or before 31st of March every year along with Annual Training report	Normally the Gun shooting only in Government Institutions. We require letter from the Bank for the same to get the fitness of the Gun man	The fitness of the Gun can be got from any of the Authorised arms dealer dealing with non lethal weapons. With regards to Annual training of PSA guards , it is the responsibility of the PSA

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12	23	6.2	The successful PSAs shall have to open Escrow account (Current A/c) with Canara Bank and all payments will be routed through the Agency's account with Canara Bank.	As per new RBI guidelines, organisation having overdraft facility cannot have more than one account. So it is not possible for us to open an account in Canara Bank	As per RBI guidelines RBI/2021-22/116DOR.CRE.REC. 63/21.04.048/2021-22 dated October 29,2021 For borrowers where the exposure of the banking system is less than Rs.05 Crores, there is no restriction on opening of current accounts. Therefore, if any of the PSA is having OD facility with other bank for less than Rs. 05 crores, then they have to open Current A/c with Canara bank,

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13	25	6.16	The claim in bills regarding GST etc. should be necessarily accompanied with documentary proof pertaining to the concerned month's bill. A requisite portion of the bill / whole of the bill amount will be held up till such proof is furnished, at the discretion of the Bank. Payment of the bill will be effected only on production of copy of the previous month's wage sheet, ESI & EPF remittance with nominal roll of the security guards and half yearly/yearly return under the respective Acts.	Now a days the returns are only for GST not for EPF & ESI either monthly or halfyearly	Submission of ECR is sufficient
14	41	Enclosure-5	Bank Guarantee format for Security deposit	Please let us know the value of security deposit	As per existing Government guidelines , it is 3% of contract value
15	55	7	Guideline for allotting Marks	Please consider the marks for DGR sponsor as well as PASARA holder the same marks. Please don't give disparity for agencies	Guidelines for allotting marks is legally vetted document and as such there will be no change.

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16	57	Financial Bid	Financial Bid-Unarmed Security Guards	Price Bid format for Unarmed guards-the reliever charges should come only after subtotal of B. Request you to change accordingly.	The revised Financial Bid format is enclosed as Annexure



**ANNEXURE**

**FINANCIAL BID**

**(Letter to the bank on the PSA's letterhead) (To be amended as per latest norms)**

**UNARMED SECURITY GUARDS:**

Sl. No	Payment Details	Percentage on Sl No. 1	Security Guards (With Arms)		
			Area A	Area B	Area C
1.	Basic +Variable Dearness Allowances (VDA) (8 hrs X 26 Days)	N.A			
2.	Employees Provident Fund (EPF) & Employees Deposit Linked Insurance (EDLI) & Admn Charges to PF & EDLI Authority of Total-A	Mention percentage			
3.	Employees State Insurance (ESI) @ of Total-A	Mention percentage			
4.	Bonus @ 8.33%				
5.	<b>Total - A</b>				
6	Reliever Charges	1/6 <sup>th</sup> of Sr. 5			
7	<b>Total-B(Sl.No5+Sl.no.6)</b>				
8	<b>Total[TotalA+Total B]</b>				
9	Service Charge at ___% of Sr.No.8				
10	TOTAL (For 08 Hours /Guard/Month)				
11	GST AS APPLICABLE				
12	GRAND TOTAL – CTC TO BANK				