



Ref no: COE/GG/TENDER/59/2024

Date: 16.02.2024

MINUTES OF PRE BID MEETING FOR GARDEN MAINTENANCE WORK

Pre bid meeting for garden maintenance work was held on 15.02.2024 (at 02.00 PM) at our Centre of Excellence, Plot NO 80, Sector 18 Gurugram.

Following queries/points were raised by the representative persons who have attended the pre bid meeting and our point wise reply are mentioned as below:

SL NO	CLAUSE NO	QUERY	REPLY
1	Notice Inviting Tender (NIT) CLAUSE NO. 2 (EMD Amount)	Is any EMD amount waiver available to MSME certificate holder?	Please refer Clause no. 2 of Notice Inviting Tender(NIT), EMD Amount in the matter
2	Notice Inviting Tender(NIT) CLAUSE NO 4	Whether Solvency certificate is to be submitted at the time of submission of tender?	Solvency Certificate is to be submitted along with the tender documents
3	Notice Inviting Tender(NIT) CLAUSE NO 2 APPLICATION FEE	Whether Application fees is exempted for MSME certificate holder ?	No, application fees is non refundable & to be submitted by all tenderers
4	PRICE BID	What is the meaning of minimum service charges written in PRICE BID apart from this whether we are free to fix the service charges as well as wages above the minimum level?	We clarified that if any quote for service charge comes below 4.2% of wages, the bid will be rejected whereas tenderers are free to decide wages at par/ above central government wages rate (refer point no 2 under note in price bid format)
5	Eligibility Criteria CLAUSE NO 11	Whether it is compulsory for the firm to be registered with Labour Department of Haryana Govt & whether labour licence is to be submitted at the time of submission of tender documents or award of work?	Yes, it is compulsory for the firm to be registered with Labour Department of Haryana Govt If existing license is there,it is to be submitted with tender documents itself or it may be obtained and submitted within thirty days after award of work
CORRIGENDUM			



1	Labour CLAUSE NO 11.10	Whether Applicable minimum wages rates are as per state government or central government?	To be read as applicable minimum wages rate as per central government minimum wages (as already mentioned in price bid format also)
2	-----	In case of two or more bidders quote the same rate, how bank will allot the work?	In case rate quoted is same by two or more than two bidders, the vendor having highest turnover will be L 1 (Lowest Bidder) and will be considered for allotment of work

The minutes/corrigendum is part of tender documents & it is compulsory to be submitted along with the tender documents. Non submission of these documents will result into rejection of BID.

Further all other terms and conditions of the tender document (Ref NO: CCOE/ADMIN/TENDER/01-2024 dated. 08.02.2024) remain unchanged.